

Early Years & Childcare Business Newsletter

7th July 2021
Issue No. 7

Welcome and thank you for taking the time to read our latest Business Newsletter, we hope you find it useful to support you with the ongoing sustainability of your business. If you have anything that you would like to see included in future editions do let us know and please contact us for any further support or advice.

Email: earlyyears@warwickshire.gov.uk

Websites: [Early years and childcare settings during COVID-19](#)
[Early Years & Childcare Providers](#)

Staffing Recruitment and Retention

Thank you to those who completed our Early Years Staff Recruitment and Retention opportunities questionnaire. Unfortunately, we are unable to go ahead with the round table or workshop events due to low demand. Hopefully, we can look to offer these events again in the future if demand increases. In the meantime the Economy & Skills Team would welcome 1:1 conversations with any business as the support they can offer is broad. They can also support with advertising vacancies. If you would like further support or information please contact:

Vicki Haslam, Senior Business Skills Advisor, Warwickshire Skills Hub

Email: vickihaslam@warwickshire.gov.uk

Website skillshub.warwickshire.gov.uk

Delaying or Deferring a child's entry to Reception Year — considerations for Providers

Over the past few years there has been a slight increase in parents who wish to delay or defer their child's entry to school. Early Education Funding can be claimed up until the term following the child's 5th birthday, where the child is not taking up a place in a maintained school or Academy/Free School. Children attending a non-maintained (independent) school remain eligible to claim funding until they are of statutory school age, which is the term after their fifth birthday. Parents **must** follow the delayed/deferred entry process and should be referred to the WCC School Admissions Service at www.warwickshire.gov.uk/admissions for further information and guidance. Providers will need to consider what, if any, additional reporting requirements are needed and should contact the WCC Statutory Assessment Team for more information if they have a child who will be delaying or deferring their entry to Reception Year—edassessmentteam@warwickshire.gov.uk Providers will also need to consider occupancy and place take up for any children who will be deferring / delaying their entry to school as this may affect how you offer places for the new academic year. Terms and conditions / contracts may need to be updated to include how delayed / deferred entry children can be accommodated.

Business & Financial Support News

Charging parents when their children are unable to take up a place during COVID-19

Providers should continue to be fair and balanced in dealings with parents or carers and must continue to avoid unfair charging practices. Please refer to the guidance—[Actions for early years and childcare providers during the coronavirus \(COVID-19\) pandemic](#) for further information on when providers should and should not charge parents.

Notifying the Local Authority of an Ofsted Inspection

Can we please remind **all** providers to inform us of the outcome of an Ofsted inspection.

All early education funded providers **must** inform us **within 3 working days** as per the Guidance and Requirements of Early Education Funding for 2, 3 & 4 year olds. Where the grading is below “Good” this will have implications to the funding entitlements the setting is able to deliver.

Provider Agreement and Guidance and Requirements of Early Education Funding for 2, 3 & 4 year olds 2021

The Provider Agreement and Guidance & Requirements of Early Education Funding for 2, 3 & 4 year olds were sent out to all current and new funded providers w/c 28.06.21. Please do let the team know if you haven't received your electronic copies—earlyyears@warwickshire.gov.uk

Where the Provider Agreement is not completed by the deadline of **Wednesday 21st July 2021** the early education funding payments for Autumn Term 2021 may be affected.

Fundraising and finding funds

Warwickshire CAVA have a list of funding and grants which are available to charities, community and voluntary groups. For further information please click [here](#). The application window for the first round of Councillor Grants from Warwickshire County Council closes on **Sunday 11 July 2021 at 5pm**—<https://www.warwickshire.gov.uk/cllrgrants>

Warwickshire Means Business

Warwickshire County Council produces a monthly Warwickshire Means Business newsletter with all the latest updates for Warwickshire businesses including information on funding grants, events and different business focuses each month. Please click [here](#) to read the latest edition and subscribe to future newsletters.

Coronavirus Financial Support for businesses—Financial support schemes are administered by the local District and Borough councils. Please note application deadlines are always changing so please keep checking. For further information on the schemes including eligibility criteria, please click on the links below:

- [North Warwickshire Borough Council](#)
- [Nuneaton & Bedworth Borough Council](#)
- [Rugby Borough Council](#)
- [Warwick District Council](#)
- [Stratford on Avon Borough Council](#)

COVID-19 Government Business Support Latest Updates

The Government has a webpage specifically for [Coronavirus \(COVID-19\): financial support for education, early years and children's social care](#) where you can find all of the latest information and guidance to support your business. Also available is the coronavirus support finder — <https://www.gov.uk/business-coronavirus-support-finder>

[Coronavirus \(COVID-19\): financial support for education, early years and children's social care](#)—Updated 27.05.21—Document 'Coronavirus (COVID-19): financial support for education, early years and children's social care' updated to reflect latest updates across sectors.

