

Summary of the Standard Questions on the Application Form

General Information

- The borough or district you are applying to and the name of the councillor(s) you are applying to (See list of Councillors here – www.warwickshire.gov.uk/councillors)
- If you have selected more than one Councillor/area, please list evidence on the impact of your project on people within each of these.
- Name of the organisation applying
- Contact details - name, position in organisation, full address and contact number
- A valid email address to be used for all future correspondence
- Status of the organisation (i.e. Parish council, community group etc.)
- State if you have a Constitution or Governing document(s).
- State if you have a bank account – The applying group will need to have its own bank account (unless you are using an established administering organisation to whom the grant will be paid)

Contracts with Warwickshire County Council

- Provide details of any existing contracts with WCC. This relates to any commissioned service (a service paid for by the Warwickshire County Council), excluding previous grant awards.

About the Project

- Project name
- Brief project description (Please include what your project is, where this will take place and how many how many people will benefit from it.)
- Timescale of project (When will your project start and end?)
- State the total amount applied for (Please note the maximum amount you can apply for is £5000
- State if you are applying to more than one County Councillor.
- Provide evidence on the impact of your project on people within each of the selected areas.
- State the amount of funding you're seeking per County Councillor.
- Detail how you will spend this money you are asking for. (Please include details of your budget breakdown).
- Where the value of your project is higher than the amount requested, please state how the additional funds will be met eg. will you apply for match funding? Please also list the sources of match funding.

Key Questions Based on Amount Requested

At this point in the application process, you will be directed to key questions depending on the amount you are applying for. The questions will be scored against the criteria which can be found in the guidance notes.

Questions for Applications Over £350

Building skills and capacity in your community

1. How will your project empower people to build skills, adapt and thrive, while creating opportunities and tackling inequality in your community?

Tell us about the training you provide/offer volunteering opportunities; build on the existing skills within your community; make better use of community facilities; etc. - please note this is not an exhaustive list). Does your project help create opportunities for your community, for example by tackling inequality? (i.e. by offering free services or services at reduced cost etc.)

Grant Priorities

2. Please describe how your project will meet the selected priorities.

- Safe and strong childhoods
- Living well in Warwickshire
- Building brighter futures
- Economy, growth, jobs and skills
- Highways and transport
- Proud places and safe communities

Developing the project with the local community

3. How do you know there is a need for this project?

Please provide evidence of how you have engaged with the wider community to develop this project e.g. the outcome from social media, community survey feedback etc.?

Sustainability

4. a) What are the long-term benefits of your project to the local community?

b) How will you ensure that your project continues after the Councillors' Grant has been spent?

Volunteers

5. Please explain how you will recruit and use volunteers in your project.

If this particular project does not require volunteers, please state how your organisation recruits and involve volunteers.

Partnership Working

6. Please select if you worked in partnership with other groups or organisations to develop this project.

Followed by more detail on how you worked in partnership to develop this project.

Please note that this question is not scored. Evidence of partnership working will strengthen your application but is not essential for grassroots organisations.

Questions for Applications £350 and Under

Grant Priorities

1. Please describe how your project will meet the selected priorities.

- Safe and strong childhoods
- Living well in Warwickshire
- Building brighter futures
- Economy, growth, jobs and skills
- Highways and transport
- Proud places and safe communities