

**** This is not an application for a school place****
Even if the request is agreed, this does not mean your child will receive automatic admission into any of the schools you have listed on this form.



Request for deferred entry to school

Children due to start school in Reception in September 2020

Before completing this form please ensure that you have read the accompanying 'Guidance and Policy relating to the education of children outside of their chronological year group'.

This is NOT an application for a school place. You must complete a separate application form which can be found on our website at: www.warwickshire.gov.uk/admissions

Child Details					
Surname		Date of Birth			
Forename		Gender			
Current nursery/ Pre-school /Child minder					
Child's home address					
Post code					
Council tax reference number					
Parent/ Carer Details					
Title		Forename		Surname	
Relationship to child					
Please name all persons who have Parental Responsibility for this child (Further evidence of parental responsibility may be requested at any stage)					
Telephone Number(s)		Daytime	Evening	Mobile	
Email address					
If your home address is different to the child's address, please provide details below. Please note: the address used for allocating school places is the child's home address.					

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Additional Information		
Does your child have an Education, Health and Care (EHC) Plan ?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Undergoing Assessment	
<p>An ECH Plan is a document written by the local authority that details the needs that a child has in learning at school, and the measures which the school will take to help them. If your child has been assessed for one of the above, then this will have been carried out by the Warwickshire SENDAR team: 01926 742060. In such cases, a request for a child to be educated out of year group must be discussed with the SENDAR team as any such agreement may need to be named within the child's Plan.</p>		
Is your child known to the Integrated Disability Service (IDS) ?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Name of IDS contact:		
Is your child under the care* of the Local Authority?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>*Children in the care of, or provided with accommodation by, a local authority and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)</p>		
If yes , please confirm current status by ticking the relevant box(es)	Full care order	<input type="checkbox"/>
	Interim care order	<input type="checkbox"/>
	Special guardianship order	<input type="checkbox"/>
	Kinship order	<input type="checkbox"/>
	Adopted through LA	<input type="checkbox"/>

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Some factors to be considered when completing the Support Evidence section

Amongst the factors that will be taken into account when deciding whether it is in a child's best interest for deferred entry to be agreed are the following:

- If the child shows a delay and/or slow progress in their personal and emotional development;
- If the child has social skills that are not appropriate to their chronological age group;
- If the child shows delay and/or slow progress in intellectual development / educational skills across the subject area, to an extent that it is not reasonable to expect curriculum differentiation within their chronological year group to be successful;
- Whether the child is a summer-born child (in particular, but not exclusively, whether the child was also born prematurely and would otherwise have been placed in the subsequent chronological year group);
- If there is agreement from parents and professionals involved, including the head teacher, that agreeing deferred entry would substantially increase the probability of successful inclusion, in the short, medium and long term; and/or
- If there is, in any other way, clear evidence that the child's needs will be met more effectively out of their chronological year group than within it.
- In accordance with the DfE's advice on the admission of summer born children (December 2014), whether the child will have in any event the opportunity to take full advantage of the Early Years Foundation Stage, whether delivered in a school or early years setting, with an emphasis on learning through play.

In relation to all the above, the Admission Authority will seek views of the child's parents and also request to see any evidence that may exist concerning these factors. In all cases 'best interests' decisions will be based on whether, as a result of any of the factors highlighted above, it appears on the balance of probabilities that the child will be better able to progress if placed out of their chronological year group. The Admission Authority should, where relevant, also take into account the following matters:

- The importance of not delaying or losing any interventions required by the child;
- Whether the request relates to any issues concerning differentiated provision in another placement or another class;
- Whether consideration has been given to what will happen in the long-term (for example whether the child will at some point return to their chronological year group, and the risk of the child choosing to leave school before completing Key Stage 4);
- Whether the child will have a peer group in their new class, which is likely to continue to be somewhere that the child can 'fit in' as the cohort matures.

Consideration should also be given, notwithstanding the requirement to make the decision in the best interests of the child concerned, as to whether the request would impact on the ability of other children to attend their school of choice, or on compliance with the law concerning infant class size

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Parent reasons for requesting deferred entry

My child is due to start school in Reception in

September

.....

