

EHCNA Setting request MS form Questions

1. Name of the setting completing this referral.*
2. Is this referral a setting request or in response to a parental/professional request?
3. Key setting contact name*
4. Key setting email address*
5. What is the child/young person's current School Year*
6. Is the child/young person educated out of year group?*
8. For What Reason? (If yes)

Child/ Young person details

10. First Name
11. Surname
12. Preferred Name (optional)
13. Date of Birth
14. Postcode of child/Young Person
- 15 - 18. Address including county and postcode
19. What is the child/young person's biological sex?
20. How would they describe their gender?
21. Does the child/young person identify as trans/transgender?
22. Preferred pronouns (optional)
23. Ethnicity
24. First Language
25. Does the child/young person have any diagnosis or long-term medical conditions
You will be required to upload any relevant diagnosis letters
26. Main diagnosis
27. Date of diagnosis (MM/YY)
28. Any other diagnosis
29. NHS Number (If known)
30. UPN (unique pupil number) If known
31. Is the child/young person under 18?
32. Please provide the main parent name
33. Please provide the main parents email address
34. Please provide the main parents address
35. Please provide the main parents contact number
36. Does anyone else have parental responsibility for the child/young person?
37. Name
38. Contact email address
39. Contact address
40. Contact phone number

41.If the child/young person is over 16, who would be the main contact for communication?

42.How would the key contact prefer communication?

Our primary communication method will be in writing via email, but we will accommodate other communication requests where possible.

43.Young person contact details (Please provide the relevant communication method)

The acknowledgment of the request and subsequent communication will use the details provided

44.Does the key contact have any access requirements (to include interpreter, translation etc...)

write NA if not needed

45.Has any direct relative (Parent/sibling) of the child/young person served or is serving in the Armed Forces?

46. Name of person and whether the service is current or past

47.GP Details- Surgery Name and address

48.Has the child/young person been known to social care in or outside of Warwickshire?

Please select in what capacity they were known

- Child protection
- Child in Need
- Child in care
- Previous child in care
- Previous social worker

50.Is the involvement current

51.Is there anything you think we should know about the family situation and relationships with the child or young person for this request? * Please add NA if not appropriate

52.Are there any data sharing concerns we need to be aware of? * Please add NA if not appropriate

School Details

53.Current setting start date (if nursery setting, please include number of sessions attended).

54.Please provide relevant setting history for the child/young person including any dates and gaps in provision.

55.If the Child is in Key stage 1 or below did the child attend nursery/preschool?

56.How regularly?

57.Please provide details of the attendance of the child/young person at your setting.

e.g., Percentage, gaps or patterns in attendance- never in school on a Friday for example

Is the child/young person currently not attending or attending AP etc

58.Has the child/Young person every been subject to a suspension or exclusion?

59.Please provide the details of any previous suspensions or exclusions.

Include date of exclusion(s) and length of time.

60.Has the child/young person had/have any changes to their timetable or is a part time timetable in place?

62.For the following subjects please select their current attainment level.

- Significantly below - 2-3 years below what is expected
- Below - working up to 2 years below what is expected
- At expected - working at the expected level for their age or progress level
- Above expected - working above where they would be expected to be for their age or progress level

63.Child/young persons progress - over the last three years, how has the child/young person progress changed?

Please consider any difference across the curriculum and how they are progressing overall, any relevant assessment details and any context you may have in relation to attainment

64.Please list any qualifications to date (if applicable).

65.Has the child/young person been added to your SEN register?

66.When was the child/young person added to your SEN register?

(MM/YY)

67.Does the child/young person qualify for pupil premium?

You will be required to submit the most recent reports provided by any professionals outside of Warwickshire County Council

68.Has the child/young person had any involvement with other professionals/significant adults?

eg. social care, health professionals, education professionals.

69.Has the child/young person been supported by any of the following Social Care services/interventions Through Warwickshire County Council

70.Has the child/young person been supported by any of the following Education services?

71.Please provide the name(s) of any independent or other support in relation to education.

72.Has the child/young person been supported by any of the following Health services?

73.Please provide name and contact details.

74.Please use this space to outline any other information around assessments or interventions that you feel supports your request.

eg. awaiting assessments, universal interventions, medical assessments.

Reason for EHCNA request

75.What is the child/young persons area(s) of need?

76.Please describe how these needs affect the child/young person.

77.What are the reasons for requesting an EHCNA now?

78.What are your concerns for the future?

79.Are there any exceptional circumstances you would like us to consider as part of this application?

80.Please provide details of the exceptional circumstances.

81.Please details your graduated response and the impact over time.

This should have been at least two cycles of monitoring and review, include what has be effective and made a difference, what hasn't, how have things changed over time (max word count 500).

Costed Interventions

Please list any provision/interventions you have implemented over the last 3 terms including their impact.

82.Has any provision been discussed or recommended by an Educational Psychologist?

83.Please list any implemented provision and the frequency.

84.What was the impact of the provision?

85.What was the cost of this provision?

86.Has provision been discussed or recommended by Occupational Therapists?

87.Please list any implemented provision and the frequency.

88.What was the impact of the provision?

89.What was the cost of this provision?

90.Has provision been discussed or recommended by Specialist teachers?

91.Please list any implemented provision and the frequency.

92.What was the impact of the provision?

93.What was the cost of this provision?

94.Has provision been discussed or recommended by Integrated disability service?

95.Please list any implemented provision and the frequency.

96.What was the impact of the provision?

97.What was the cost of this provision?

98.Has provision been discussed or recommended by Speech and Language Therapists?

99.Please list any implemented provision and the frequency.

100.What was the impact of the provision?

101.What was the cost of this provision?

102.Has any other provision been implemented?

103.Please list any other provision and its frequency.

104.What was the impact of the provision?

105.What was the cost of this provision?

106.Please provide a total estimated cost for all provision outlined above for the year.

This should not include the time spent by the teacher or SENCO