[Download a template if you're claiming for 16 to 99 employees through the Coronavirus Job Retention Scheme](#)—Updated 27.05.21—Complete and upload a template with the details of the employees you're claiming for. Updated 10.06.21—The template for 16 to 99 employees has been updated. Updated 24.06.21—The templates to use when claiming for 16 or more employees have been updated. The guidance for uploading these templates has been updated.

[Pay Coronavirus Job Retention Scheme grants back](#)—Updated 27.05.21—New section added called 'How to correct overclaims in your next claim'.

[Claim for wages through the Coronavirus Job Retention Scheme](#)—Updated 27.05.21—Section added called 'If you're putting lots of employees on furlough'. New link added to download a template for claiming for 16 to 99 employees. Updated 10.06.21—Further guidance added on what to do if you've missed the claim deadline. Updated 17.06.21—Information about changes from 1 July 2021 has been added and claims for furlough days in June 2021 must be made by 14 July 2021. Updated 24.06.21—Information updated on what to do if you're putting 16 or more employees on furlough.

[Find a free level 3 qualification](#)—Updated 27.05.21—Added new colleges and training providers to the list of who is able to offer free places for level 3 qualifications.

[Self-Employment Income Support Scheme fifth grant](#)—Updated 02.06.21—Find out if you're eligible for the fifth grant which will cover the period May 2021 to September 2021. Added translation. Updated 25.06.21—Guidance about claiming the fifth grant will be available from early July.

[Work out your turnover so you can claim the fifth SEISS grant](#)—Updated 06.07.21—Find out the turnover figures you'll need before you claim, where to find them and how they affect your grant amount.

[Check if you can claim a grant through the Self-Employment Income Support Scheme](#)—Updated 06.07.21—This guidance has been updated with information about the fifth SEISS grant.

[Check if you need to change your Self Assessment return for SEISS](#)—Updated 02.07.21—Find out when you may need to make a change to your Self Assessment tax return for SEISS payments, and how to do it.

[Find examples to help you calculate your employees' wages](#)—Updated 03.06.21—The example for how to calculate the amount you should claim for an employee who is flexibly furloughed during June 2021 has been updated.

[Education recovery support](#)—Updated 11.06.21—A list of resources to help early years settings, schools and 16 to 19 education providers support children and young people's wellbeing and education recovery.

COVID-19 Government Business Support

Latest Updates continued

Business Advice & Support

[Use of the NHS COVID-19 app in education and childcare settings](#)—Updated 15.06.21—Added further information on app features and situations for pausing it.

[Find out more about the Holiday Activities and Food Programme](#)—Updated 16.06.21—The Government's Holiday Activity and Food Programme has been expanded to run during the summer and Christmas holidays. Updated—16.06.21—YouTube video link embedded. More information on Warwickshire's offer can be found here—<https://www.warwickshire.gov.uk/HAF>

[Local Restrictions Support Grants \(LRSG\). Restart Grant, Additional Restrictions Grant \(ARG\): guidance for local authorities](#)—Updated 16.06.21—Additional Restrictions Grant guidance updated: as Step 4 of the roadmap out of restrictions has been delayed for up to 4 weeks, we have updated the guidance to account for this and extended the spending allocation deadline to 30 July 2021.

[Check if you're eligible for the coronavirus Additional Restrictions Grant](#)—Updated 17.06.21—Clarification of which sectors are eligible for the grant.

[Financial support for voluntary, community and social enterprise \(VCSE\) organisations to response to coronavirus \(COVID-19\)](#) - Updated 17.06.21—Added 360 Giving data spreadsheet.

[Check if your employer can use the Coronavirus Job Retention Scheme](#)—Updated 17.06.21—Information about changes from 1 July 2021 has been added.

[Check if you can claim for your employees' wages through the Coronavirus Job Retention Scheme](#)—Updated 17.06.21—Information about changes from 1 July 2021 has been added and claims for furlough days in June 2021 must be made by 14 July 2021.

