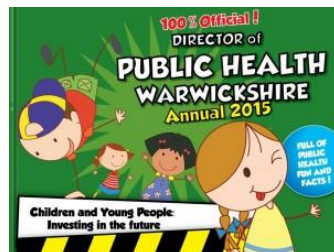


# June 2016

**1. Warwickshire County Council awarded a top prize in Association of Directors of Public Health Annual Report Competition**

On 26th May at the Association of Directors of Public Health AGM, Warwickshire County Council, Public Health was awarded 2nd place for the 2015 Annual Report.



**2. MASH Update - Pathway for Adult Safeguarding Referrals**

From the 1st September the Multi-Agency Safeguarding Hub (MASH) will form part of our pathway for Adult Safeguarding referrals

**3. A busy month for Members of Warwickshire's Youth Parliament**

On 4<sup>th</sup> June, several youth members travelled to Leicester to represent Warwickshire in the British Youth Council regional convention held at the City Hall in Leicester- the focus of the convention was getting prepared for the Annual Make your Mark consultation which will take place nationally in September.

**4. The experience of a Social Care Practitioner when supporting customers to access Extra Care Housing.**

Guest post from *Carole Gardiner Social Care Practitioner*

**5. Care at Home Tender**

On February 26<sup>th</sup> 2016, Strategic Commissioning began the tender process for a new Care at Home Contract that will reshape how services are delivered across Warwickshire.

**6. Warwickshire Survey re WCC's use of personal information**

The council is looking for the public's opinion of how it informs, looks after and uses their personal information in order to provide services.

**7. Full steam ahead for Think Ahead in Warwickshire**

Warwickshire County Council is a pilot site for Think Ahead – an exciting new fast-track scheme to train graduates as mental health social workers.



**8. Napton House Visit – Specialised Housing Scheme**

Richard Barlow, a Clerical Support Officer in People Group was recently invited back as a special guest to Napton House on 17th May.

**9. Family Group Conferencing to Reduce Children Looked After among the 0-5 age group**

Family Group Conferencing is an evidence based model which provides families with an opportunity to take the lead in making safe plans for the child which addresses the identified concerns.

**10. Children Looked After (CLA) JSNA published**

The Children Looked After (CLA) JSNA has recently been approved and is another needs assessment published from the JSNA's current work programme.

**11. Information Management update**

Requests for information, learning from data incidents

**12. Writing policy, guidance and procedures**

New guidance and advice about developing documents for the People Group has been published.

**13. Key dates and information from Finance**

The People Group Finance intranet page is being continually updated with new useful information, timetables and guidance.

**14. You are invited to the Staff Choir – July 14<sup>th</sup>**

# STOP PRESS

❖ **Updates to guidance for staff on information requests and 'business as usual'**

There are four different types of request: Public Information, Personal Information, Disclosure and Re-use, see Stop Press for more information...

❖ **The development of the One Organisational Plan 2017 – 2020, will result in significant public consultation and engagement on various proposals across the organisation.**

All officers involved in public consultation are required to complete the eLearning module available on WILMa

❖ **Private Fostering Awareness Week 4<sup>th</sup> – 11<sup>th</sup> July 2016**

Do you know what Private Fostering is? If not, make sure to read the stop press section for more information...

❖ **Mosaic update – July 2016**

The countdown begins for Children Services Go Live!

## Warwickshire County Council awarded a top prize in Association of Directors of Public Health Annual Report Competition

**Key message: On 26th May at the Association of Directors of Public Health AGM, Warwickshire County Council, Public Health was awarded 2nd place for the 2015 Annual Report.**

The report looks at the needs of children in Warwickshire and is entitled Children and Young People: Investing in the Future.

The report was shortlisted in the top 6 in the country and received the second place accolade for its engaging content and 'wow' factor. First place was awarded to Leeds and third place to North Yorkshire.

The report is a statutory responsibility and seeks to inform the Warwickshire population on the health of their communities, as well as providing necessary information to allow decision makers in local health services and authorities to address health gaps and priorities.

