

Minutes from the Learning Disability Partnership Board (LDPB) Meeting on
Wednesday 18 May 2016 at Sydni Centre, Leamington Spa

Cllr Jose Compton chaired the meeting with Liam Abraham (Co-Chair)

1. Who came to the meeting?



- Cllr Jose Compton, Chair and WCC Councillor (Portfolio Holder for Learning Disability and Adults Social Care)
- Liam Abraham, Co- Chair and Learning Disability Rep
- Tom Guest, Learning Disability Rep
- Joanne Finney, Learning Disability Rep for Rugby
- Laura Bartley, Learning Disability Rep
- Suzanne Morrison, Service Provider/Carer Rep, Eco-Workshop
- Mary Overton, Carer Rep
- Hannah Delaney, Grapevine
- Emma Mold, Empowerment Worker, Grapevine
- Louise Spicer, Empowerment Worker, Grapevine
- Adam Hives, Grapevine Service Manager
- Dan Jhutti, Safemates
- Catherine Rensford, Work experience Safemates
- Sharon Paterson, Turning Point
- Tracie Hammond, Turning Point
- Jo-An Golding, Warwickshire Police
- Andrew Sjurseth, Child and Adolescent Mental Health Commissioner
- Becky Hale, All Age Disabilities Service Manager
- Kieren Hagan, Cyber Crime
- Alex Gloster, Cyber Crime
- Maria Marlow, Commissioning Support Officer (Minutes)

Apologies



Neil Roberts, Helena Wallis, Doreen Woodward, Dean Abell, Doris Sheridan, Rachel Faulkner, Cathy Watt, Philomena Humphries, Pawlina Clemons, Lina Patel, Hardip Johal, Danny Parrott, Colin Tiwisdale, Ali Cole, Roxanne McKay, David Price

People who shared information



Becky Hale, Andy Sjurseth, Sharon Paterson, Tracie Hammond, Joanne Finney, Dan Jhutti, Kieren Hagan, Alex Gloster

2. Minutes from previous meeting and feedback from Actions



- Suzanne asked for the minutes of the meeting to be changed about the types of work activity which they have at the Eco Workshop and this should now read:
'There is a wide variety of work-related activities at the Eco Workshop which includes recycling, making products which are then sold, **packaging and distribution**, **assembly work**, **building components** and **horticulture**. New areas are being added on a regular basis'

Becky then gave feedback from the Actions of the meeting on 23rd March.



- Hardip had attached a list of explanations for abbreviations to the minutes of the last meeting.
- Housing Related Support is going to be added to the agenda for the meeting in July and Becky is going to invite a Housing Related Support Officer to the meeting.
- With regard to paying LD reps, Becky said that LD reps roles were on a **voluntary basis** and had not been paid before, and that she was not looking at this as an option.

3. Ice Breaker



- Tom led the Ice Breaker session and told everyone that following a 12 week work experience with Asda he had now got a job with Asda! Everyone said 'Well Done' to Tom.
- Tom's Ice Breaker question was 'What was your first ever job and what would your dream job be?'

4. Statement of Intent Delivery Plan – My Social Life



- Becky reminded everyone that at the next meeting the focus would be on Home Life' focussing on housing support.

- The LD Delivery Plan is going well.



- The new LD Self Assessment Framework 'return' will probably be looking more at quality issues and less at numbers and statistics. Further information will be brought to the meeting once it has been released.



- The Transforming Care Plan is progressing well. We are not working with Hereford and Worcester on this now, but with Coventry and Solihull.

- We are sending a new plan to NHS England which shows how we are going to support people with a learning disability who present behaviours that challenge. Becky will bring this plan to the next meeting
- There is a new workforce working group looking at the values, ambitions and culture of people who work with people with a learning disability. This includes people who work in Health, Social Care and also Carers. The group are looking at what sort of training they need so that they can support people with behaviours that challenge

- The County Council and Health are looking at who would be the best



of Home Care, Supported Living, Live-In Care (where a Carer goes temporarily in the person's home who needs care) and Complex clinical care (where there are health needs as well as support needs).

• They have asked providers interested in providing these services to send in their '**tenders**' telling us what service they are going to provide, how they are going to provide it and how much it will cost. We received 126 **tenders** so it has taken a long time to go through them all and score them. The new contract should start on 1/8/16.



- We did the same for new residential and nursing home contracts which as well as providing care for people with learning disabilities are also for people with a physical disability, people with mental health needs, people with autism and older people. The new contract starts 1/9/16.

- New contracts for day opportunities for people with a learning disability (including employment activities) started in April this year and we are working with organisations to look at what sort of activities are on offer.