[Coronavirus \(COVID-19\) local restrictions in education and childcare settings](#)—Updated 18.06.21—This guidance has been updated to reference enhanced response areas and information on the principles of managing local outbreaks including the types of measures that settings should be prepared for, who can recommend the measures, when measures should be lifted and how decisions are made. Updated 25.06.21—We have converted the guidance to HTML to make it easier to read.

[Kickstart Scheme terms and conditions](#)—Updated 11.06.21—Added new terms and conditions that will be effective from 21 June 2021. Updated 21.06.21—Removed terms and conditions that were effective from 22 December 2020 as they've now been superseded by updated versions effective from 21 June 2021.

[Apply for a Kickstart Scheme grant](#)—Updated 14.06.21—Added a link to a video walkthrough of the online application in the 'How to apply—Apply online' section. Updated 18.06.21—Added information about Gateway Plus organisations in the 'How the Scheme works' section.

[Help employers with the Kickstart Scheme \(Kickstart gateway\)](#) - Updated 18.06.21—Added information about Gateway Plus organisations in the section 'What is a Kickstart gateway?'.

[Pay VAT deferred due to coronavirus \(COVID-19\)](#) - Updated 22.06.21—Information about paying your deferred VAT in full or to make an arrangement to pay by 30 June 2021 has been added.

[About the Upload a document to Companies House service](#)—Updated 24.06.21—Updated the service roadmap—latest release of the service allows users to upload SH19 form and supporting documents.

[VAT deferred due to coronavirus \(COVID-19\)](#) - Updated 01.07.21—Information added to advise the VAT deferral new payment scheme has now closed.

Useful Business Support Websites & Contacts

Starting up a childcare business

Information and tips on setting up and running your own business

<https://www.gov.uk/browse/business>

Charity Commission

Useful information on setting up and running a charity

<https://www.gov.uk/government/organisations/charity-commission>

Companies House

Information on starting up and running a company

<https://www.gov.uk/government/organisations/companies-house>

Staff Employment – ACAS

Advice and information on staff employment matters

<https://www.acas.org.uk/>

PACEY - Business Smart

<https://www.pacey.org.uk/working-in-childcare/business-smart/about-business-smart/>

Find useful briefings, DfE guidance and slides from events and training

<https://app-t1pr-seycp.azurewebsites.net/resources.htm>

Government help with childcare costs for parents

<https://www.childcarechoices.gov.uk/>

Group setting cost calculator co-produced with Merton and PACEY through DSF funding

<https://www.pacey.org.uk/working-in-childcare/nurseries/group-setting-cost-calculator/>

<https://www.pacey.org.uk/working-in-childcare/nurseries/group-setting-occupancy-tool/>

Warwickshire County Council Warwickshire Insights

Warwickshire Insights provides statistical information about local areas in Warwickshire

<https://data.warwickshire.gov.uk/>

Out of School Alliance

Information and support to individuals and organisations setting up and running out of school clubs, holiday clubs and playschemes.

<https://www.outofschoolalliance.co.uk/>

The Pensions Regulator

Information and guidance on staff pensions and the responsibility of the employer

<https://www.thepensionsregulator.gov.uk/>

Coram Family and Childcare's resources are designed to help professionals working in childcare and early years

<https://www.familyandchildcaretrust.org/resources-professionals>

NDNA – Business Zone NDNA Business Zone

http://www.ndna.org.uk/NDNA/News/Early_Years_Business_Zone.aspx

Early Years Alliance – Business and Management

<https://www.eyalliance.org.uk/business-and-management>

<https://www.eyalliance.org.uk/cost-delivery-calculator>

Foundation Years – Business Planning

<https://foundationyears.org.uk/2019/08/business-planning/>

Warwickshire County Council Family Information Service

Free advertising for your childcare business on the childcare directory.

<https://www.warwickshire.gov.uk/fis>

Support and advice for your early years business

<https://www.earlyyearsbusinesszone.org.uk/>

Early years business sustainability

Advice, examples and resources to help early years providers run a sustainable business

<https://www.gov.uk/government/collections/early-years-business-sustainability>

Warwickshire County Council Childcare Sufficiency Assessment

<https://www.warwickshire.gov.uk/childcaretypes>

Warwickshire County Council Support for businesses & suppliers

<https://www.warwickshire.gov.uk/coronavirusbusinesssupport>