

## **Summary of the Standard Questions on the Application Form**

### **General Information**

- The borough or district you are applying to and the name of the councillor(s) you are applying to (See list of Councillors here – [www.warwickshire.gov.uk/councillors](http://www.warwickshire.gov.uk/councillors))
- If you have selected more than one Councillor/area, please list evidence on the impact of your project on people within each of these.
- Name of the organisation applying
- Contact details - name, position in organisation, full address and contact number
- A valid email address to be used for all future correspondence
- Status of the organisation (i.e. Parish council, community group etc.)
- State if you have a Constitution or Governing document(s).
- State if you have a bank account – The applying group will need to have its own bank account (unless you are using an established administering organisation to whom the grant will be paid)

### **Contracts with Warwickshire County Council**

- Provide details of any existing contracts with WCC. This relates to any commissioned service (a service paid for by the Warwickshire County Council), excluding previous grant awards.

### **About the Project**

- Project name
- Brief project description (Please include what your project is, where this will take place and how many how many people will benefit from it.)
- Timescale of project (When will your project start and end?)
- State the total amount applied for (Please ensure this includes the overall amount when applying to more than one Councillor and a breakdown by individual Councillor.)
- Detail how you will spend this money you are asking for. (Please include details of your budget breakdown. Where the value of your project is higher than the amount requested, please state how the additional funds will be met eg. will you apply for match funding? Please also list the sources of match funding.

## **Key Questions Based on Amount Requested**

At this point in the application process, you will be directed to key questions depending on the amount you are applying for. The questions will be scored against the criteria which can be found in the guidance notes.

## **Questions for Applications Over £350**

### **Building skills and capacity in your community**

- 1. How will your project help people to help themselves, and build the skills and abilities your community needs to adapt and thrive in the future? Does your project help create opportunities in your community, for example by tackling inequality?**

In this question you can tell us about the training you provide offer volunteering opportunities; build on the existing skills within your community; make better use of community facilities; etc. - please note this is not an exhaustive list). Does your project help create opportunities for your community, for example by tackling inequality? (i.e. by offering free services or services at reduced cost etc.)

### **Grant Priorities**

- 2. Please describe how your project will meet the selected priorities.**

- Improve community assets and their sustainability
- Improve access to services
- Improve financial capability
- Reduce loneliness and isolation
- Improve physical and/or mental health and wellbeing
- Promote equalities and inclusivity
- Improve the local environment and sustainability

### **Developing the project with the local community**

- 3. How do you know there is a need for this project?**

State how have you engaged with the wider community to develop this project e.g. the outcome from social media and community survey feedback.

### **Sustainability**

- 4. What are the long-term benefits of your project to the local community?**

Please state how you will ensure that your project will continue after the Councillors' Grant has been spent?

### **Volunteers**

- 5. Please explain how you will recruit and use volunteers in your project.**

### **Partnership Working**

- 6. Please select if you worked in partnership with other groups or organisations to develop this project.**

Followed by more detail on how you worked in partnership to develop this project.

Please note that this question is not scored. Evidence of partnership working will strengthen your application but is not essential for grassroots organisations.

## **Questions for Applications £350 and Under**

### **Grant Priorities**

#### **1. Please describe how your project will meet the selected priorities.**

- Improve community assets and their sustainability
- Improve access to services
- Improve financial capability
- Reduce loneliness and isolation
- Improve physical and/or mental health and wellbeing
- Promote equalities and inclusivity
- Improve the local environment and sustainability