

## Copy of a Birth Certificate Application Form

Please use this form to request copies of birth certificates. Please provide as much information as you can, but questions marked in **BOLD TYPE** must be answered.

Applicant Details	
<b>YOUR FULL NAME</b>	_____
<b>YOUR POSTAL ADDRESS</b>	_____
	_____
	_____
	_____
<b>POSTCODE</b>	_____
<b>CONTACT PHONE NUMBER</b>	_____
Email Address	_____

Details of Birth Certificate Required	
<b>Full name at birth</b>	_____
<b>FORENAME(S)</b>	_____
<b>SURNAME</b>	_____
<b>DATE OF BIRTH</b>	_____
Place of birth	(full address or name of hospital) _____
<b>Father's Details</b>	_____
Forename(s)	_____
Surname	_____
<b>Mother's Details</b>	_____
Forename(s)	_____
Surname	_____
Maiden surname	_____

#### Additional Details

There are two types of birth certificate available.

Standard certificates are a full copy of the birth entry and include particulars of parentage and registration.

Short certificates only show the name, sex, date of birth and district of birth

A Standard certificate is required when applying for official documents such as passports and driving licences.

Number of **Standard** certificates required \_\_\_\_\_ Cost per certificate **£11.00**

Number of **Short** certificates required \_\_\_\_\_ Cost per certificate **£11.00**

Total enclosed \_\_\_\_\_

Please send this completed form, along with a cheque/postal order made payable to Warwickshire County Council for the total amount to the relevant register office:

#### Rugby:

**Rugby Registration Office**  
**5, Bloxam Place**  
**Rugby**  
**CV21 3DS**

#### Nuneaton:

**Nuneaton Registration**  
**Office**  
**Riversley Park**  
**Coton Road**  
**Nuneaton**  
**CV11 5HA**

#### Warwick:

**Warwickshire Register**  
**Office**  
**Shire Hall**  
**Market Place**  
**Warwick**  
**CV34 4RL**