The theme of the 2015 report focused on early years, education, mental health, healthy weight, risky behaviours and vulnerable groups for children and young people living in Warwickshire. The judging team commented on clear messages and the layout of the report, the visual design was undertaken by Warwickshire County Council's design services.

Cllr Les Caborn, Warwickshire County Council's Portfolio Holder for Health, said: "This award demonstrates the hard work and dedication of Warwickshire County Council Public Health in informing the Warwickshire population and working to protect the health of our children and residents."



Cllr Alan Webb, Warwickshire County Council's Chair of the Adults, Health and Social Care Overview and Scrutiny Committee added: "We are delighted to receive this accolade; this report gives us a crucial insight into how Public Health is performing not only locally, but against the regional and national landscape."

Please visit [publichealth.warwickshire.gov.uk/annual-report](http://publichealth.warwickshire.gov.uk/annual-report) to access the report. The annual report 2016 will be published in September 2016.

**Key message: From the 1st September, the Multi-Agency - Safeguarding Hub (MASH) will form part of our pathway for Adult Safeguarding referrals.**

The front door arrangement will not change, adult safeguarding concerns will still go through the Customer Service Centre within the County Council but the Adult MASH pathway will provide a multi-agency perspective to enable agencies to share information, and complete joint decisions and integrated plans for making enquiries.

In addition, all "blue light" referrals from the ambulance service, police and fire and rescue will go direct to the MASH. This will allow for better co-ordination in responding to incidents regarding adults at risk of abuse and neglect.

There is currently a small implementation group from across partner agencies developing the adult safeguarding pathway through the MASH. This will be live from 1st September 2016.

Look out for more details over the summer or for more information contact John Coleman, MASH Service Manager by emailing [johncoleman@warwickshire.gov.uk](mailto:johncoleman@warwickshire.gov.uk)



**01926 414144**

People in Warwickshire are safeguarded from harm, receiving the services they need, at the right time, effectively and efficiently.

**Key message: On 4<sup>th</sup> June, several youth members travelled to Leicester to represent Warwickshire in the British Youth Council regional convention held at the City Hall in Leicester. The focus of the convention was getting prepared for the Annual Make your Mark consultation which will take place Nationally in September.**



Question time at Shire Hall on Tuesday 7<sup>th</sup> June

A panel consisting of Cllr's Izzi Seccombe, Cllr Richard Chattaway, Jim Graham, John Dixon, Peter Hatcher and Jane Spilsbury participated in Question Time with members of Warwickshire's Youth Parliament and the Children in Care Council. Subjects debated Included: Education, mental health and tackling racism and religious discrimination.

On Tuesday 22<sup>nd</sup> June, Youth Parliament members delivered presentations to South Warwickshire NHS Trust, Equality and Diversity Steering Group about the work that they have been undertaking around mental health. In the evening a further presentation was delivered to The School Governors forum at Shire Hall informing the Governors about Youth Parliament and Young Inspector programme. Warwickshire Youth Parliament and the Young Inspector Programme are co-ordinated by Targeted Support for Young People TS4YP. For more information please contact [Cheryljones@warwickshire.gov.uk](mailto:Cheryljones@warwickshire.gov.uk).

**The experience of a Social Care Practitioner when supporting customers to access Extra Care Housing**  
***Written by Carole Gardiner Social Care Practitioner***

My role includes promoting Extra Care Housing, the positive impact the change in living conditions and the provision of more flexible care can provide. Having the opportunity to support people to move into Extra Care Housing and observe the transformation in people's lives has been a privilege and an incredibly rewarding experience.

An example of this is when I met Mrs X. She lived in a privately rented house and for the last 2 years had been unable to go upstairs or access any other areas of her home apart from two ground floor reception rooms which she used as a bedroom and lounge. Mrs X was unable to leave her home and required the support of two carers four times a day.

