



Candidate Information

Adult Skills Funding Devolution Lead

November 2024

David Ayton-Hill
Director of Economy & Place



Thank you for your interest in the role of Adult Skills Funding Devolution Lead. This is an exciting time for Warwickshire County Council as we move forward with our devolution deal with Government, and a key element of this securing devolved control of adult skills funding (worth just over £7m per year).

We are looking for a pro-active, highly organised individual with strong communication skills who thrives in helping pull systems and processes together to meet the requirements of the Department for Education and establish how we will manage and run this adult skills funding pot.

You will require a good understanding of the skills landscape to enable you to hit the ground running, have good project & programme management skills, and be confident in picking up issues around financial management, procurement, contracts, monitoring performance, etc.

This is a unique opportunity to help establish an important new fund that will shape skills provision within the county, supporting our residents to secure the skills they need to thrive and access the many employment opportunities that exist across Warwickshire.

I hope you choose to apply, and I look forward to meeting you!

Welcome to Warwickshire County Council

Warwickshire County Council is an award-winning local government organisation at the heart of democracy.

As a local authority committed to excellence, we have a wide range of roles. Whether this is providing specialist care and support to the most vulnerable in our communities, or championing Warwickshire as a choice for business through to our work to promote economic growth and innovation.

Warwickshire is famous the world over as Shakespeare's county — but that's only half the story. We're also vibrant and modern. One of the fastest growing commercial regions in the UK; we're home to many leading companies and developing exciting opportunities for everyone who lives and works here.

We pride ourselves on being an innovative employer who likes to encourage new ways of working.

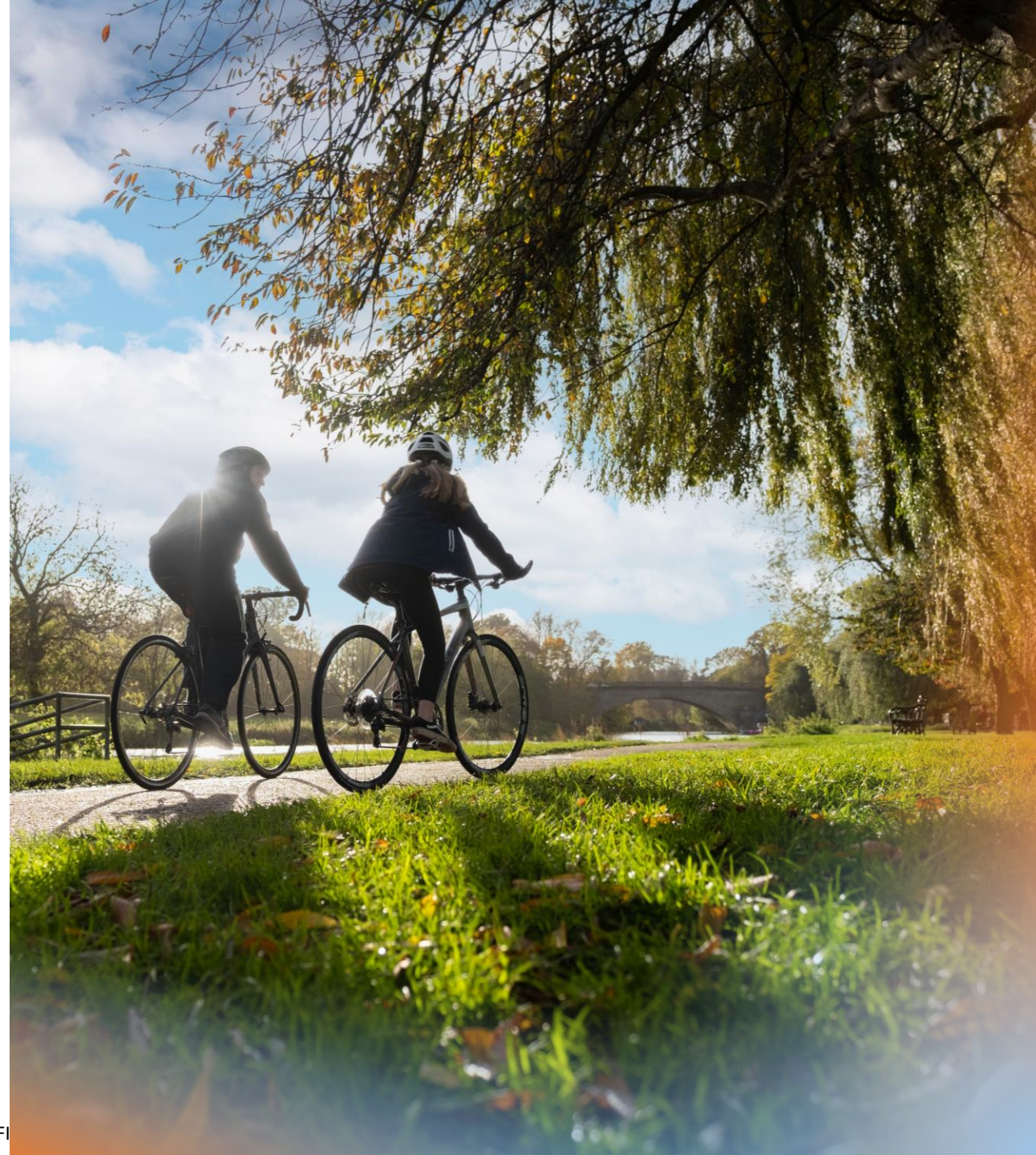


Benefits

The position is full time at 37 hours per week (Monday to Friday) hybrid working.

We also have a great employee benefits package which you can take advantage of, including:

- ✓ LGPS (Local Government Pension Scheme)
- ✓ Generous holiday allowance
- ✓ Shared Cost AVC pension scheme
- ✓ Health Cash Plan
- ✓ Free staff parking at our Warwick office
- ✓ Employee lifestyle discounts scheme
- ✓ Discounted local gym memberships
- ✓ Health & Wellbeing support
- ✓ Multiple staff networks
- ✓ Enhanced family friendly policies





How to Apply

Please apply by completing your application on our jobs portal by visiting www.Warwickshire.gov.uk/jobs

Closing date for completed applications:
Tuesday 3rd December 2024

For any questions, additional information about the role or the application process please email David Ayton Hill, Director of Economy & Place :

davidayton-hill@warwickshire.gov.uk

Or Holly O'Sullivan, Senior Recruitment Advisor:

hollyosullivan@warwickshire.gov.uk



Application Process

1. Application closing date: Tuesday 3rd December
2. Shortlisting: Wednesday 4th December
3. Assessment: Tuesday 10th December
4. Formal interviews (held at Shire Hall Warwick): Tuesday 10th December