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| **RUGBY, SOUTHAM & FENNY COMPTON DISTRICT PLAN** |

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| **Purpose of District Plan is to show that each district is delivering against the Service objectives and priorities set out within the plan on a page 2017/18.****Rugby is a** [**market town**](https://en.wikipedia.org/wiki/Market_town) **in** [**Warwickshire**](https://en.wikipedia.org/wiki/Warwickshire) **with a high Industrial base, the** [**River Avon**](https://en.wikipedia.org/wiki/River_Avon%2C_Warwickshire) **running through and is surrounded by Motorway networks. The** [**Borough of Rugby**](https://en.wikipedia.org/wiki/Rugby_%28borough%29) **has a population in excess of 100,500 which is increasing approximately by 995 each year. Each ten year age bracket consist of approx. 23,000 people and there are around 50,000 households. Approximately 27000 are elderly residents.****Staffing and Establishment****Rugby :- Station Commander x1 Retained Support Officer x1 Response Commanders x2 Crew Commanders x12 Firefighters x30****Southam :- Watch Commander x1 Crew Commanders x3 Firefighters x14****Fenny Compton :- Watch Commander x1 Crew Commanders x2 Firefighters x9** |

**Community Risk**

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| **Description of Risk** | **Key Action / Feedback** | **Responsible Role** |
| **RTC Risk Reduction** **People killed or seriously injured (KSI’s) within the District.** | Deliver fatal four presentation to schools and colleges, Youth groups and other organisations. **RC’s & RSO** to coordinate an overall plan to target the respective age groups (year 11 – 13, 16 – 24 year old) with educational / promotional material supplied by CFS, **“The Fatal 4 Presentation”.** Presentations delivered by RC’s ,RSO and individuals off duty. A targeted List of Schools & Colleges and Onley young offenders to be contacted.* The aim is to complete as many Fatal Four presentations that the organisation will accommodate during the year.
* Consider an integrated approach with other agencies & departments – create a single approach.
* Utilise IRS data to identify black spots.
* Partnership work with the WCC Roadd Safety Unit (Liaison with Frank Moreno).
* Utilise leaflets & posters supplied by CFS.
* Target Schools / Colleges / 6th Form / Youth Clubs / PMNW / Driving Test Centres / Shopping Centre Car Parks - / Asda / Sainsbury’s / Tesco’s / Halford’s .MOT centres
* Support events with the WDC Road Safety Unit – contact is **Philippa Young** **01926 412842**
* Station Commander to report and share information from the District Community Safety Group meetings (SWOG / CSP)
* **Road Safety Week ( 8th – 14th May November 2017)** – Station to deliver material and presentations to support this week.
 | Station Management Team |
| **Reduction of Accidental Fires.****The ADF’s in the Rugby cluster are mainly as a result of cooking, smoking materials and faulty electrics. Ee will continue to work with CFS and other agencies on campaigns and specifically concentrate on these areas.** | * A Hot Strike to neighbouring properties following **ALL** accidental dwelling fires.
* Target Elderly dwelings and complex’s in conjuntion with care agencies
* Continue to taget HFS&WB checks to the vulnerbale in the area
* Promote through Schools the Junior Fire Safety Champion work, encouraging Fire Safety in the home.
* Work with Children and young people by facilitating parenting meetings.
* Supervisory Managers are to utilise their rescources by using the District Mosaic/Exeter databases to target delivery of HFSC & fire safety information to the high activity.
* A minimum of 365 HFSC’s per appliance to be completed per year.
* Specific targeting of the MOSAIC Group N – Young people in flats in high density housing to be prioritised by all watches.
* Local community events, ie, fete’s, will be attended and pro-active fire safety advice delivered by operational personnel.
* Target Local Community Centres / Groups.
* Forge relationships and closer working practices within the community to drive & improve Community safety.
* Install and maintain the HFSC / leaflet packs onto all appliances.
* All CFS activity (that falls outside HFSC activity) must be recorded on FPG1b for auditability.
* **Medical Oxygen** – CFS to supply list of addresses where occupants are dependant on Medical Oxygen. Personnel to target for the delivery of a HFSC.
* **Landlord HFSC’s** to be carried out as part of national initiative.
 | Station Management Team |
| **Local Community Forums/Meetings****Station Management team to engage with partners in a proactive and inclusive environment covering areas i.e*** **Road risk**
* **Arson**
* **ASB**
* **High risk groups**
* **Water Safety**
* **Animal Welfare**

