

Purpose for processing

The information gathered in this form will be used solely for the purpose of recording, mapping and measuring drug paraphernalia discoveries across Warwickshire.

Personal information collected and lawful basis

We ask for the name of the individual submitting the form and the organisation they are submitting the form on behalf of.

We need this information for ensuring the legitimacy of the information submitted and if there are any problems with the submission, we know who to speak to if we were to contact your organisation.

By agreeing and submitting this form you give permission for us to use your data and contact you for matters relating to the form submission. We will not contact you for any other reason.

Who we may share your information with

We may share anonymous data with other third-party organisations who have been appointed by Warwickshire County Council to analyse and report feedback / who are working in partnership with Warwickshire County Council. The shared data will be kept confidential. It will be used only for the purposes of mapping and measuring drug paraphernalia discoveries across Warwickshire only.

Information you provide in any additional correspondence to this form, including personal information, may be disclosed in accordance with the Freedom of Information Act or Environmental Information Regulations. If you want the information that you provide to be treated as confidential, including your contact details, please tell us why, but be aware that, under the legislation we cannot always guarantee confidentiality.

How long we will hold your information

Warwickshire County Council will store the form data securely and keep this for a period of 5 years. The organisation details and individual name submitted will be deleted after 24 months.

Your information rights

Your information rights for this service are set out below.

Access to your personal information –

see <https://www.warwickshire.gov.uk/accesstoinformation>

Rectification of your personal information – contact us by email

Erasure of your personal information – contact us by email

Restrict processing – contact us by email

Object to processing – contact us by email

For any of the above queries, email – phadmin@warwickshire.gov.uk

See www.warwickshire.gov.uk/privacy for more general information on how we process your information including contact details for the Data Protection Officer and if you have a complaint about your information rights.