Please be advised that we have received communication from the DBS confirming temporary changes to ID checking guidelines as a result of the coronavirus outbreak, and the difficulties organisations will have in following ID checking guidance.

As the government is advising the public to work from home where possible, this is causing difficulties in receiving the physical documents and is delaying applications, and in some cases, preventing applications from being submitted. The DBS have therefore amended their guidance for a temporary period to ensure checks can still be carried out.

As a high level overview, please see below a summary of the key points to these changes:

- ID documents can be viewed over video link
- Scanned images can be used in advance of the DBS check being submitted. The applicant will be required to present the original versions of these documents when they first attend their employment or volunteering role. Please ensure you do see the original documents and save documents which form part of Pre Employment checks (Right to Work and Proof of Address if an employee of WCC only).

Please note this is only a temporary measure during these unprecedented times. Full details of these changes can be located on the gov.uk website by clicking <u>here</u>.