

DPO Service Bulletin 7 - May 2018

Hi ,

Welcome to the 7th bulletin from Warwickshire Legal Services' new Data Protection Officer (DPO) Service.

The new General Data Protection Regulation (GDPR) goes live on 25th May 2018, and we are here to give you what you need to get ready for this date.

Action points

1. Make a note of the provisional training dates – ensure that your nominated Data Protection Champion(s) keep these dates free.
2. As a reminder, identify your Data Protection Champion/s – notify us with the names and contact details so that invitations can be sent out. If we don't hear from you with nominations then we will invite you as the nominated contact

This week we're introducing you to the DPO Team and providing you with news about training events.

Firstly though we want to make clear that GDPR compliance is a process, and for those who regard 25th May as being a deadline by which time everything must be ready we have two words for you – don't panic! We have had a very large number of e-mails and calls to our DPO helpline in the last few weeks and we know that there is a lot of anxiety about getting things right in time for GDPR, but simply by having a DPO in place and a clear understanding of what personal data you hold and why, you are already ahead of the game!

We do apologise that it is taking some time to reply to queries sent in – we are doing so in the order in which they were received and are working as hard as possible to get through these. Understandably, given that we are only two weeks away from GDPR going live, we are dealing with a very high volume at the moment and we do appreciate your patience in waiting for responses.

Bulletin number 4 encouraged you to identify your Data Protection Champions, who we will be inviting to a full day training session during the summer term. The training will focus on integrating data protection into all your processing related tasks, and would be suitable for senior staff who are involved in leading the business and administration side of your school, academy, MAT or MAC.

The provisional training dates are:

Thursday 14 June 2018

Thursday 21 June 2018

Friday 06 July 2018

Tuesday 10 July 2018

Please ensure that your Data Protection Champion(s) keep at least one of these dates free!

Further information about training venues and how to reserve a place will follow.

We would therefore encourage you to notify us with the names and contact details of a minimum of one and a maximum of two staff members so that invitations can be sent out. Please send the relevant information to schoolDPO@warwickshire.gov.uk. If we don't hear from you with nominations then we will invite you as the nominated contact.

Included with this bulletin is a sheet introducing you to members of the DPO Service, both those appointed as Data Protection Officers and those who provide professional support for them. We hope that it will help to have a 'face to the name'!

Our next bulletin, will deal with advice on contract issues and template GDPR compliant contract clauses for your suppliers.



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OFFICER**

[Introducing your DPO](#)

WLS

Warwickshire Legal Services

For more information you can contact Warwickshire Legal Services on;

01926 412361 or email schoolDPO@warwickshire.gov.uk

Regards

DPO Team