

Application Number	Correct Fee Received	Case Officer	Received Date	Response due Date (15 working days)
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Warwickshire County Council
Ecological Services
Heritage & Environment
PO Box 43, Warwick. CV34 6SX

Tel: 01926 418060

Email: planningecology@warwickshire.gov.uk



North Warwickshire
Borough Council



Warwickshire County Council provides an Ecological **Discretionary Pre-application Advise Services** for the County and following Boroughs and Districts planning applications

Request for Ecological Discretionary Pre-application Advice Service (Householder)

Use this form when you are seeking a response from WCC Ecological Services on proposals relating to a house where the Householder Trigger List suggests to contact us

Please complete this form by typing in your response or printing it of and using block capitals and black ink and then return to the address above.

1. Applicant Details

Name:

Address:

Postcode:

Tel (Day):

Fax:

Email:

Can the Council correspond via email? Yes ☐ No ☐

2. Agent Details (if Applicable)

Please note if an agent is used all correspondence will be sent to them.

Name:

Address:

Postcode:

Tel (Day):

Fax:

Email:

Can the Council correspond via email? Yes ☐ No ☐

3. Location of Proposed Development

If there is no postal address, please give a clear and accurate description of the site location.

Address:

Postcode:

For rural locations please include grid reference or location plan at suitable scale to identify site.

Has the property been known by any other name? Yes ☐ No ☐ Don't know ☐

Previous name of property:

4. Property Details

Is the property: Detached ☐ Semi- Detached ☐ Terraced (inc. end of terrace) ☐ Flat/Maisonette ☐

Is the property within a conservation area? Yes ☐ No ☐ Don't know ☐

Is the property a listed building? Yes ☐ No ☐ Don't know ☐

Are there any trees on the site? Yes ☐ No ☐ Don't know ☐

5. Description of Proposal

Please provide an accurate, detailed description of the proposed development.

6. Previous Advice

Have you had any advice on this proposal already?

Yes ☐ No ☐

If yes please give name of officer, date advised and indicate if response was by email/ phone or letter.

Officer Name:

Date

Response by:

7. Fees

Please refer to fee sheet for appropriate category and fee

You can ask to speak to an Ecological Officer during normal office hours Mon-Fri for general informal advice about any part of this form.

You should receive the response to this query within 15 working days of its receipt by the Council. If you have not received a reply after 15 working days, please contact the householder duty planning officer, who will trace your query and expedite a response.

Please return this form to;

planningecology@warwickshire.gov.uk

or Warwickshire County Council, Ecological Services, Heritage & Environment, PO Box 43, Warwick, CV34 4SX

Signed

Date:

Your information rights

To see how we use your personal data and what your information rights are, please read our overall customer privacy notice at www.warwickshire.gov.uk/privacy which includes the contact details if you have a complaint about your information rights. For general enquiries, contact Warwickshire County Council customer services on 01926 410410