Mrs X was a happy, smiley lady with an infectious giggle. She had lived in her home for over 50 years and at the age of 89 she had decided she wanted more from life than her 2 rooms. I assisted Mrs X to apply for Queensway, Extra Care housing and she was successful. As she had no family or friends to support her with the move, I worked alongside Age UK to pack up her belongings. It was both a responsibility and a privilege to be tasked with sorting through a lifetime of possessions and memories.

Once in her new flat, we unpacked, washed crockery and ornaments and arranged furniture. It felt very poignant to be placing her personal items, such as her hairbrush, photos and jewellery box on her dressing table, wanting to make it feel like home for her, and helping her to decide what furniture was to go where.

Mrs X was thrilled with her new home. The carers helped her into the bathroom where she was able to access a toilet for the first time in years. As the carers showed her around her new home, I was deeply moved by her response at seeing her dressing table and its contents, precious belongings she had not seen in years. She spent time taking it all in, commenting on individual items and was clearly delighted to be able to enjoy her new surroundings.

As I left that evening she was looking forward to enjoying another item on her wish list, a shower, an experience she thought she'd never have again. Mrs X continues to improve in her confidence and quality of life. She is now able to leave her flat, eat in the restaurant, go to the shops and enjoy the gardens. Her increased confidence has enabled her to reduce the majority of her care calls to single carers. She continues to giggle and is clearly enjoying life in Queensway.

I cannot begin to explain how emotive it was to be a part of her experience, how honoured I felt to have been able to play some part in transforming her life. I will never forget working with Mrs X, and the expression of sheer pleasure and gratitude on her face, as she admired her dressing table. It feels good to make a difference.

For further information please contact the Extra Care Housing Task Force [Victoriabodycote@warwickshire.gov.uk](mailto:Victoriabodycote@warwickshire.gov.uk) or telephone 07500608194 / [Wendynewbery@warwickshire.gov.uk](mailto:Wendynewbery@warwickshire.gov.uk) or telephone: 07721236654 / Rayhanah Navsarka Occupational Therapist or telephone: 07799075151. Alternatively email [extracarehousingteam@warwickshire.gov.uk](mailto:extracarehousingteam@warwickshire.gov.uk)

## Care at Home Tender

**Key message: On February 26<sup>th</sup> 2016 Strategic Commissioning began the tender process for a new Care at Home Contract that will reshape how services are delivered across Warwickshire.**

Warwickshire County Council currently delivers domiciliary care to over 2,400 customers, to ensure they are able to live independently in their own home for as long as possible.

The current domiciliary care contract has been in place since 2012 with multiple contract options including Framework, Reserve, Spot and a separate Supported Living service. Over the duration of the contract, the market has become fragmented with a high number of providers operating, impacting on the consistency of care.

Key themes from the significant engagement undertaken with customers at the end of last year (which consisted of sending out over 2000 surveys as well as telephoning and visiting customers face to face) has led to the development of a new joint service specification for domiciliary care and supported living services along with the Clinical Commissioning Group (CCG) partners that is person-centred with a focus on individual outcomes for the people using the services. Providers were also engaged through workshops, ongoing provider forums and market testing exercises to assist us to develop the contract model for Care At Home.

The new contract model will go live by September 2016 and will provide many benefits; including improved clarity around service definitions, improved relationships with providers, and care and support that is more consistent, high in quality and person-centred.

The model will cover the following Care at Home services: **Domiciliary care / Supported living / Live in care / Clinical care.** The detail of some of these services is as follows:

### Domiciliary Care Model

- 8 defined geographical areas, designed to support the geographical diversity of Warwickshire;
- Set number of providers per zone with an obligation to accept referrals;
- Guarantee of service volume per provider which supports capacity and service sustainability;
- Enable providers to act as a local community ambassadors, building their privately-funded work accordingly and investing in local communities for business growth;
- Reduction in providers to support positive relationship building;
- Fixed pricing structure in place, with providers competing on quality instead of price.

