

Early Years & Childcare Business Newsletter

09 August 2021
Issue No. 8

Welcome and thank you for taking the time to read our latest Business Newsletter, we hope you find it useful to support you with the ongoing sustainability of your business. If you have anything that you would like to see included in future editions do let us know and please contact us for any further support or advice.

Email: earlyyears@warwickshire.gov.uk

Websites: [Early years and childcare settings during COVID-19](#)
[Early Years & Childcare Providers](#)

REMINDER— Provider Agreement 2021/22

Please can we ask that any outstanding Provider Agreements are completed as soon as possible to ensure that the early education funding interim payments are not delayed.

REMINDER—Early Years & Childcare COVID-19 Business Health Check— Summer Term 2021

Please can we remind all providers who have not completed the Business Health Check to please complete this by **9th September 2021**. Where providers offer early education funding interim payments may be delayed if we have not received a submission. You can complete the survey by clicking [here](#).

Early Years and Childcare Providers—changes that need reporting to Ofsted

All providers should ensure that the following changes are reported to Ofsted as per the EYFS:

- Any changes in managers
- Any proposals to change the hours which childcare is provided
- Any significant event which is likely to affect the suitability of the early years provider or any person who cares for children
- Any change in the name or registered number of the company / charity
- Any changes to the 'nominated individual' - including committee members
- Any change to the individuals who are partners in, or a director, secretary or other officer or members of its governing body—including committee members

Voluntary Run Early Years & Childcare Provision

As we near the new academic year and thoughts turn to Annual General Meetings providers will need to ensure they continue to comply with their Constitution documents / memorandum and articles of association (as applicable). Providers will need to consider the numbers of members / trustees / officers required when recruiting new volunteers. Any changes in the committee / board need to be reported to Ofsted as per the EYFS in a timely manner ensuring all safeguarding checks have been carried out. Committees / boards must continue to monitor and review finances to ensure the provision is sustainable whilst looking at occupancy, staffing, model of delivery etc.

Business & Financial Support News

FREE Jumpstart Workshops for September to support self-employed or new businesses setting up

- Action Planning to achieve your goals & market research
- Business Planning
- Cashflow forecasting
- HMRC & how to register
- Social Media
- One to One mentoring

Please see attached flyers for more information.

The Charities Bill: 5 key changes to charity law

The Charity Commission have put together a blog to outline the key proposed changes to the Charities Bill. Please click [here](#) for more information.

Notifying the Local Authority of an Ofsted Inspection

Can we please remind all providers to inform us of the outcome of an Ofsted inspection. All early education funded providers must inform us **within 3 working days** as per the Guidance and Requirements of Early Education Funding for 2, 3 & 4 year olds. Where the grading is below "Good" this will have implications to the funding entitlements the setting is able to deliver.

Fundraising and finding funds

Warwickshire CAVA have a list of funding and grants which are available to charities, community and voluntary groups. For further information please click [here](#).

Warwickshire CAVA also have a YouTube channel to be able to watch back any of their recent webinars please click here to access the page— <https://www.youtube.com/user/warwickshirecava>

Warwickshire Means Business

Warwickshire County Council produces a monthly Warwickshire Means Business newsletter with all the latest updates for Warwickshire businesses including information on funding grants, events and different business focuses each month. Please click [here](#) to read the latest edition and subscribe to future newsletters.

Staffing Recruitment and Retention

Ongoing support and information regarding staffing recruitment and retention can be sought from the Skills Hub via the below contact details:

Vicki Haslam, Senior Business Skills Advisor, Warwickshire Skills Hub

Email: vickihaslam@warwickshire.gov.uk

Website skillshub.warwickshire.gov.uk

Coronavirus Financial Support for businesses

Financial support schemes are administered by the local District and Borough councils. Please note application deadlines are always changing so please keep checking. For further information on the schemes including eligibility criteria, please click on the links below:

- [North Warwickshire Borough Council](#)
- [Nuneaton & Bedworth Borough Council](#)
- [Rugby Borough Council](#)
- [Warwick District Council](#)
- [Stratford on Avon Borough Council](#)

COVID-19 Government Business Support Latest Updates

The Government has a webpage specifically for [Coronavirus \(COVID-19\): financial support for education, early years and children's social care](#) where you can find all of the latest information and guidance to support your business. Also available is the coronavirus support finder — <https://www.gov.uk/business-coronavirus-support-finder>

[Providing apprenticeships during the coronavirus \(COVID-19\) pandemic](#)—Updated 07.07.21—Updated to reflect the change in the return to the workplace which will apply to apprentices as part of Step 4 of the roadmap.

