



TA2/Cover Supervisor – Person Specification



Criteria	Qualities	Assessed by		
		A	T	I
Qualifications And Training	GCSE or equivalent level, including at least a Grade 4 (previously Grade C) in English and mathematics	✓		
	First-aid training, or willingness to complete it	✓		
	Hold a recognized a relevant NVQ level 2 qualification relating to supporting learning in schools	✓		
Experience	Experience working in a school environment or other educational setting with children	✓		
	Experience planning and delivering learning activities	✓	✓	✓
	Experience of planning and leading teaching and learning activities (under supervision)	✓	✓	✓
Skills and Knowledge	Good literacy and numeracy skills	✓		
	Good verbal communication, including use of standard English		✓	✓
	Ability to build effective working relationships with pupils and adults	✓	✓	✓
	Skills and expertise in understanding the needs of all pupils	✓	✓	✓
	Good organisational skills		✓	
	Knowledge of how to help adapt and deliver support to meet individual need	✓	✓	✓
	Subject and curriculum knowledge relevant to the role, and ability to apply this effectively in supporting teachers and pupils	✓	✓	✓
	Excellent verbal communication skills		✓	✓
	Active listening skills		✓	✓
	The ability to remain calm in stressful situations		✓	
	Knowledge of guidance and requirements around safeguarding children	✓		✓
	Good ICT skills, particularly using ICT to support learning		✓	
	Understanding of roles and responsibilities within the classroom and whole school context	✓	✓	✓
	Knowledge of how to successfully lead learning activities for a group or class of children		✓	✓

	Knowledge of how statutory and non-statutory frameworks for the school curriculum relate to the age and ability ranges of the learners they support			✓
	Knowledge of how to support learners in accessing the curriculum in accordance with the SEND code of practice			✓
Personal Qualities	Enjoyment of working with children	✓	✓	✓
	Sensitivity and understanding, to help build good relationships with pupils		✓	
	A commitment to getting the best outcomes for all pupils, and promoting the ethos and values of the school		✓	✓
	Commitment to maintaining confidentiality at all times	✓		
	Commitment to safeguarding pupil's wellbeing and equality	✓	✓	✓
	Resilient, positive, forward looking and enthusiastic about making a difference	✓		✓
	Capacity to inspire, motivate and challenge children and young people	✓	✓	

A – Application

T – Task (more information to follow)

I - Interview