



# Admissions Arrangements for 2017-18



Acorns Primary School  
(The Stour Federation Multi Academy Trust)

## **1. ADMISSIONS CRITERIA**

- 1.1 The Published Admission Number of Acorns Primary School is 10 per year (with 13 places in the Nursery).
- 1.2 The academy's admission arrangements are part of the Warwickshire County Council co-ordinated scheme. Parents should apply for a place in Reception on the Local Authority's website [www.warwickshire.gov.uk/admissions](http://www.warwickshire.gov.uk/admissions).
- 1.3 The timetable and closing dates are published on Warwickshire Local Authority's website [www.warwickshire.gov.uk/admissions](http://www.warwickshire.gov.uk/admissions).
- 1.4 Applications made later than the closing dates will be dealt with after those received on time.
- 1.5 In the event that Acorns Primary School is oversubscribed, then the following oversubscription criteria will be used when allocating places: -
  1. Children in the care of, or provided with accommodation by, a local authority and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order);
  2. Children living in the priority area who will have a brother or sister at the school at the time of admission;
  3. Other pupils living in the priority area;
  4. Children living outside the priority area who will have a brother or sister at the school at the time of admission;
  5. Other children living outside the priority area.
- 1.6 Please note that:
  - a) Children with a Statement of Special Educational Needs or an Education and Health Care (EHC) Plan that names the school will be admitted first. In this event the number of places that remain for allocation will be reduced.
  - b) Children attending or with a place at a nursery class do not have a higher priority for and are not guaranteed a place in the linked infant or primary school.
  - c) Time of admission relates to the time the applicant would start at the school - not the time of application or offer.

## **2. PRIORITY AREAS**

- 2.1 The priority area for Acorns Primary School in Long Compton is defined as *the rural area on the borders of South Warwickshire, Gloucestershire and Oxfordshire. The catchment area includes the villages of Long Compton, Little Compton, Little Wolford, Great Wolford and Barton on the Heath.*
- 2.2 The priority area can be viewed on the Warwickshire County Council website at <http://www.warwickshire.gov.uk/mapinfantprimaryschools>.

## **3. DEFINITIONS APPLYING TO ALL THE CRITERIA**

### **3.1 Priority within each oversubscription criterion**

For applicants allocated the same criterion, priority is given in order of distance between the child's home and school (shortest distance = highest priority).

Distance will be calculated by straight line measurement from the address point location coordinate of the applicant's home address (as set by Ordnance Survey) to the centre point ('centroid') of the school in question. (The centroid is a predetermined point and all distances are subject to changes which may occur with updates of mapping data).

### **3.2 Sibling, i.e. brother or sister, attending the school at the time of admission**

Sibling is defined as; a brother or sister, a half brother or sister, an adopted brother or sister, a step-brother or sister, or the child of the parents' partner, where the child for whom the school place is sought is living in the same family unit and at the same address as that sibling.

### **3.3 Definition of Home Address**

Where the child normally resides / sleeps when they attend school. Addresses involved in child-minding arrangements, whether with professional child-minders, friends or relatives, are excluded.

Where a school place is allocated on the basis of an address which is subsequently found to be different from the child's home address that place can be withdrawn. This includes situations where the address used to allocate a place changes prior to the place being taken up.

There is also an expectation that a child will be resident at the address used to allocate a place from the start of term and will continue to reside at that address for a reasonable period of time. All circumstances surrounding the application will be taken into account in deciding whether or not this requirement has been met.

Short-term house moves which occur only to secure a school place and which are considered fraudulent or intentionally misleading may therefore result in the place being withdrawn.

### **3.4 Postal Address File (PAF)**

The address point location coordinate of the applicant's home address as set by Ordnance Survey.

**3.5 Applications made from the same multiple dwelling sharing a single Postal Address File (PAF) / Other applications where the distance from home to school is identical**

Where required, individual priority for such applicants within a particular criterion will be set by random allocation (lottery). The draw will be carried out independently of the school.

**4. WAITING LISTS**

- 4.1 Any child who is refused a place at this school will be automatically added to the school's waiting lists. Waiting lists will be held by Warwickshire's Admissions Service.
- 4.2 Waiting lists are compiled in strict priority order against the published oversubscription criteria. Offers will be made from the waiting lists as vacancies arise. A child's position can move both up and down the waiting list as other students are added to the list. Late applicants are not penalised when added to waiting lists, and the amount of time a child has been on a school's waiting list is irrelevant.
- 4.3 Waiting lists will be held until the end of the Autumn term. Parents / Carers will be responsible for contacting Warwickshire's Admissions Service should they wish for their child to remain on the waiting list and will be required to complete a new in-year application form.

**5. APPEALS**

- 5.1 Any parent whose child is refused a place at this school has the right to appeal the decision. Appeals are administered by Warwickshire County Council and can be lodged at: <http://www.warwickshire.gov.uk/schoolappeals>.

**6. ADMISSION OF CHILDREN BELOW COMPULSORY SCHOOL AGE AND DEFERRED ENTRY TO SCHOOL**

- 6.1 As is required by the School Admissions Code Acorns Primary School provides for the admission of all children in the September following their fourth birthday. Where a child is offered a place at a school:
  - a) that child is entitled to a full-time place in the September following their fourth birthday;
  - b) the child's parents can defer the date their child is admitted to the school until later in the school year but not beyond the point at which they reach compulsory school age and not beyond the beginning of the final term of the school year for which it was made; and
  - c) where the parents wish, children may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

- 6.2 The School Admissions Code also makes it clear that parents may seek a place for their child outside of their normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health. In addition, the parents of a summer born child may choose not to send that child to school until the September following their fifth birthday and may request that they are admitted out of their normal age group - to Reception rather than Year 1.
- 6.3 Where parents of Summer Born Children wish to request that their child is admitted out of their normal age group - to Reception rather than Year 1 - the process below should be followed.
- 6.4 Requests should be made before 01 December of the year before the child turns 4. This will provide time for requests to be processed, and where a request is not agreed, for the family to have adequate time to make an application before the closing date of 16 January.
- 6.5 Parents should submit to the school their reasons for wishing to defer applying for a school place. Parents may also wish to submit other information in support of their request; for example from professionals who have worked with their child. On receiving the supporting evidence the school's Governing Body will consider all of the information provided and reach a decision which is considered to be in the child's best interest. All such requests are considered on a case by case basis. Once a decision is reached the parents will be notified along with Warwickshire's Admissions Service.

## **7. APPLICATIONS FOR OTHER CHILDREN TO BE TAUGHT OUT OF YEAR GROUP**

- 7.1 In some situations parents applying for a school place may wish to request that their child is admitted to a school outside of their normal year group - for example if they are moving from overseas and their child has not been educated in the English school system. In such situations parents should request a meeting with the Executive Headteacher.

## **8. IN-YEAR APPLICATIONS**

- 8.1 These should be made to Warwickshire County Council through the website [www.warwickshire.gov.uk/admissions](http://www.warwickshire.gov.uk/admissions). It is highly recommended for parents to book an appointment with the Executive Headteacher to view the school.
- 8.2 This school is part of Warwickshire's In-Year Fair Access Protocol.