### Supported Living

- Countywide Framework with the option to bid for all referrals;
- Remit includes as a general rule, services that exceed 28 hours of direct support per week;
- Remit includes all service that provide night support;
- Pricing structure reflects service elements, with floor and ceiling guide prices;
- Providers can opt to concentrate on geographical location, or service specialisms.

The new Care at Home contract has been developed with a focus on customer outcomes. The County Council wants to empower providers to work with customers in an enabling way. Customers will be given the opportunity to receive care and support that is flexible and tailored to meet their individual needs. This also has the added benefits of giving care staff increased job satisfaction, a reduction in long term high volume traditional packages of care, and a reduction in unnecessary processes and protocols.

Outcome Based Commissioning will be introduced in a phased approach with the first phase concentrating on the removal of time/task based care, and a focus on the relationship between the customer and provider to work together towards outcomes. Phase 2 will work towards increased flexibility for providers and customers, incentives for innovation/payment by results, and working in partnership to achieve a full Outcome Based service.

Teams from Strategic Commissioning are working closely with the Social Care and Support Practice Development Team to achieve this. The team have evaluated all tender submissions and providers have started to be notified of the outcome. Work is also being done in developing a plan for the transition from the current contract to the new one, including changes to relevant systems, processes and guidance.

If you would like further information please contact Amanda Fawcett, Commissioner for Domiciliary Care, WCC on email address [Amandafawcett@warwickshire.gov.uk](mailto:Amandafawcett@warwickshire.gov.uk).

**Key messages; The council is looking for the public's opinion of how it informs, looks after and uses their personal information in order to provide services.**

As we increasingly work with partner agencies, especially in the Health and social care arena in order to deliver more integrated, cost effective and efficient services, we need to use and share personal information in order to provide these services. As a responsible organisation we take our commitment to looking after personal information very seriously.

It's important for us to hear how those receiving a service from the council think it is doing in looking after this information and how well it's doing in keeping you informed about how personal information is used.

We would be very grateful if those staff members who are also Warwickshire residents could spare a few minutes of their time to take a short survey

[:https://askwarks.wordpress.com/2016/05/24/warwickshire-residents-information-confidence-survey/](https://askwarks.wordpress.com/2016/05/24/warwickshire-residents-information-confidence-survey/)

All responses are anonymous and your answers will help us to improve our services to customers.

If you have any questions please give Craig Ferguson a call - Ext. 6968.



## Full steam ahead for Think Ahead in Warwickshire!

**Key message: Warwickshire County Council is a pilot site for Think Ahead – an exciting new fast-track scheme to train graduates as mental health social workers.**



It is similar to the Step Up to Social Work initiative in Children's Social Work.

This national programme is open to people with 2:1 degrees in any subject who wish to qualify as social workers, and to practice in the field of mental health. After attending an intensive academic course at York University over the summer, students – or *participants* – spend most of the next year learning in a specialist mental health team. They also gain thirty days experience in a Children's setting. They are expected to attain their social work qualification after just twelve months, at which point they are guaranteed a year of paid employment. This second year is spent working towards achieving an MA as well as the ASYE award for newly qualified social workers.

Warwickshire County Council is one of 16 sites in England running a Think Ahead Unit for four participants from September 2016. The successful Warwickshire bid was made in partnership with the local Mental Health NHS Trust (CWPT) and Coventry City Council.

The practice learning of participants is facilitated by a Consultant Social Worker (CSW) employed within a local mental health team. In Warwickshire we have seconded Approved Mental Health Practitioner (AMHP) / Social Worker Jemima Mansell-Wright into this role. Jemima works in the Mental Health Recovery Team based in Warwick. Our Reserve CSW is Lucy Cairns, an AMHP from the Recovery Team in Nuneaton.

Jemima and Lucy have received training from York University to prepare them for their roles. They will support their students to implement new and innovative social work interventions, such as connecting people to their communities, and family group conferencing.

