

## Volunteer Role Description

### Summer Reading Challenge Volunteer

---

#### What is a Summer Reading Challenge Volunteer?

A Summer Reading Challenge Volunteer is aged 13 –19 years and helps the Library Service during the summer holidays, by acting as a reading buddy to children aged 4 – 12 years involved in the Summer Reading Challenge.

#### Why Volunteer?

- Engaging with children and sharing your love of reading
- Gain experience of working with these specific age groups
- Volunteering as part of a team in a fun and dynamic environment

#### What's Involved?

With guidance from library staff, the volunteer will:

- Volunteer for 10 – 15 hours in total over the school summer holiday period
- Liaise with the local library supervisor to arrange a mutually convenient rota of attendance
- Register children on to the Summer Reading Challenge
- Encourage participation in activities
- Encourage children to complete the Summer Reading Challenge once started and give out incentives when specific milestones are met
- Interact with the children taking part in the Summer Reading Challenge, discuss their reading and help at appropriate activities and events associated with the Summer Reading Challenge Encourage reading and the use of other facilities within their local library
- Promote membership of Warwickshire Library and Information Service
- Assisting staff with preparing for Summer Reading Challenge events
- Assist Library staff with SRC delivering events
- Assist Library staff with SRC displays
- Assist Library staff with shelving and tidying the Children's library

# Volunteer Role Description

## Summer Reading Challenge Volunteer

---

### Key Requirements

- Aged 13-19 years at the start of the school summer holiday
- Have enthusiasm for reading and a wish to share this with others
- Are punctual and reliable
- Can communicate effectively, verbally and in writing, with library staff, other volunteers, and members of the public
- Have a basic understanding of how the Library Service operates, either in general terms or from personal experience
- Can communicate and engage with people of all ages, races, cultures and abilities
- Have a patient and approachable manner
- Are reliable, confident, and responsible individuals, with enthusiasm and effective interpersonal skills
- Have the ability to cope with the duties and responsibilities of the role and the associated environment, including an understanding of health and safety
- Are able to follow guidelines/instructions

### Extra information

|                              |   |
|------------------------------|---|
| <b>Where</b>                 | Chosen library from participating Warwickshire Libraries  |
| <b>Time commitment</b>       | 10 – 15 hours in total over the school summer holiday period  |
| <b>Volunteer Coordinator</b> | Senior staff in chosen library  |
| <b>More Information</b>      | If you would like more information about this opportunity, please email: <a href="mailto:libraryvolunteering@warwickshire.gov.uk">libraryvolunteering@warwickshire.gov.uk</a> |