

Ref: SMS/1017



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Date: 14/07/2025

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Dear Sir/Madam,  
**Footway Reconstruction – Elmdene Road**

Works to repair and resurface the footway at Elmdene Road, Kenilworth is due to commence **Friday 25<sup>th</sup> July 2025 to Friday 8<sup>th</sup> August 2025 (Phase 1, Odd Nos.) and from Monday 11<sup>th</sup> of August to Friday 22<sup>nd</sup> of August (Phase 2, Even Nos.)**

Warwickshire County Council's contractor Balfour Beatty will be undertaking these works. To help facilitate them; at affected locations if you are a vehicle owner could you ensure that your vehicle is parked elsewhere away from the footway and carriageway to allow the contractor access to the site. (During the working hours 09:30-15:30 Mon - Fri only) No Weekend Work Planned.

During the works, **and only whilst the Contractor is working**, pedestrian barriers will be erected at gateways/driveways to properties where necessary. This is to protect you from our works. **Please do not remove these**. If you need access/egress, please ask one of our workforce and the barriers will be removed at a safe time.

The works will be carried out under two-way temporary traffic lights. They will only be on during the working hours stated above. There will inevitably be some disruption to properties and businesses, but every effort will be made to keep this to a minimum.

To facilitate our works, we would be grateful if you could ensure that, **in advance of Friday 25<sup>th</sup> July 2025**, any of your garden hedges, bushes, shrubs, plants, or trees which overhang the footway are cut back to the footway/property boundary. This is necessary to allow our contractor to access and repair the entire width of the public footway.

I wish to thank you in anticipation of your co-operation which will help to ensure the works are carried out as quickly and safely as possible, if you require any further information or wish to discuss the works, please do not hesitate to contact me. **(For onsite issues, contact Paul Kelly Balfour Beatty 07837 319323 (Mon-Fri 09.00 to 16:00 only))**

Yours faithfully

Rob Butterill

**Planned Works Delivery Engineer**



*Working for  
Warwickshire*