

Driver Advert Template

About the role:

Transport Operations secures all home to school transport provision for mainstream students and students with special educational needs as well as transport to day care services.

We're looking for Passenger Assistants to join us on a Relief basis working throughout the year to provide cover for regular staff at our transport depots across the county.

Working within a team, you can expect to be working on a split shift system that will include the morning shift from 6.45 am to 11.00 am and may then return for the afternoon shift from 2.00 pm to 6.00 pm each week day. You'll be responsible for assisting with transporting adults and children to Day Care; Respite placements and Schools in Warwickshire which will include helping passengers on and off the bus; ensuring their comfort and safety during transportation; maintaining the vehicle records as well ensuring the bus is clean and tidy after each use. In addition you'll be working on a casual / relief term time basis and will help the wider team as required. A full package of training will be provided to support you in the role should you be successful.

Key Requirements:

To be successful in this role, it's really important if required; to work on the split shift system. As you'll be working with a range of diverse people it's also important you have good communication and customer care skills and used to providing a courteous and sensitive service.

You should have the ability to work within a team as well as on your own initiative; flexible in your approach, helping the wider team as necessary; you'll be used to handling confidential information with tact and discretion.

It would be advantageous if you have experience of working in a multi-cultural environment and have experience of working with young and elderly people as well as people with disabilities.