[Protective measures for holiday or after school clubs and other out of school settings for children during the coronavirus \(COVID-19\) outbreak](#)—Updated 07.07.21—We have added COVID-19: Action for Out of School Settings guidance which applies from Step 4.

[Help and support if your business is affected by coronavirus \(COVID-19\)](#) - Updated 09.07.21—A recorded webinar about the Coronavirus Job Retention Scheme has been added. —Updated 15.07.21—A video has been added about what you can do now to prepare to claim the fifth Self-Employment Income Support Scheme (SEISS) grant. Updated—16.07.21—A link to a recorded video and how to register for the next live webinar about the Self-Employment Income Support Scheme—fifth grant has been added. Updated 28.07.21—Added videos and webinars on the Self-Employment Income Support Scheme (SEISS) - fifth grant. Updated 30.07.21—A video for agents on 'Self-Employment Income Support Scheme—supporting your clients with their claim for the fifth grant' has been added.

[Use of PPE in education, childcare and children's social care](#)—Updated 15.07.21—Reformatted into HTML and clarified sub-headings and structure.

[School governance updated](#)—Updated 15.07.21—Added July 2021 updates for maintained schools and academy trusts. Some previous editions have been removed and places in the National Archives.

[Download a template if you're claiming for 16 or more employees through the Coronavirus Job Retention Scheme](#)—Updated 15.07.21—These templates have been updated.

[Check if you can claim for your employees' wages through the Coronavirus Job Retention Scheme](#)—Updated 15.07.21—From 1 August 2021, the government will pay 60% of wages for furlough employees up to £1,875. From 1 July, employers will top up employees' wages to make sure they receive 80% of wages (up to £2,500).—Updated 29.07.21—Details of when your claim will be publicly available has been updated. Updated—05.08.21—Updated with Coronavirus Job Retention Scheme end date and information on when claims for September must be submitted.

[Find examples to help you calculate your employees' wages](#)—Updated 15.07.21—Examples have been added for working out how much of the minimum furlough pay you can claim for July 2021 and for August 2021. One example has been added to the full examples.

[Work out your turnover so you can claim the fifth SEISS grant](#)—Updated 16.07.21—Introduction edited to explain that you'll need to tell HMRC about your turnover if you traded in 2019 to 2020 as well as any of the other tax years listed. The section 'How to work out your April 2020 to April 2021 turnover' has been updated with examples of start dates you can use. Updated 28.07.21—Guidance about working out your turnover for the fifth SEISS grant if you are a member of a partnership has been updated.

COVID-19 Government Business Support

Latest Updates continued

Business Advice & Support

[Coronavirus \(COVID-19\): what to do if you're self-employed and getting less work or no work](#)—Updated 26.07.21—Removed guidance on what you could claim if you're off work because you're shielding. Shielding in England, Scotland and Wales has stopped and the time limit for making a backdated claim has passed. Also removed information about easement on Self Assessment payment as this has now ended.

[Coronavirus \(COVID-19\): what to do if you're employed and cannot work](#)—Updated 26.07.21—Removed guidance on what you could claim if you're off work because you're shielding. Shielding in England, Scotland and Wales has stopped and the time limit for making a backdated claim has passed.

[VAT deferred due to coronavirus \(COVID-19\)](#) - Updated 27.07.21—Information about the VAT deferral penalty has been added.

[Check if you can claim a grant through the Self-Employment Income Support Scheme](#)—Updated 28.07.21—The online service for the fifth grant is now available.

[Claim a grant through the Self-Employment Income Support Scheme](#)—Updated 28.07.21—The online service for the fifth grant is now available. Guidance on what to do after you have applied has also been updated.

