

Warwickshire County Council

Flag Policy

Frequently Asked Questions

What is the Council's Flag Policy?

The Council's Cabinet introduced a Flag Policy on 4 September 2025. The Policy can be viewed in full [here](#).

What is the day-to-day standard order of flags flown at Shire Hall?

Left to right:

a. Warwickshire County Flag b. Union Flag (highest height) c. St George's Flag

Where can I view the Calendar of Flag Days?

The current calendar can be viewed [here](#).

Who can request a change to the flags being flown?

If you are a resident of Warwickshire, a student in Warwickshire, or someone who works or conducts business in Warwickshire, you can make a request for a change to the flags.

We recommend that you check our previous decisions to see whether a flag request has already been approved/refused before making a request. Decisions can be viewed [here](#).

We also recommend that a spokesperson or nominated individual makes a request on behalf of campaign groups / organisations rather than requests be made by multiple individuals. This is to ensure that timely decisions can be made.

How do I make a request to change the flags?

All flag change requests should be made by completing the [Request Form](#).

How much notice is needed?

Requestors should ideally provide at least two weeks' notice so that a considered decision can be made and, if necessary, the requested flag can be purchased.

Planning permission is sometimes required to fly flags not covered by government guidance and in these cases a longer lead in period is required that allows the County Council time to complete and submit a planning application and for it to be processed by Warwick District Council. If sufficient time is not available to complete the planning

process by the date requested for a specific flag or event, we may not be able to action your request even if approved.

Who decides whether to approve flag change requests?

The Chairman of the Council has sole discretion to authorise: flag changes, dates/durations of flight, order of flags, height of flags and amendments to the calendar of flag days.

Will I be notified of the Chairman's decision?

Yes, requestors will receive a response informing them whether the request is approved or refused and the reason for the decision. In most circumstances requestors will receive a decision within 14 days.

The Chairman will also notify the Leader, Deputy Leader and the Chief Executive of his decision.

Where can I view previous decisions?

A record of decisions can be viewed [here](#).

When are flags flown at half-mast?

Flags are flown at half-mast in accordance with Royal Protocol. This is expected in the following instances:

- From the announcement of the death until after the funeral of the sovereign, except on Proclamation Day when flags are hoisted to full mast.
- The funerals of members of the royal family, upon command of the sovereign
- The funerals of foreign rulers upon command of the sovereign.
- The funeral of prime ministers and ex-prime ministers of the UK upon command of the sovereign.
- Other occasions upon command of the sovereign.

Flags may also be flown at half-mast on the day of the announcement of death and the day of the funeral following the death of a county councillor, former councillor or other prominent citizen of the county.