Think Ahead provides a great opportunity to demonstrate the vital role of social work in helping people to achieve good mental health. It is intended to create confident social workers who can bring new perspectives and ways of working into mental health services. Preparations for the commencement of this pioneering scheme are well underway, and we wish Jemima, Lucy, and our four participants, all the very best of luck and success!

For further information contact: [Patrckfinnegan@warwickshire.gov.uk](mailto:Patrckfinnegan@warwickshire.gov.uk)  
Operations Manager, Mental Health.



## Napton House visit - Specialised Housing scheme

Key message: Richard Barlow, a Clerical Support Officer in People Group was recently invited back as a special guest to Napton House on 17th May. Richard played a key role in securing the planning consent for the Napton House Specialised Housing scheme suitable for Adults with Learning Disabilities in August 2013.

Tim Willis, Extra Care Housing Programme Lead said: "At the Planning Committee meeting that evening a few years ago, Richard spoke and told the Committee members, officers and general public how important living independently had been to him and the difference it had made to his own life.

"Speaking at Planning Committee - and you are given just 3 minutes to express your views - can be daunting for anyone and I still maintain Richard's heartfelt speech that night is what eventually persuaded the Committee to grant Planning Permission.

"He will also be a very welcome guest at the official Opening Ceremony later this year. I have attached Richard's notes from the Planning Committee."

At the Setting the Stone ceremony on 17 May, which was also attended by Councillor Jose Compton, Richard told the gathering how pleased he was to have played such a key role in getting this scheme developed.

The following day, Richard received the following email from Arthur McCabe, Development Manager at Creative Support.

*"...Hi Richard*

*It was good to see you again yesterday and I am very pleased that you were able to take part in the event following your support at the planning meeting.*




*I imagine that after the scheme is completed we will be holding a further event when people will be able to look round the flats and I will ask my colleagues who will be organising this to make sure that you are invited. I'm sure that Tim will also make sure that happens.*

*As Tim said, your support was a big help and is greatly appreciated.*

*Best wishes - Arthur".*

**Well done Richard for all of your brilliant work!**



Family Group Conferencing to Reduce Children Looked After among the 0-5 age group	Children Looked After (CLA) JSNA published
<p><b>Key message: Family Group Conferencing is an evidence based model which provides families with an opportunity to take the lead in making safe plans for the child which addresses the identified concerns.</b></p> <p>Warwickshire County Council's Family Group Conferencing Team successfully bid for Smart Start Funding to undertake a pilot project with Children who are Looked After aged 0-5.</p> <p>The project will be working with Social Work teams and families in Nuneaton and Bedworth, where there is a child aged 0-5 who is either Looked After or at risk of becoming looked after. The project will examine using Family Group Conferencing to get the right children home safely at the right time.</p> <p>We will explore Family Group Conference with 30 families over the project period.</p> <p>For more information please contact Jo Sabin (Operations Manager) on 01926742192 or <a href="mailto:josabin@warwickshire.gov.uk">josabin@warwickshire.gov.uk</a></p>	<p><b>Key message: The Children Looked After (CLA) JSNA has recently been approved and is another needs assessment published from the JSNA's current work programme.</b></p> <p>The recommendations from the needs assessment are currently being worked into an action plan to inform practice, service development and the commissioning of services to support children looked after in Warwickshire to improve their lives and future opportunities.</p>  <p>This needs assessment is intended to provide insight to better understand Warwickshire's profile of children looked after. This work dovetails closely with the Prevention JSNA aimed at preventing and reducing the numbers of children coming into care which is due to be approved in July 2016.</p> <p>The needs assessment and presentation are available below:</p> <ul style="list-style-type: none"> <li>• Children Looked After JSNA – Key Messages <a href="#"><u>Prezi presentation</u></a> (<i>Prezi – copy and paste link into Google Chrome</i>)</li> <li>• <a href="#"><u>Children Looked After Needs Assessment</u></a> (PDF, 1.9 MB)</li> </ul> <p>For more information on this work, please contact JSNA inbox, <a href="mailto:jsna@warwickshire.gov.uk">jsna@warwickshire.gov.uk</a> or visit <a href="http://hwb.warwickshire.gov.uk">hwb.warwickshire.gov.uk</a></p>

## Information Management update

### Key messages: Requests for information, learning from data incidents

#### When it's 'business as usual' for requests for information

We don't want formal requests under Freedom of Information (FOI) to get in the way of a team's normal day to day business and create an unnecessary barrier for our customers and staff. Therefore a distinction is drawn between a formal request for information and 'business as usual'.