**Station Commander to lead on Community flood risk forum** | Station team to attend targeted local groups to offer advice and support the local communities. Work with partner agencies to reduce crime and ASB which in turn links to Arson and deliberate fire setting.* Staff to focus on links to Social care agenda and partnership working for 17/18
* Ensure continuing support to NABSCOP I.E. support the Prevent agenda with workshops at local fire Stations.
* Station Management to lead Water Safety Forum for County
* Station Management team to present at Road risk forums
 | Station Management Team |
| **Deliberate Fire Setting:** **Station Management team to lead and utilise the Arson team to assist and develop arson reduction strategies.** **Rugby has been subject to a spate of vehicle and small fire setting that requires us to engage with the Community via ASBIT and or face to face meetings following incidents to reassure public and obtain information** | Work closely with the Arson and Prevention teams to target deliberate fire setting and ASB.* Utilise covert cameras and Police to target known areas
* Utilise BIKE team and ASBIT when required to reduce the incidents of Arson and ASB as a preventative measure.
* Car fires has become an issue therefore work closely with Arson to develop a strategy to reduce impact in Rugby,
* Promote car clear to assist with deliberate car fire setting
* Use Social Media when required to proactively and positively highlight areas of concern.
* Utilise Key stage 2 visits to establish K&U within the young people in the area. Use case studies of local issues if available.
* Where needed use SAFE programme to target and educate known fire setters. Promote as needed in areas of concern. A Frame
 | Station Management Team & Arson Team |
| **Anti-Social Behaviour / Gangs and Drugs:** **Through the NABSCOP work closely with partners to assist in any known areas of concern** | Work with Police in areas of concern when known ASB and drug use could escalate into Deliberate fire setting: * Target known areas as they arise
* Work with Arson Team on a bi weekly basis to discuss Police Tasking.
 | Station Management Team, Arson & Prevention |

**Operational Risk**

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| **Description of Risk** | **Key Action / Feedback** | **Responsible Role** |
| **Group / Team Competence Exercising*** **Reduction in operational activity / response has the risk of affecting personnel’s operational competence due to skills fade.**
* **Maintain and develop operational competencies and confidence.**
* **Mobilising of RSO / RC and Officers when available to ensure that the Operational Assurance (AIM) is completed and forwarded to enhance any command gaps**.
 | The SC and RSO & RC’s will continue jointly review PDS / Red kite portfolios as part of a formal review process at the end of every month and feedback quarterly.**ALL** personnel’s RedKite portfolios to be continuously monitored by Supervisory Managers – evidence recorded and competencies confirmed where appropriate. Any identified issues must be acted upon.RSO to oversee Retained Sections as a support to the Station based WC’s.All Mandatory TADC courses will be undertaken by staff at the level required for their role.SC, RC’s & RSO where required will support development plans and aspirations of individuals to achieve their potential. | Station Management Team |
| **Continue to support RDS availability:*** **Southam and Fenny Compton RDS sections will be monitored and supported with recruitment to keep high availability.**
* **Southam is a Key support station for a rapidly expanding Rugby District**
 | Identify any gaps in appliance availability, skill sets and continually look at potential recruitment to maximum establishment, working with the DRASP team. RSO to work closely with DRASP and TADC to ensure staff arriving on station are fit for the role.Newly recruited personnel are to be fully supported. | Station Management Team |
| **Targeted Risk Information Gathering*** **Ensure the higher risk premises within the District are being identified and inspected.**
* **Inspections being distributed via the process are not identifying the higher risk areas within the District**
* **015 Information passed at the earliest Opportunity and continually updated**
 | Focus efforts on a methodical process of gathering risk information for higher risk premises utilising local knowledge as opposed to working from only lists governed by RRO’s and PRIS re-inspections. Station Based staff will highlight any new developments and forward any new risks through the Operational Planning (O1’s) teams as and when they are made aware. Prevention Teams inclusive of Arson and station Staff will complete the correct processes for highlighting risks either temporary or permanent.  | Station Management Team |
| **Level 2 / 3 Risk Familiarisation & Training*** **Each watch and RDS Section will, deliver a programme of operational exercises at premises identified by the Premises Risk Information System (PRIS) Level 2 and above, to familiarise personnel with the premises and develop competencies associated with the risk this will total minimum of 4 exercises.**
 | Continue to conduct visits, exercises, desktop type training & local discussions on all respective risk premises. Schedule of planned training to be made annually and in advance / station.Ensure that all exercises are planned at Level 3 (priority) or Level 2 premises to support local visits.RDS to familiarise on risk premises identified in areas within drill nights, especially for Development Firefighters. | Station Management Team |
| **Ops Board:*** **Ensure that the boards are used in line with the Service Policy, and highlight any best practices that can be shared locally and across the Service. (Use SC Ops Assurance as a SPOC)**
 | Continue to use the Ops Board to benefit the station and highlight any issues quickly.* Continuous Training on the boards for all staff
* Develop and enhance if new ideas for their use come forward.
* Maintain the currency of the bard to visually highlight any deficiencies to visitors and or station staff.
* Pilot a Live TV board that mirrors and enhances the static Ops Board.
 | Station Management Team |