



Supporting Schools with Preventing Exclusions

Step 1: Identification

School identifies a child at risk of:

- Placement breakdown (school/education setting)
- Permanent exclusion

Step 2: Contact STS Area Manager

School contacts the relevant STS Area Manager for advice:

Area	STS Area Manager
Nuneaton & Bedworth / North	Louise Hunt 02476 754243 louisehunt@warwickshire.gov.uk
East	Claire Batchelor 01926 413777 clairebatchelor@warwickshire.gov.uk
Central / South	Tammy Mason 01926 742992 tammymason@warwickshire.gov.uk

Step 3: Discussion & Review

STS Area Manager can provide advice and support regarding:

- How STS can proactively work with the school to identify and suggest other approaches and alternatives to exclusion.
- Reviewing strategies and interventions school has already tried, including the use of external agencies.
- The support available to the school, including resources, training etc.
- Implementing the Graduated Response.
- Use of SEND funding.
- Supporting at meetings between the pupil's home and school where there is a risk of relationship breakdown.

Step 4: Inclusion Mentor Support

If all strategies have been exhausted and evidence is provided:

- STS with the school completes referral for an Inclusion Mentor. The Inclusion Mentors who will provide time-limited, capacity building support, focused on upskilling at least one member of staff to implement specialist recommendations.

Step 5: Next Steps

After all support has been implemented and if the placement is still at risk of a breakdown, risk of permanent exclusion or in exceptional circumstances, STS will refer to the Education Entitlement Team.

Please see separate document 'Overview of EET team offer to schools' for further information.