We've developed **new guidance for staff** with examples to help in deciding whether it's 'business as usual'. However there can be no hard and fast rules so you must always consider the possibility that it is a formal request and some may be a mixture. In addition to this, it should be normal business to provide personal information (like care plans) to individuals in the course of our daily roles without necessarily needing the individual to apply under Data Protection. See [www.warwickshire.gov.uk/imrequests](http://www.warwickshire.gov.uk/imrequests) for more advice.

**Good news** - People Group achieved 97% compliance for FOI in the first 2 months of 2016/17.

#### Data incidents - lessons learnt

In 2015/16, 40 incidents were reported by People Group staff, with 8 of these attributed to lost or stolen hardware. 21 incidents were caused by information being 'disclosed in error'. These are where information is; sent to the wrong address (by post and email), reports/papers being included in a batch for another customer, confidential being disclosed incorrectly to family/relations.

This statistic continues to be the most frequent type of serious data incident reported by councils to the Information Commissioner.

The messages are:

- Please double check when sending papers out in the post that they are for the correct recipient and no other paperwork has been accidentally included
- Ensure the email address is the right one - WCC staff, group names and partners external to WCC.
- Remember any confidential personal data must be sent by secure email unless consent has been given by the customer - Egress or GCSX in the public sector.
- You have a "duty of confidentiality" and should not send or disclose personal data to other parties unless authorised or permitted by law.

The breakdown across business units was:

- Children & Families - 18 incidents; 8 due to lost hardware
- Social Care & Support - 18 incidents
- Strategic Commissioning - 4 incidents

Information Management guidance for staff can be found by visiting the webpage: [www.warwickshire.gov.uk/im](http://www.warwickshire.gov.uk/im)

Guidance for the public can also be found at:

[www.warwickshire.gov.uk/accesstoinformation](http://www.warwickshire.gov.uk/accesstoinformation) and for accessing care records, please click [www.warwickshire.gov.uk/yourcareinformation](http://www.warwickshire.gov.uk/yourcareinformation).

## Writing policy, guidance and procedures

### **Key message: New guidance and advice about developing documents for the People Group has been published.**

If you're developing a policy, guidance or a procedure, don't forget that it must be signed off by the Practice Development Group (PDG) before it's published, launched or cascaded. Whilst Senior Management Teams are, of course, firstly responsible for approving the overarching aims, purpose and direction of any People Group policies and procedures, GLT has delegated responsibility for improving the *quality* of our documents to the PDG.

The PDG review process ensures that all our documents are up to date, consistent and of high quality. It also means that you and your colleagues have the tools to do your jobs – the documents you need are easily accessible, and can be followed and understood without too much head scratching.

Using the new advice and guidance which is now on the intranet will make it more likely that your document will meet all the PDG standards, saving time and effort making changes later on.

The new pages are:

#### Developing a document for People Group

This page includes templates to help with layout, appearance and content. It also gives advice about writing styles – reminding us to keep it brief, simple, in plain English and accessible.

#### Document review

Here you can find all the standards your document must meet before it's approved by the PDG. Things like: having a clear title; explaining abbreviations and acronyms; and not duplicating material that can be found elsewhere. This page should be referred to when you're writing your document, so you know you're on the right track.

#### Key Definitions

Just to be clear – this page explains the differences between various types of documents and describes what we mean by:

- Policies,
- Strategies,
- Procedures, and
- Guidance.

