

Employer Engagement Event Academies Outsourcing

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Before you look to Outsource

- Please contact the Pensions Team at the start of the procurement process, too often we only find out about these once the contract has been awarded!

The Pensions Team will need to know:

- the service you are looking to outsource
- the employees who are working in this service
- the length of the contract
- If you want the contractor to take on full pension liability you will need to have this calculated before you go out to tender so this can be included in the costs of the contract.
(there is a charge for the actuary to calculate this, which is payable by the letting employer)

Employees are at risk of having no pension cover if the admission agreement is not in place for the start of the contract

Where can you find information?

- <https://www.warwickshirepensionfund.org.uk/home/new-employers/1>
- Application form
- Admissions and Termination Policy
- Template admission agreements
- Email pensions@warwickshire.gov.uk
- <https://www.gov.uk/government/publications/fair-deal-guidance>
- <https://lgpslibrary.org/assets/othergov/201704Academies.pdf>