• The main thing with our new contracts is that we want to focus on outcomes rather than on what has been done before or what buildings we have in use (outcomes are the end result of what is done, so we want the activities or care to promote independence, help people with learning disabilities, be part of the community and, for care or day activities, to fit in with each person's needs rather than being the same for everyone)



- The contract for supporting people with high support needs has gone to Brandon Trust covering Nuneaton and Rugby and Heart of England Hospice in Stratford. Brandon Trust is holding a **consultation** with everyone using its services on the 6th July at the Ramsden Centre and 7th July at the Sesame Centre to see what they think about the services they receive, are times suitable, are there any access issues etc.



asked if supported living schemes had wheelchair access and confirmed that they did.

Also asked if he could get involved with **consultations** and Becky mentioned about the 'Resource Directory' page which is part of the

Warwickshire County Council website. If you want to see the Directory please click on the link below.

www.warwickshire.gov.uk/directory



- Heart of England Mencap to feedback any plans for [consultation](#) on the complex needs schemes at the next meeting.
- Cllr Jose Compton told the group about some of the excellent new housing for people with a learning disability which was available in Warwick, Leamington and Mancetter and told everyone that they would need to speak to their District or Borough Council if they wanted more information.

If you want to see Becky's paper click on the link below

<http://www.warwickshire.gov.uk/LDPBPapers>

Community Hubs update

- Andy told everyone that the contracts for the hubs were due to run out so they did a review of the hubs thinking about how they were set up now and what services did we need. The mental health hubs contracts were also due to run out and while Andy was working on both types of hubs he realised that although there were some differences between them there were also a lot of similarities.



- Similarities included the fact that information and advice was available and they were somewhere people could 'drop-in' to.

- Differences were that people working in mental health hubs spent more time out in the community working with people. This is because people with mental health needs need different amounts of support at different s. People with learning disabilities had support needs which didn't ge as much over time. Also, people going to the mental health hubs : often not being supported by the NHS and had more 'low level' ls.



- As part of the review of the Hubs Andy asked Grapevine to speak to people who had used hubs and those who hadn't used them before to find out what they did or didn't like about them. Andy also also asked providers what they thought.



- The aim is for the mental health hubs and learning disability hubs to work closely together. The new contracts will start in July 2016.



- Independent Support Solutions will be covering North Warwickshire and Rugby
- Turning Point will be covering South Warwickshire.
 - If you want to see Andy's paper click on the link below
<http://www.warwickshire.gov.uk/LDPBPapers>

Turning Point presentation – South Warwickshire Hubs



- Turning Point have been supporting people with learning disabilities for 25 years and support 46 people in Warwickshire and 550 people across the country.
- There will be 2 part time hubs across South Warwickshire. Liam asked why they are only part-time hubs and Sharon said that they think hubs don't need to be open 5 days a week because some of the time they can go to doctor's surgeries for example and do one to one sessions there.
- They are also going to do 'pop-up' hubs in community venues for one to one sessions.
- Turning Point are going to ask people with learning disabilities what is the best way to communicate through the internet and on the look of the webpages.
- There will be some Wellbeing Hubs design sessions in late May and June including 24th May, 2-4pm in Studley and 27th May, 1-3pm in Stratford.



- Liam asked if the Studley Hub was closing and Sharon said that it wasn't closing but they were looking at the best opening times for it. He also asked why they had changed the name of the title of the 'hub adviser' and Sharon said that it was changed as this was what people with that role were called in Turning Point.
- Joanne asked if they had thought of linking with Grapevine and Sharon said they had started looking into this and would follow it up.

- If you want to see Sharon and Tracie's paper click on the link below <http://www.warwickshire.gov.uk/LDPBPapers>

Seldom Heard Groups update

- Joanne told the board about the workshops which had been held.
There were 2 workshops with groups of 4 people in each. The first workshop was for people who either spoke or used sign language. The second workshop was for people who couldn't communicate by speech and for this workshop, carers and staff who knew them well came along as they knew what their facial expressions meant and how they were feeling.
- The idea was to find out what it was like for people who can't communicate very well to socialise. They asked the people in the workshops who their friends were and where they went to meet them.
- They decided to use arts and crafts to explore more what social life meant for people.



- They felt that it was very difficult for people with high support needs to understand what a 'social life' meant as it was difficult for them to understand complex questions and ideas.
- In the first workshop, everyone felt that their friends were staff at their home and at Sesame, family members, shop assistants and those working in pubs. They met their friends in the Rugby Gateway club and at the Hub Café.



- They also found out that none of the people in the workshop had made friends through work, training or volunteering and Joanne felt that this was because there wasn't as much money for people to go on courses as there used to be.



- For the second workshop, they found that people felt it was very difficult to make friends without the support of staff and friends who already knew them. Joanne felt that the people in the second workshop may not understand what 'friend' means. Also that some people don't have as much choice as others in who they spend time with. She felt it was up to staff and family to help people with high support needs to make choices. Their social life could be centred around doing activities as these offered a chance for people to mix.



