

WARWICKSHIRE COUNTY COUNCIL RUGBY AREA COUNCILLORS' GRANT FUND 2016/17 CALDECOTT DIVISION INFORMATION SHEET

Please read this information sheet carefully. It will help you to decide whether or not you can apply to the grant fund.

Applications are invited by: Friday 30 September 2016

The Grant Fund is aimed at community and voluntary organisations. The Fund provides grants for small-scale projects that meet community needs. Applications should support the priorities and actions identified in Locality Plans or locally agreed priorities. Details of these are available from the Rugby Area Office.

1 – Organisations who can apply to the grant fund

- Not for profit groups, with a constitution – but where this is not possible, groups with support from a mainstream service or a local community group willing to administer the funds.
- Parish Councils

2 – Organisations who cannot apply to the grant fund

- Statutory organisations (with the exception of parish councils), national organisations or individuals who are not working in a partnership led by local 'not-for-profit' groups in relation to the specific project that funds are being requested for
- Party Political groups
- Groups or organisations that have failed to meet the conditions of previous award agreements from Warwickshire County Council/Rugby Borough Council
- Organisations with significant 'free uncommitted reserves'

3 – What will not be funded by the grant fund?

- Projects that promote religious or party political beliefs
- Projects for personal profit
- Prizes
- Costs relating to items purchased or work already carried out before the grant has been awarded
- Loans or debt repayments
- Activities that are part of statutory obligations
- Projects which do not follow the Councils' Equality and Diversity Policies and the national legislation on health and safety, discrimination and child protection

4 – Application Process

1. Applications must be returned on the printed application form. Applicants are free to submit any additional information they wish in support of their application.
2. Applicants are welcome to discuss their project idea with the Rugby Area Team. For help with completing your application form please contact the Rugby Office of Warwickshire Community and Voluntary Action on 01788 574258.
3. Please submit the application form to the Rugby Area Team by **Friday 30 September 2016**. Applications will usually be acknowledged within 5 working days.
4. All applications will be considered by the County Councillor for each area before grant awards are made.
5. Applicants will be informed of the outcome of their application by **Friday 28 October 2016**.
6. The Rugby Area Team will notify successful applicants of arrangements for receipt of funding.
7. All successful projects will be required to complete some simple reporting requirements on their project.

Please return your completed form to:

Warwickshire County Council
Rugby Area Team
Room 43, Town Hall
Evreux Way
Rugby
CV21 2RR

Tel: 01788 533656

Email: rugby@warwickshire.gov.uk

5 – Scoring criteria

All applications will be scored out of a total of 15 points against the following criteria, based on the information you provide in your application form. Projects will gain marks by clearly demonstrating they meet the criteria as detailed.

Criteria		Maximum Points
Community Involvement and Volunteering	Projects that: <ul style="list-style-type: none">• Help communities to help themselves• Make sure that everyone has the opportunity to influence decisions that affect them• Give support where it is most needed• Help local people to shape and deliver public services	4
Local priorities	Projects that will contribute to one or more of the priorities listed below, and are additional and complementary to other initiatives.	3
Reducing Inequalities	Projects that will benefit a local community or group of people experiencing specific disadvantage or exclusion from mainstream activities	2
Sustainability	Projects that will create lasting benefits beyond the end of the funding.	2
Partnership Working	Projects that work effectively with other organisations	2
Quality	Projects that are well thought-out, with clear objectives, timescales, budget, and success measures. Projects that are aware of risks, and demonstrate value for money.	2

6 – Local priorities for Caldecott Division

Applications must show how the proposed activity will help to meet the key priorities for the area in which the project is to take place and should reflect the key local issues identified by the local County Councillor(s).

A total of £10,000 is available for the Caldecott Division. The table below illustrates the headline priorities within this Division.

Priorities
<u>FUNDING PRIORITIES</u>
Community Capacity <i>ie. projects that support people and communities to recognise and use their strengths and skills</i>
Community Inclusion <i>ie. projects that make people feel safe, valued and part of their community</i>
Community Facilitation <i>ie. projects that enable people to take part and take action</i>

7 – Warwickshire County Councillor contact details

County Council Division	County Councillor(s)	Contact details
Caldecott	Yousef Dahmash	cllrdahmash@warwickshire.gov.uk 07769 916990
	Kam Kaur	cllrkaur@warwickshire.gov.uk 01926 632679 07985 251851

If you are unsure which area your project will benefit, visit the County Council's website at: www.warwickshire.gov.uk/councillors and enter the postcode of your project's location, or contact the Rugby Area Office on 01788 533656 if you do not have access to the Internet or require assistance.

If you require this information in a different format, please contact the Rugby Area Office on:
01788 533656 or rugby@warwickshire.gov.uk
or download at: www.warwickshire.gov.uk/rugbyarea