

Application for Admission to Warwickshire LGPS Pension Fund

<p>Details of Applicant Body</p> <p>Name of Academy/Contractor/Parish Council</p> <p>Address</p> <p>Details of person co-ordinating the application</p> <p>Name</p> <p>Telephone Number</p> <p>Email Address</p>	
<p>Type of admission body <i>(See guidance notes below and the Pension Fund's Admissions and Termination Policy for information on types of admission bodies)</i></p>	<p><input type="checkbox"/> A Community Body</p> <p><input type="checkbox"/> B Transferee Body</p> <p><input type="checkbox"/> C Scheduled Body</p>

Section 1 - General Information

<p>A Community Bodies <i>(Answer this section if you ticked box A above)</i></p>	
<p>Explain why you consider that the Applicant Body meets the requirements of a Community Body as set out in the regulations and the Pension Fund's Admissions and Termination Policy</p>	
<p>No. of potential scheme members</p>	

Will you receive direct funding from a scheme employer? If so, which one and on what basis i.e., how much, how long is it guaranteed for, etc.	
Will a scheme employer guarantee any liabilities arising out of your admission?	

B Transferee Bodies <i>(Answer this section if you ticked box B above)</i>	
Will you be performing a contract or function on behalf of a scheme employer? If so, which one and on what basis. How long is the contract, etc.	
Do you already have any contracts with other scheme employers in the Pension Fund? If so, which ones	
Please confirm that the scheme employer will be a party to the admission agreement.	
<p>Please confirm what pension arrangements you have agreed with the scheme employer.</p> <p>This is a decision that MUST be discussed with the new contractor and decided upon before the contract starts</p> <p><i>Please ensure you have read the guidance before completing this section and the terms set out in your contract. Guidance can be found on the new employer's page of our website at: https://www.warwickshirepensionfund.org.uk/</i></p>	<p><input type="checkbox"/> Fully Funded - so contractor takes on full liability for pension provision going forward and a bond will be required to cover any deficit at cessation of the contract.</p> <p><input type="checkbox"/> Variable Pass-through Arrangement - where any pension liability at the end of the contract comes back to letting authority. The rate is at primary rate of the letting authority that will change as and when the letting employer's primary rate changes</p>

<p>Details of people transferring to you/ members for admission.</p> <p>This can be who you believe will be transferring to you.</p> <p>Please provide details in a password protected spreadsheet.</p>	<p>Please Include:</p> <ul style="list-style-type: none"> • Name • National Insurance number • Date of Birth • Weekly hours to be worked
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<p>C Scheduled Bodies (Answer this section if you ticked box C above)</p>	
<p>Please identify which type of scheduled body you are with reference to the Pension Fund's Admissions and Termination Policy</p>	
<p>No. of potential scheme members</p>	
<p>Please confirm that you have internal authority to become an admission body within the Warwickshire LGPS Pension Fund</p>	
<p>Are you joining a Multi Academy Trust? If so which one</p>	
<p>Details of people transferring to you/ members for admission.</p> <p>This can be who you believe will be transferring to you/or people eligible for membership in a Parish Council.</p> <p>Please provide details in a password protected spreadsheet.</p>	<p>Please Include:</p> <ul style="list-style-type: none"> • Name • National Insurance number • Date of Birth • Weekly hours

Section 2 – Contact Details

A Community Bodies and B Transferee Bodies

(Answer this section if you ticked box A or B above)

Name of the Body to be admitted and providing the contract	
Address	
Name of previous provider if known	
Date contract to commence or date for Admission to the Fund	
Length of contract and any possible extensions	
Admission agreement: Open or Closed to new entrants?	
If not joining the Local Government Pension Scheme name of Broadly Comparable Scheme	
Number of Scheme members transferring or for admission	
Payroll contact for scheme employer Name Email Telephone number	

<p>Legal contact for scheme employer or person in charge of procurement.</p> <p>Name</p> <p>Email</p> <p>Telephone number</p>	
<p>Payroll contact for ceding / previous employer (if different)</p> <p>Name</p> <p>Email</p> <p>Telephone number</p>	
<p>Payroll contact for admission body</p> <p>Name</p> <p>Email</p> <p>Telephone number</p>	
<p>Legal contact for admission body</p> <p>Name</p> <p>Email</p> <p>Telephone number</p>	
<p>CFO of admission body</p> <p>Name</p> <p>Email</p> <p>Telephone number</p>	

C Scheduled Bodies

(Answer this section if you ticked box C above)

Details of the Academy/Parish Council

Name

Postal Address

Details of Payroll Provider

Name

Telephone number

Email address

Contact details for the person responsible for the Monthly Contribution Report

Name

Telephone number

Email Address

Contact details for the person responsible for notifying us of changes to members records i.e. starters/changes of hours etc/terminations

Name

Telephone number

Email Address

Contact details for the person responsible for Policy/Discretion decisions/Financial reporting etc.

Name

Telephone number

Email Address

Contact Details of person responsible for ISA19/FRS102

Name

Telephone number

Email Address

Contact details during school holidays

Name

Telephone number

Email Address

Further Information *(If there is any further information you would like to provide in relation to your application e.g. requests for risk-sharing, pooling, etc. please include it here)*

Date admission required by

By signing below, you confirm that you have authority on behalf of the applicant body to undertake to comply with the relevant LGPS regulations. You agree that in the event the applicant body is admitted, its participation in the Pension Fund will be governed by the terms of the Pension Fund's Admissions and Termination Policy (Please note Scheduled Bodies will not normally be asked to enter into an admission agreement).

Name	
Position	
Signature	
Date	

Contact details for the Warwickshire Pension Fund

If you have any questions on the application process, please contact the Pension Fund where we will endeavour to help with any queries you may have.

Dawn Clutton
01926 414995
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Katrina Pinfold
Katrinapinfold@warwickshire.gov.uk

General Enquires
pensions@warwickshire.gov.uk

Our Website : <https://www.warwickshirepensionfund.org.uk/>

Local Government Pension Scheme Website: <https://lgpsregs.org/index.php>

Please write to us at:
Warwickshire Pension Fund,
Shire Hall,
Warwick
CV34 4RL