[Tell HMRC and pay back a Self-Employment Income Support Scheme grant](#)—Updated 28.07.21—Guidance about if you have amended your tax return has been updated. Guidance on what to do after you have applied has also been updated.

[Find a free level 3 qualification](#)—Updated 29.07.21—Added qualifications including in hospitality and catering, highlighted by 'added July 2021' in qualification title field. Updated 02.08.21—Updated 'List of colleges and training providers able to offer free places for level 3 qualifications'.

[National Skills Fund](#)—Updated 29.07.21—Added links to 2021 to 2022 pages and added sections 'Growth of provision' and 'Short courses' to 'Free level 3 qualification for adults'.

[Coronavirus grant funding: local authority payments to small and medium businesses](#)—Updated 30.07.21—Added the latest estimates by local authorities for payments made under these grant programmes up to and including 27 June 2021: Additional Restrictions Grant, Local Restrictions Support Grant / Christmas Support Payment, Restart Grant.

[Flexi-job apprenticeships: reshaping the role of apprenticeship training agencies](#)—Updated 03.08.21—Added a summary of the responses to our consultation including how we will take forward the development of the new flexi-job apprenticeship offer in light of these responses.

[Apply for a Kickstart Scheme Grant](#)—Updated 05.08.21—Added callout about advertising vacancies yourself to 'Getting the young people into the jobs', added a paragraph about the remittance advice employers receive when they get the funding in the section 'How you will get the funding' and updated instructions for adding more jobs to the grant agreement following launch of online route for employers.

Useful Business Support Websites & Contacts

Starting up a childcare business

Information and tips on setting up and running your own business

<https://www.gov.uk/browse/business>

Charity Commission

Useful information on setting up and running a charity

<https://www.gov.uk/government/organisations/charity-commission>

Companies House

Information on starting up and running a company

<https://www.gov.uk/government/organisations/companies-house>

Staff Employment – ACAS

Advice and information on staff employment matters

<https://www.acas.org.uk/>

PACEY - Business Smart

<https://www.pacey.org.uk/working-in-childcare/business-smart/about-business-smart/>

Find useful briefings, DfE guidance and slides from events and training

<https://app-t1pr-seycp.azurewebsites.net/resources.htm>

Government help with childcare costs for parents

<https://www.childcarechoices.gov.uk/>

Group setting cost calculator co-produced with Merton and PACEY through DSF funding

<https://www.pacey.org.uk/working-in-childcare/nurseries/group-setting-cost-calculator/>

<https://www.pacey.org.uk/working-in-childcare/nurseries/group-setting-occupancy-tool/>

Warwickshire County Council Warwickshire Insights

Warwickshire Insights provides statistical information about local areas in Warwickshire

<https://data.warwickshire.gov.uk/>

Out of School Alliance

Information and support to individuals and organisations setting up and running out of school clubs, holiday clubs and playschemes.

<https://www.outofschoolalliance.co.uk/>

The Pensions Regulator

Information and guidance on staff pensions and the responsibility of the employer

<https://www.thepensionsregulator.gov.uk/>

Coram Family and Childcare's resources are designed to help professionals working in childcare and early years

<https://www.familyandchildcaretrust.org/resources-professionals>

NDNA – Business Zone NDNA Business Zone

http://www.ndna.org.uk/NDNA/News/Early_Years_Business_Zone.aspx

Early Years Alliance – Business and Management

<https://www.eyalliance.org.uk/business-and-management>

<https://www.eyalliance.org.uk/cost-delivery-calculator>

Foundation Years – Business Planning

<https://foundationyears.org.uk/2019/08/business-planning/>

Warwickshire County Council Family Information Service

Free advertising for your childcare business on the childcare directory.

<https://www.warwickshire.gov.uk/fis>

Support and advice for your early years business

<https://www.earlyyearsbusinesszone.org.uk/>

Early years business sustainability

Advice, examples and resources to help early years providers run a sustainable business

<https://www.gov.uk/government/collections/early-years-business-sustainability>

Warwickshire County Council Childcare Sufficiency Assessment

<https://www.warwickshire.gov.uk/childcaretypes>

Warwickshire County Council Support for businesses & suppliers

<https://www.warwickshire.gov.uk/coronavirusbusinesssupport>