Suzanne said that it was sometimes difficult to organise activities when there aren't enough staff and sometimes buildings aren't the right size or design for different activities. Also, people need different amounts of support.



Joanne asked if Safeplace Champions get training on helping with communication difficulties. Becky said that the Safeplaces scheme has now moved to Community Services and so she will invite the new Safeplaces Manager to the next meeting so that they can update everyone on how the scheme is going.

- If you want to see Joanne's paper click on the link below
<http://www.warwickshire.gov.uk/LDPBPapers>

- **Safemates**



- Dan Jhutti talked to the group about the services his company provides. This is about enabling and encouraging friendships for people with a learning disability.
- Safemates arrange events where people with learning disabilities can meet new people and make new friends.



- Safemates would like to encourage relationships too but a lack of funding (which mainly comes from the Lottery) has meant they haven't been able to provide this service.
- The slides which were included in the meeting invitation show the sorts of events that Safemates holds (see the link below)

- On the August Bank Holiday Safemates are holding a summer festival with 'Challenge' at the Sydni Centre where there will be stalls and music groups.



- Liam asked why there were no events in North Warwickshire and Dan said this was because he and his two colleagues, Jackie Chamberlain and Laura Hill, all lived in Leamington and they provided the services on a **voluntary basis** so needed to keep the events local to Leamington. If there were more volunteers, Dan and his colleagues would still have to travel as they would need to be present at every event.
- Information about Safemates is on the the Web and on Facebook and new members over the age of 18 are very welcome.



- People with higher support needs are welcome to attend as long as they have their carers with them as well as anyone from other areas where Dan and his colleagues will help to arrange transport.
- If you want to see Dan's paper click on the link below
<http://www.warwickshire.gov.uk/LDPBPapers>

Cyberwatch scheme

- Kieren Hagan and Alex Gloster work for Warwickshire County Council and came to talk to the board to raise awareness of cyber crime.
- The Cyberwatch Scheme is a one stop shop where you can check

out what cyber crimes are, how to protect yourself and who to report it to. The Scheme is the first one to work with people with learning disabilities and help them to have relationships safely on-line.

- Cyber crime is when an offence happens on a computer or other 'computer enabled device' like a smartphone for instance.



- There are many types of cyber crime such as:
 - Cyber bullying - for example, people say hurtful things on Facebook.

- Cyber fraud - for example, people try to con you out of your money.



- Phishing - for example, you get an email and if you click on a link the person can see your password or bank details.
- Viruses - for example, you click on a link and the computer lets in software that means you can't use your computer properly.

- Most (80%) of all cyber crime can be prevented.

- Some top tips are:

- Make sure your passwords are different for each website. This is because people can get the information held on some sites very easily and could use your password on other sites to get your bank details.

- Make sure when you are buying things on-line that you can see the lock symbol and the address is showing as 'https://' as this will mean that your payment is safe.

- Make sure you keep your anti-virus software up to date as new

viruses are being made every day and you need to protect your computer from these viruses.



- Don't use public wi-fi (such as in a coffee shop) when you are entering personal details on the computer as someone could have **hacked** into the public wi-fi and then be able to get into your computer.



- Don't say you are on holiday on Facebook as a burglar may be able to see this information. Wait until you come back from holiday and then post your photos.
- If something happens that you need to report, make sure you take a '**screenshot**' of what is on the computer so that you can send this to the relevant person.
- If you or anyone else has been threatened with physical harm you should report this to the police.



- Cyberwatch are going to work on their website to make sure it is easier for people to use it.



- Tom asked what money laundering was and Kieren explained that this is where people who have made money from criminal activities

such as drug dealing have to make it look like the money came from a non-criminal activity such as profits made by a shop or a restaurant.



- More information is available on the Cyberwatch slides.
- Joanne asked if the scheme covered foster children and Alex confirmed that they did and that they had recently met with the Youth Parliament.
- Liam asked if they could come and talk to the Hubs, special schools and colleges and Kieren confirmed that this was on their list.



- If you want to see Kieren and Alex's paper click on the link below <http://www.warwickshire.gov.uk/LDPBPapers>
- Cllr Compton asked how to contact them and they told everyone to look at the www.safeinwarwickshire.gov.uk link. Their details are as follows:

Alex Gloster

Cyber Crime Adviser
Communities Group
Community Safety Team
Warwickshire County Council
PO Box 43

Kieren Hagan

Cyber Crime Adviser
Communities Group
Community Safety Team
Warwickshire County Council
PO Box 43

Barrack Street
Warwick CV34 4SX
07557 166458
Email:
alexgloster@warwickshire.gov.uk
www.warwickshire.gov.uk
www.safeinwarwickshire.com

Barrack Street
Warwick CV34 4SX
07557 166524
Email:
kierenhagan@warwickshire.gov.uk
www.warwickshire.gov.uk
www.safeinwarwickshire.com

5. Grapevine gather feedback for questions



- LD Reps had already asked the questions they had.

