

**APPLICATION TO DEPOSIT A BUILDER'S SKIP ON A HIGHWAY  
 HIGHWAYS ACT 1980 – SECTION 139  
 ROAD TRAFFIC REGULATIONS ACT 1984 – SECTION 65**

This application must be completed by the skip owner and returned to the relevant address **NO LESS THAN 5 WORKING DAYS** before it is intended to place the skip. An admin and inspection fee of £95 is payable on receipt of application unless your company has been approved for a monthly account.

**The skip must not be placed until written permission has been received. Placing a skip on the highway without a valid licence is illegal. Warwickshire County Council will consider issuing a retrospective licence in these circumstances. The charge for consideration of a retrospective skip licence will be 1.5x the cost of a standard application, payable regardless of whether the retrospective skip licence is granted.**

**Warwickshire County Council may also take other enforcement action as deemed appropriate.**

<b>Skip Owner:</b>	
Company Name	
Registered Address	
Email Address	
Telephone Number	
Contact Name	

<b>Type of application: (please tick relevant box). If renewal, also provide previous licence reference.</b>		
<input type="checkbox"/> Application for a New Skip Licence		
<input type="checkbox"/> Application for Renewal of a Skip Licence	Previous Skip Licence Reference	

<b>Skip Location Details:</b>	
Location of skip (Address/description of where you would like to place the skip)	
Address of works (Full address where works are taking place)	
Reason skip cannot be placed off the highway	

<b>SKIP SIZE CHART</b>		
<b>Size</b>	<b>Max Length</b>	<b>Max Width</b>
Mini	1.5 m	1.0 m
Small	1.9 m	1.3 m
Medium	2.7 m	1.6 m
Large	3.7 m	1.7 m
Extra Large	3.8 m	1.8 m
Maxi	5.0 m	2.0 m

<b>Skip Details</b>		
Using the chart above, for what skip size are you requesting a licence?		
Licence Period (max 1 month)	Start Date:	End Date:

<b>Accompanying Documentation:</b>
<input type="checkbox"/> Copy of Public Liability Insurance showing a minimum £10 million cover <input type="checkbox"/> Valid Waste Carriers License <input type="checkbox"/> Plan of location (if required)

<b>Declaration:</b>						
<p>I agree as owner of the skip as detailed on this application that it is my responsibility to Light and Guard the skip being applied for in this application as per the standard conditions.</p> <p>I have read Warwickshire County Councils standard conditions and I agree to comply with all conditions of any permission granted; to indemnify Warwickshire County Council against any and all actions arising or accruing from the placing, use and removal of a builders' skip; and to pay any expenses the Council may incur in respect of repairs to the highway and any apparatus in or on the highway arising from the placing, use or removal of a builders' skip.</p> <p>I shall maintain in force for the period the skip is in place, a valid Waste Carriers Licence and Public Liability insurance cover of no less than £10,000,000 and shall produce evidence that such insurance is in force on being requested to do so by the Council.</p>						
<table border="1"> <thead> <tr> <th><b>Name</b></th> <th><b>Signed</b></th> <th><b>Date</b></th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	<b>Name</b>	<b>Signed</b>	<b>Date</b>			
<b>Name</b>	<b>Signed</b>	<b>Date</b>				

<b>Please complete and return your application to</b>	
County Highways Area Office Warwickshire County Council Shire Hall Post Room Rear of Shire Hall Northgate Street Warwick CV34 4RL	<a href="mailto:highwaysbusinesssupport@warwickshire.gov.uk">highwaysbusinesssupport@warwickshire.gov.uk</a> Tel: 01926 412515