

# Admissions Policy 2016- 2017

The Midland Studio College Nuneaton

# Contents

## Admissions Policy 2016 - 2017

1. Introduction
2. Admissions into Year 10
3. Admissions into Year 12
4. Waiting Lists
5. In-year Admissions / Admissions other than Transfer at the Start of Year 7
6. Fair Access Protocol
7. Appeals

## Appendix

1. Definitions

# The Midland Studio College Nuneaton Admissions Policy 2016-2017

## 1. Introduction

- 1.1 The Midland Studio College Nuneaton is a co-educational secondary school catering for students from the age of 14 through to age 19 (school years 10 to 13). As an academy the school is part of the Midland Academies Trust, who acts as the admissions authority.

## 2. Admissions into Year 10

### 2.1 Applying for a place

Arrangements for applications for places at the beginning of year 10 are made in accordance with the Local Authority's co-ordinated admission arrangements. Therefore, applications must be made directly to the Local Authority in which the child lives. Details of the application process and closing date for applications are available on Leicestershire Local Authority's own website. Details of open events for parents and their children can be found on Studio College's website [www.msccnuneaton.co.uk/](http://www.msccnuneaton.co.uk/) and within the prospectus.

### 2.2 Published admission number for year 10

The published admission number for year 10 at the Studio College is 75. When the number of applicants for this age group is below this number, then all applicants will be admitted.

### 2.3 Oversubscription criteria

Where the number of applications for admission is greater than the published admission number and after the admission of children with statements of Special Educational Needs where the school is named on the statement, applications will be considered against the criteria below and in the order in which they are set out:

- i. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. See appendix 1 for a definition of an adoption order and a residence order<sup>i</sup>.
- ii. Children with a sibling<sup>ii</sup> on roll at the Studio College at the time of the proposed admission. See appendix 1 for a definition of sibling.
- iii. For those living within the catchment area<sup>iii</sup> places will be allocated through random allocation (drawing of lots by a person independent of the school). See appendix 1 for a definition of the catchment area.
- iv. Other applicants, including those living outside the defined catchment area, places will be allocated through random allocation (drawing of lots by a person independent of the school).

### 2.4 Tie break when applying the oversubscription criteria

In the event of a tie between two or more applicants who cannot be separated when applying the oversubscription criteria, a process of independently verified random allocation will be used to allocate the places.

### 2.5 Late applications

All applications received up to and including 31st October of each year for the following academic year will be treated as on time. Applications received after this date will be considered to be late and may not be processed until after the following 1<sup>st</sup> March.

### **3. Admissions into Year 12 (Sixth Form)**

#### **3.1 Applying for a place**

Applications for year 12 should be made directly to The Midland Studio College. Please refer to the website [www.msncuneaton.co.uk/](http://www.msncuneaton.co.uk/) or prospectus for details of open events and the application form.

Both internal and external students wishing to enter the sixth form will be expected to have met the minimum academic entry requirements for the sixth form of at least 4 GCSEs grade D-G (or equivalent), as well as meeting the requirements for the course(s) for which they are applying.

#### **3.2 Published admission number for year 12**

The Studio College will operate a sixth form with a maximum of 150 students across years 12 and 13 at full capacity. For the years 2014 only, the Published Admission Number for year 12 will be 75. In September 2015 and beyond, 75 places will be available in year 12 (the year 12 'capacity') for the students progressing from year 11 at the Studio College. The Studio College will only admit external applicants to its sixth form if year 12 is undersubscribed by its own students.

#### **3.3 Oversubscription criteria**

The same oversubscription criteria listed above in 2.3 will apply when there are more applicants than places available. Following an unsuccessful application, where the entry requirements have been met, applicants will have the right to appeal to an independent appeal panel.

#### **3.4 Tie break when applying the oversubscription criteria**

In the event of a tie between two or more applicants who cannot be separated when applying the oversubscription criteria, a process of independently verified random allocation will be used to allocate the places.

### **4. Waiting Lists**

- 4.1 Where in any year The Midland Studio College Nuneaton receives more applications for places than there are places available, a waiting list will operate until 31st December of the same year. The waiting list will be maintained by the school and it will be open to any parent to ask for their child's name to be placed on the waiting list, following an unsuccessful application. Position on the waiting list and allocation of places will be determined solely in accordance with the oversubscription criteria outlined in 2.3 above. When a place becomes available, the applicant with the highest priority at that time will be automatically contacted.

### **5. In-year Admissions / Admissions other than Transfer at the Start of Year 10 or Year 12**

- 5.1 Parents should apply via the normal in-year admissions procedures as co-ordinated by the Local Authority in which they live. If the year group in which a place has been applied for, has a place available then a place will be allocated. In the instance of the school being over-subscribed, the Local Authority will then forward the application form directly to the Studio College which will then consider the application using the over subscription criteria above, with the opportunity for the child to be placed on the waiting list in accordance with the over subscription criteria ranking. Anyone refused a place will have the right to appeal to an independent appeal panel.

### **6. Fair Access Protocol**

- 6.1 The Midland Studio College Nuneaton will participate in Warwickshire Local Authority's In Year Fair Access Protocol.

## **7. Appeals**

- 7.1 There will be a right of appeal to an independent appeal panel for unsuccessful applicants. Should a parent wish to make an appeal, then full guidance on what to do, the form to be completed and the name of the organisation running the appeals process can be obtained by contacting the school directly.

## Appendix 1

### Definitions

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<sup>i</sup> An **adoption order** is an order under Section 46 of the Adoption and Children Act 2002. A '**residence order**' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

<sup>ii</sup> A **sibling** is defined as a brother or sister (including half-brother or half-sister, adopted brothers or sisters, step brother or step sister) living at the same home address as the child applying for a place (home address is defined as the residential property that is the child's only or main residence). However where the school is oversubscribed no guarantee can be given that places will be available for brothers and sisters. Where the final place in a year group is offered to one of twins or other multiple births, the parent has to decide which child will take up the place.

<sup>iii</sup> The **catchment area** is defined as the following post code areas:  
CV1, CV2, CV5, CV6, CV7, CV9, CV10, CV11, CV12, CV13 and LE10.