

**WARWICKSHIRE SAFEGUARDING CHILDREN BOARD, SOUTH WARWICKSHIRE NHS  
FOUNDATION TRUST, GEORGE ELIOT NHS TRUST & COVENTRY & WARWICKSHIRE  
PARTNERSHIP TRUST**

**COMPLETING THE HEALTH REPORT FOR THE INITIAL CHILD PROTECTION CONFERENCE**

This form has been designed to enable Health Professionals to share health information, to partake in the risk analysis, to make a decision on whether the child(ren) should be subject to a Child Protection Plan and to formulate the outline child protection plan. (Please see the guidance Analysing Risk in Child Protection – the Warwickshire Model for Assessment 2009)

The risk assessment is based on the Warwickshire Risk Assessment Model, developed by Dr Vic Tuck, Warwickshire Safeguarding Children Board, Development Officer.

**Completing the form**

General

The primary focus must be on the child(ren).

In some cases health professionals may not have much information, but they should still complete and submit the report.

The report should be sent/faxed to the Chair of the Initial Case Conference at least 36 hours prior to the conference. Where this is not possible then the health professional should take extra copies to the meeting.

Contact details for the Chair of the Initial Conference (Independent Reviewing Officers):  
Address: Children, Young People & Families Directorate,  
Planning & Performance Section, Saltisford Office Park, Ansell Way, Warwick CV34 4UL  
Telephone: 01926 742368  
Fax Number is 01926 742394

Health Information Governance procedures regarding the faxing of sensitive information must be followed.

It is good practice to share the contents of the report with the parents/carers. However there would normally be nothing on the report that the parent carers were not aware of.

Completing the Initial Case Conference Report

The report which includes the risk analysis should give a health perspective, using the three domains from the Framework for Assessment of Children in Need and their Families (2000); namely the Child's Developmental Needs, the Family & Environmental Factors and Parenting Capacity.

Staff need to identify the Risk factors (concerning aspects) and then the Protective Factors (the positive aspects)

From the risk analysis you should be able to identify the factors which are most likely and significant in terms of reducing **or** increasing the probability of future harm.

Then most significantly, what needs to change for the level of risk to be reduced for the child(ren)

**Appendix**

Health Status: This part needs to be completed for each of the Subject Children.

Updated July 2014

Initial Conference