Knowing the distinction will help you decide which template to use, and ensure that your document doesn't confuse people by muddling up policy with guidance or procedures!

We hope you find the advice on these pages useful. You can contact Helen Davies or Rita Luck, Policy Development Officers at [pdg@warwickshire.gov.uk](mailto:pdg@warwickshire.gov.uk) for further information. If you have produced a document, please send it to the Practice Development Group for review at the same email address.

## Key dates and information from Finance

**Key message: The People Group Finance intranet page is being continually updated with new useful information, timetables and guidance.**



You can access the page on the intranet by clicking:

[Our Council](#) > [People Group](#) > ['PG Finance'](#) (on the right hand side).

Finance are currently working with cost centre managers to produce the first round of 2016/17 financial reporting (Quarter One – Organisational Health Report) for members which includes Revenue & Capital Forecasting, and Savings Plan Performance (see timetable below).

### **Team News.**

- Bronwyn Mathewson joined the team on Monday 27 June as Principal Account for Adult Social Care, Disabilities.

### **Financial Timetable 2016/17.**

The People Group Financial Timetable is on our intranet page (see link above), this shows the monthly deadlines for forecasting to be completed and when reports are sent and discussed at Cabinet, GLT and SLT.

Period	Forecast to be completed	Corporate reporting
Period 2	15 June 2016	
Period 3	18 July 2016	This will be reported to Cabinet as Quarter One
Period 4	15 August 2016	
Period 5	13 September 2016	
Period 6	6 October 2016	This will be reported to Cabinet as Quarter Two
Period 7	16 November 2016	
Period 8	22 December 2016	This will be reported to Cabinet as Quarter Three
Period 9	20 January 2017	
Period 10	15 February 2017	
Period 11	15 March 2017	

For more information, please contact [Steven Leathley](#), Principal Accountant or telephone 01926 742230.



You are invited to the

**WCC Staff Choir  
Summer Concert  
Thursday 14<sup>th</sup> July 2016**



**13:00 – 13:30**

**Old Shire Hall, Warwick**

There will be a collection for the  
Warwickshire Young Carers' Project

❖ **Updates to guidance for staff on information requests and 'business as usual'**

There are four different types of request: Public Information, Personal Information, Disclosure and Re-use, see Stop Press for more information. This [page](#) is aimed at WCC staff and describes the different types and procedure to process requests for public information and personal requests for access to records. Click on the link to find out more information.

❖ **The development of the One Organisational Plan 2017 – 2020, will result in significant public consultation and engagement on various proposals across the organisation.**

All officers involved in public consultation are required to complete the eLearning module available on WILMa called 'Asking Warwickshire' (WFW DS012) as well as attend a workshop on Monday 11th July from 14.00 - 16.00 in Northgate House Conference Centre. The aim of the workshop will be to share good practice on how to consult properly and effectively and to explore the legal requirements of consultation. Please contact [harpreetrai@warwickshire.gov.uk](mailto:harpreetrai@warwickshire.gov.uk) to book a place at this workshop.

❖ **Private Fostering Awareness Week 4<sup>th</sup> – 11<sup>th</sup> July 2016**

Private fostering is very different from the care of children by local councils through approved foster carers. It occurs when a child under 16 (or under 18 if the child has a disability) is cared for, and provided with accommodation by a close relative for 28 days or more, by private arrangement between parent and carer.

**A private foster carer is not by definition**

A close relative in relation to a child as a grandparent, brother, sister, uncle or aunt. They could be a full or half relation, and could be related by marriage. The term also includes a step-parent.

For the full document on Private Fostering or to find more information, [please click on this link here](#) or contact [josmith@warwickshire.gov.uk](mailto:josmith@warwickshire.gov.uk).

❖ **Mosaic update – July 2016**

The countdown begins for Children Services Go Live. The focus remains on finalising testing, data migration and getting the Champions ready. To read the full monthly update, [please click here](#).



