

Concessionary Travel Pass



Renewal Request Older Person's Bus Pass Form CT - RA

*Working for
Warwickshire*

If you are unable to read this form we can supply it in a different format or alternatively please contact us for assistance (details on reverse of form).

You should only use this form if you pass has already expired or if it is due to expire within the next month. If you need to replace a bus pass which is still valid for longer than a month you should use a different form.

Part 1 : Passholder Details (All questions *must* be completed in full, using BLACK INK)

Title : Mr/Ms/Mrs/Miss/Mx * <i>Delete as appropriate</i>	Other Title :
Surname :	First Name :
Address :	Date of Birth :
	Tel No :
	Mobile No:
Post code	Email :

Previous Address if different in the last 5 years (see **Part 5** below)

Address _____
 _____ Post code _____

✓ If you have an Older Person's Bus Pass (with a blue stripe down the side) then you can use this form to renew your pass or you can telephone 01926 359180 to renew it.

blue stripe

✗ If you have a Disabled Person's Bus Pass (with an orange stripe down the side) then we may need additional evidence to confirm your eligibility. Telephone 01926 359180 for more information or call into your nearest Warwickshire Direct one stop shop to renew your pass.

orange stripe

Part 2 : Renewal details

What is the expiry date printed on the pass?	__ __ / __ __ __ / __ __ __ __
What is the pass number?	633597 _____

If you do not have these details please telephone 01926 359180 or call in to your nearest WCC Library or council office to confirm that we have you listed as a pass holder.

If your pass needs replacing for any other reason,
please telephone 01926 359180.

Part 3 : Photograph

If you would like to update the pass photo please attach it here ↓.

Any photograph must:

- Be passport sized (approx 45mm high by 35mm wide)
- Be in colour, against a plain background if possible
- Show a close-up of your full head and shoulders.
 - It must be only of you with no other objects or people.
 - You should not be wearing a hat or sunglasses

(If you do not attach a photo, we will use the one we have on record for you. If we do not have a photo for you we will get in touch and ask you to send one.)

Part 4 : Change of address (if applicable)

If you have not told us about a recent change of address, we will need to see evidence that you are still living in Warwickshire. Please enclose a copy of one of the following and indicate which one.

<input type="checkbox"/>	Utility bill (less than 3 months old)
<input type="checkbox"/>	Council Tax bill (current tax year)
<input type="checkbox"/>	Driving Licence
<input type="checkbox"/>	Other (<i>please state what</i>);

Part 5: Declaration – Please read carefully before signing the form.

I wish to renew Warwickshire Concessionary Travel Pass, and I declare that the information provided in this form is true and accurate. In addition, I also understand that :-

- I will abide by the terms and conditions of the scheme (copy available on request).
- The Council may check the information against other sources to verify the application.
- The pass is solely for my use. Misuse may result in prosecution and the pass will be withdrawn.

Signature of applicant	Date
Signed on behalf of applicant (if unable to complete the form independently)	Relationship to applicant

Please send the form to us at:

CT Applications, Customer Service Centre, Shire Hall, Warwick CV34 4RL

Telephone enquiries: (01926) 359180
Monday to Friday 8am – 6.30pm

Privacy Statement

This service administers the Concessionary Travel scheme in Warwickshire. Our valid lawful basis for processing personal data is a legal obligation.

To see how we use your personal data and what your information rights are, please read our Concessionary Travel privacy notice . It should be read in addition to the council's overall customer privacy notice at www.warwickshire.gov.uk/privacy which includes the contact details if you have a complaint about your information rights. For general enquiries contact Warwickshire County Council customer services on 01926 410410.

FRAUDULENT USE OF YOUR PASS MAY RESULT IN PROSECUTION