6. PB Members feedback and any questions for presenters



- All questions had been asked following each presentation

7. Staff training, skills and supervision



The two presenters for this item had sent their apologies

8. Any Questions?



- Joanne asked Becky if there was training for people who were working with people with high support needs on having relationships. Becky said she had done a lot of work on this and had met with half of all the Carers to ask them about social life and relationships, communication and enabling people to become part of the community. This information is now part of what we want **tenders** to look at and it is work in progress.
- Joanne also asked about the range of activities that people with high support needs have as this affects the choice of who people

can spend time with. Becky said that she is working with providers on how this will work best.

9. Feedback from Learning Disability Reps



- Laura fed back on some workshops she and Grapevine had set up.
- At one workshop they talked to 62 people of whom 8 people volunteer and 28 people go to day opportunities.
- They found that:
 - Lots of people had heard of Jobcentres but not used them
 - Courses didn't help people to get jobs, and
 - No-one had heard of the Resource Directory



- They also felt that the difficulties they faced in getting jobs were transport and lack of support including help with interviews and application forms and support from colleges and courses.
- They also held a workshop at the Ramsden Centre with two people who had high support needs. They had designed a logo for their group and were able to take part in the session. Next time they will try and get more people involved and will look at 'my home life'.
- Liam fed back that no-one had heard of Transforming Care or knew who was leading on it in Warwickshire County Council. Liam wondered if this was because there wasn't enough promotion in the right places.
- Learning Disability Week is coming up in June.



- Joanne told everyone that the Hub Café in Rugby was moving and that she hoped there would be new opportunities for people to have work



experience and to volunteer and asked if we could hear about future plans at the next meeting.

- Tom told everyone that he had gone to a Healthwatch meeting in Leamington on the 14th April which was about the health of people with a learning disability and epilepsy. He told the Healthwatch meeting about the work of Grapevine and the LD Partnership Board. He also advised the Public Health person that their information wasn't very [accessible](#).



10. Any other business

- Emma asked if the board would agree to having more feedback and representation of people with high support needs and for this to become a regular discussion point on the board's agenda. The board agreed.



- Cllr Compton thanked everyone for their contribution to the meeting and particularly for the very good presentations from the LD Reps.



- Hannah asked if there was a Carer or provider available to help with **recruiting** an LD rep for the Nuneaton area. No-one in the meeting was free so she is going ask other members to see if they are free.

An application form titled "Application Form" is shown. It has four sections, each with a small icon and a text input field: "Name" (with a person icon), "Address" (with a house icon), "Education" (with a person at a desk icon), and "Work Experience" (with a group of people icon).

- Everyone voted on how they thought the '**Statement of Intent Delivery Plan**' was going and everyone voted 'OK'



11. End of the meeting

- Cllr Compton told everyone about the Multi Agency [Safeguarding Hub \(MASH\)](#) which has been set up and is based in the Saltisford buildings in Warwick. The MASH has all the different agencies working in the same place such as the Police and Social Care. The MASH is looking at children's services at the moment but will start looking at adults services in September. She asked if they could be invited to a future meeting once they are up and running and Jo-Ann offered to speak to the manager.



- The next meeting is on Weds 20th July at Hatters Space, Nuneaton, CV11 5DN (Mary gave her apologies for the meeting)

Actions

An update on the Transforming Care Plan which has been sent to NHS England to be given at the next meeting.

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| Helena Wallis to give an update on any plans for consultation by Heart of England Mencap on the Complex Needs Schemes at the next meeting |
| Safeplaces scheme manager from Community Services to attend a future meeting to give an update. |
| Colin Twidale to give an update on plans for the café in Rugby at the next meeting |
| Maria will add 'People with High Support Needs' to the agenda |
| Jo-Ann Golding will invite the adults MASH manager to a meeting from September onwards. |

Glossary - what some of the hard to understand words mean

| Hard word | Meaning |
|-----------------------------------|--|
| packaging and distribution | Putting things into packs and sending them out |
| assembly work | Putting parts of something together |
| building components | Putting parts together |
| horticulture | To do with gardening and growing things |
| voluntary basis | Doing something free of charge |
| Statement of Intent Delivery Plan | A Plan of what someone is hoping a service will provide and how they are going to make sure it happens |
| consultation | Asking people what they think about something |
| hacked | When someone manages to get into part of a computer where they shouldn't be |
| screenshot | Like taking a photo of what is on your computer screen but using the computer |
| tender (contracts) | A chance for providers to apply to provide a service and have a contract for it |
| accessible | Easy to get hold of/look at |
| recruiting | Taking someone on in a job or a role |
| safeguarding | Keeping children or adults safe |

