

WSCB Strategy & Communication Sub - Committee

Minutes

Meeting held on Thursday
15th January 2015

10.00am

Saltsford

Present

Calvin Smith, Service Manager (Chair)
Michelle Hill, PA (minutes)
Cornelia Heaney, WSCB Development Manager
Jane Williams, NHS (representing Early Intervention Service).
Keith Drinkwater, Lay Member
Denise Englefield, Army Welfare Services
John Hancock, Friendship Project
Jenny Packeer, Private Fostering and Service Development Practice Leader
Nigel Jones, Warwickshire Police
Derek Ridgway, MAPPA Coordinator

Apologies:

Jackie Channell, Designated Nurse for Child Protection
Jane Ayres-Smith, SIBS
Nadine Baxendale, Warwickshire Probation
Jane Carter, IDS
Paul Coxon, Communications Officer

1. Minutes of last meeting and matter arising.

Corrections

Agreed layout of the hall for the Conference is to be cabaret style.

Matters Arising

CSE – The Team is in the process of being set up. Interviews for staff from Safeguarding took place on Friday. Nigel Jones will be the DI for the Police Team.

Draft Compact – This was discussed at the development day in December. Discussions were held around the current structure of the Board and its sub-committees. Historically, Chairs of the sub-committees have become members of the Board as a

result of being a Chair of a sub-committee. A review of the structure and Constitution is to take place.

Private Fostering Report – Michelle circulated this electronically following the last meeting.

Jackie Channell – Jackie has asked if Anette Dallas could attend the sub-committee on her behalf. This has been agreed.

2. Work Programme.

• Key Task 1

Organise the 2014 Annual Conference and select a topic.

David Peplow, WSCB Chair is keen for maximum publicity and this is to be discussed with Paul Coxon, Communications Officer.

Consideration was given to live streaming but decided against. A video will be recorded, edited and then added to the news section of the website.

Email to be sent out again as a reminder that the conference is up coming.

The following ideas for speakers were agreed:-

Opening speaker to be a Board member explaining why we have a neglect strategy.

Karen Manners, National Police Lead on Neglect to be invited to speak about what the Police are doing locally in response to the national strategy.

Early Intervention Service to be invited to speak about their current neglect tool.

Jo and Wendy to speak about Home Inventory

Elaine Farmer, Warwick University and a representative from Action for Children both to be invited. If both available then Elaine Farmer is the preference.

Case study to be presented by Health Visitor.

Action:-

- **Cornelia to provide an update via email before the next meeting as to the progress being made.**
- **Any suggested material for the conference to be emailed to Cornelia as there is space available for exhibits.**

- **Key Task 2**

Undertake “Health Check” in respect of the questions for LSCBs posed in the Ofsted Report: Good Practice by Local Safeguarding Children Boards.

A small group has been meeting regularly to progress this task. The group includes Calvin Smith, Shinderpaul Bhangal, Lisa Smedley and Mary Eccleston. The Advocacy Service and Adrian Over, Education Safeguarding have also agreed to be involved going forward.

Data has been provided to the group from Business Intelligence detailing children and young people that have been off a child protection plan for no less than 3 months and no longer than a year. The data will be separated into three separate age brackets, 7-10 years, 11-12 years and 13 years +. Letters will be sent out to a selection of the children and young people asking if they would be prepared to attend a venue and complete a questionnaire via an ELILITE machine. A smaller group will also be asked to be part of a focus group.

10 files will be audited with two being from each District. Audit tools have been designed by Calvin, Mary and Lisa. Education Safeguarding and the Advocacy Service are to do theirs. All Teams/ Agencies will audit the same 10 children’s files.

Permission needs to be sought from Information Governance in order to move forward with the work.

It is planned that the questionnaires and focus group will take place in February and the work written up by the end of March.

Action: -

- **Michelle to email the audit tools and minutes of the meetings to Cornelia.**

- **Key Task 3**

Review and approve revised WSCB Constitution and Compact annually.

David Pewplow has identified Jenny Butlin–Moran and Elileen King to take on board work around the Compact and Constitution. A set of documents will hopefully be produced that run together and will be presented to the Board in April 15.

Action:-

- **Cornelia/Calvin to check with David Peplow/the Board if this task can be removed from the work plan.**

- **Key Task 4**

Develop a Neglect Strategy

Regular meetings have been held but the Strategy is still to be drafted.

Calvin recently accompanied a Health Visitor on a home visit and witnessed her using a tool devised by Health. The Health Visitor asked a number of questions during an antenatal visit. The mother did not know the tool was being used.

CAF and Priority Families use the Home Inventory tool. A presentation was given to the small group involved in drafting the strategy. As a result of this 10 training places were offered to Social Workers and have been filled.

Safeguarding does not have a single tool to identify neglect

Action:-

- **Cornelia to arrange a meeting with Brenda Vincent, Sheila Meakin and Calvin to discuss further.**
- **Strategy to be emailed to sub-committee members once it has been drafted.**

- **Key Task 5**

Develop a Communication Strategy

Paul Coxon, Communications Officer was not present at the meeting and the strategy was not provided beforehand.

- **Paul Coxon to provide Communication Strategy.**

3. Any other business

Case Study by Health Visitor

Jane Williams shared a presentation based on a case study by a Health Visitor. The Health Visitor worked closely with the family whose children were subject to child protection plans. She set the family small tasks and activities within envelopes and recorded progress in a scrapbook. The family were really engaged and motivated; within 6 months the children had moved to child in need plans.

There are plans to try and complete similar work with another family.

Jane Williams

Jane is retiring and this meeting is her last. Everyone wished her well. Jane is not sure who will be replacing her on the sub-committee yet.

Action:-

- **Calvin to write to Hugh Disley to clarify who will be replacing Jane.**

Date of next meeting – Thursday 10th March 2015 at 10am, Saltisford.

Calvin Smith

**Chair of Strategy & Communication Sub-Committee
Service Manager, Safeguarding – North**