I request that my child starts school in Reception in

September

.....

Please explain your reasons for requesting to defer or accelerate your child's entry into school (Continue on a separate page if necessary)

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Please Note: Your request form will not be processed until all sections have been completed

If the request form is not completed in full then it will be returned to you.

Any agreement which is subsequently made, for your child to be educated outside of their chronological year group, will only apply to the schools who agree to such an agreement in your case.

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You must consult with the schools you would like to consider applying for if your request for your child to be educated out of their chronological year group is agreed. You may obtain agreement for deferment from a maximum of six schools.

You must contact the schools you are interested in prior to submitting this request form and explain to them your reason(s) for requesting for your child to be educated out of year group. Each school must be given a copy of the relevant page to complete.

There is no guarantee that the Local Authority will also agree to the request and no school is legally obliged to agree to such a request.

'Once a child has been admitted to a school it is for the headteacher to decide how best to educate them. In some cases, it may be appropriate for a child who has been admitted out of their normal age group to be moved to their normal age group, but in others it will not. Any decision to move a child to a different age group should be based on sound educational reasons and be made by the headteacher in consultation with the parents.'

DFE 'Advice on the admission of summer born children' December 2014

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Supporting Evidence

Do you support a deferment for this child - for decisions to be made in the best interest of the child please include below information about the child's academic achievements, social and emotional development and any other information you consider to be relevant?

The child has never attended an early years setting nor has been to a child minder.

YES

If the answer is Yes there is no need to complete this page

Name of current nursery or child minder:

(if the child is attending split provision both providers need to complete a form)

Name of person completing the form:

Reasons you support or are unable to support a deferral request:

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<p>Does your child have a medical reason to be considered when applying for deferment?</p>	<p>YES</p>	<p>NO If the answer is No there is no need to complete this page</p>
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If you can provide copies of any letters that you are in receipt of, outlining the child's medical condition there is no need for a medical professional to complete the form below

Name of medical organisation:	
Name of person completing the form:	
<p>Reasons you support or are unable to support a deferral request</p>	

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Any other professional organisation providing advice

Name of the organisation	
Name of person from the organisation completing the form	
Reasons you support or are unable to support a deferral request:	

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School(s) agreement or refusal of request

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DFE 'Advice on the admission of summer born children' December 2014

If you are making an application for a deferred school place to more than one school, please list the schools below

1	
2	
3	
4	
5	
6	

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School(s) agreement or refusal of request

To be completed by the Head teacher

Name of school:	Name and signature of Head teacher:	Date:
Does the child attend any pre-school provision or attends a nursery class in your school?	YES	NO
If the answer is no, are you confident you can make an informed decision.	YES	NO
Please provide reason/s for the school's decision to agree, or refuse, this request:		
<div style="height: 300px;"></div>		
Does the school agree to the deferred entry request for this child? (please circle)	YES	NO
Continue on a separate page, if necessary		

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Parent Declaration	
<ul style="list-style-type: none">• I confirm that I have read and understood the 'Guidance and Policy relating to the education of pupils outside of the chronological year group'• I confirm that I have Parental Responsibility for the child named on this request form, and that I have notified all other persons, or parties, with parental responsibility of this request and that they are in agreement with the child being educated out of their chronological year group• I understand that, even if the request is agreed, this does not mean that my child will receive automatic admission into any of the schools I have listed on this form• I understand that the Local Authority may need to contact the schools named on this form, as well as other professionals, for further information/clarification. This includes my child's current nursery/childcare provider• I have attached all relevant information which I have referred to in my request	
** All sections of this form MUST be completed in full. Failure to complete all sections form will result in the form being returned to you and this will delay the processing of your request **	
Signature of parent/carer	
Print name	
Date	

**** For your request to be considered as part of the 2020 entry coordinated admissions process, this form must be completed in full and received by the Admissions Service by no later than 4pm on 15 January 2020. ****

Any forms received after this time will not be considered until after Reception Year places are allocated on 16 April 2020.