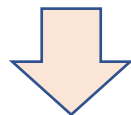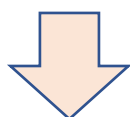# Unavoidable Setting Closure

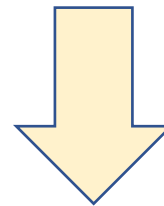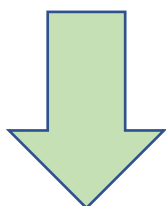**An emergency places the setting at risk of closure**

Setting leaders seek to manage risk but if the setting cannot safely operate, decide to close fully or partially.

Notification of a closure, either full or partial

Primary, Secondary or Special School Provider

PVI Early Years or Childcare

Setting notifies:

• Parents & carers (email, text, social media, website)

• WCC via the Notification of full or partial school closure form

• Suppliers and providers, e.g. transport, catering, specialist services

On each day of closure, setting notifies:

• Parents & carers (email, text, social media, website)

• Ofsted (enquiries@ofsted.gov.uk)

• WCC Early Years Team (earlyyearsadvisors@warwickshire.gov.uk)