



Warwickshire County Council

Application for member of the Warwickshire Local Pension Board

1. Role details

Role for which you are applying Scheme or Employer Representative:

Applications must be received by 5pm on Friday

Once completed please return this form to: **martingriffiths@warwickshire.gov.uk**

Please ensure you have read the Person Specification and Terms of Reference before submitting this application.

2. Personal details

Family name:

Initials:

Home Address:

Telephone:

Postcode:

NI number:

Email address:

Guidance Notes & Data Protection Act

- Please note that we do not accept CVs (curriculum vitae).
- We will decide whether to invite you for interview based on the information given by you on this application form.
- When you sign and return this form, you are giving us permission to process and hold on computer, the information or data you have supplied or referred to on it, including any information that you may consider to be sensitive and personal.
- This information will also be held on your personal file, if you are appointed.
- The data may be used by Warwickshire County Council for the purposes of equality monitoring, compiling statistics and maintaining other records.

3. Your application

Please tell us in no more than 500 words why you want to be a member of the Warwickshire Local Pension Board.

Please tell us in no more than 500 words about your experience, knowledge and understanding of public sector pensions and the Local Government Pension Scheme (LGPS). You should try to relate your information to the Person Specification and refer to your capacity to undertake the duties outlined.

You may submit additional sheets as necessary, placing your initials, surname and at the top of the page.

4. Relationship to council members or employees

Please give the details of any elected member or employee of the Council to whom you are related. If you fail to disclose such information you may be disqualified from consideration or, if appointed, liable to dismissal. **Canvassing of any councillor or senior officer will disqualify a candidate for appointment.**

Name:

Relationship:

5. Rehabilitation of Offenders Act 1974

Have you ever received a caution or been convicted by a court of any offence? YES/NO

If the answer is **YES**, please provide the details below including date, court and nature of offence.

Convictions are not necessarily a bar to obtaining a position. **DO NOT** include convictions which are "spent" by virtue of the provision of the Rehabilitation of Offenders Act 1974, unless the job you are applying for is exempt under the Act, in which case a Disclosure will be required from the successful candidate.

6. Agreeing statement and signature

I confirm by signing below I agree with the following statements;

- I understand the role of the pension board (**i.e. that it is not decision-making**);
- I have read, understand and will abide by the Terms of Reference;
- I can confirm I do not have any direct Conflict of Interest to undertake this role
- I have the capacity to undertake the role (and have demonstrated this above);
- I commit to attend and participate at meetings and in training arranged in order to meet and maintain the knowledge and understanding requirements (outlined in person spec) and if requirements in person spec are not met already I am prepared to undertake training immediately after appointment; and
- I understand that the role is unpaid

I certify that to the best of my knowledge the details provided on this form and all other supporting papers are true and correct. Furthermore, I understand that if I have provided false or misleading information in response to any questions on this form or have failed to disclose information, this will result in the termination of any appointment. I also hereby give my explicit consent to the processing of data contained or referred to on this form, in accordance with the Data Protection Act 2018 and any subsequent legislation.

Signature of Applicant:

Date: