



Headteacher

Information pack

This School is Part of the





Dear Applicant,

Thank you for your interest in the position of Headteacher. This document contains information about the school to provide you with a brief overview. Please do visit the website for more information <https://www.studleyinfants.co.uk/>

Studley Infants' School is an oasis of learning within the centre of Studley. The school has children from 3 to 7 years, and as an Infant School has the luxury of being able to focus on the important first years of a child's education. We aim for our children to be curious and confident learners within an inspiring learning environment. We work hard to achieve success and are fully committed to the development of every child in partnership with parents, carers and the community. The governors seek to appoint an individual who will build on these foundations and further develop the school through a creative and innovative approach to teaching and learning.

Studley Infants' School is part of the Arden Forest C of E Multi Academy Trust which is built on a collaborative approach to school improvement. As part of the Trust, the successful post holder will be part of the wider leadership team which provides a supportive network and removes the feeling of isolation many heads experience.

I am very happy to discuss the position with you and would strongly recommend that you visit the school. To arrange a visit please contact Paul Clarke, School Business Manager on 01527 852491.

The closing date for applications is 4pm on Tuesday 19th September. Shortlisting will take place on 21st September. Short listed candidates will be informed on 22nd September with interviews taking place on 27th and 28th September.

Please send your completed application to: Patrick Smith, Studley Infants' School, High Street, Studley, Warwickshire, B80 7HJ or via email to admin2055@welearn365.com

Yours sincerely,

Patrick Smith

Chair of Governors

Our School

Studley Infants' School is based right in the heart of the Warwickshire village of Studley. Studley itself is easily accessible being just off the A435 and close to the Worcestershire border.

The school was confirmed as Good in March 2017 and joined the Arden Forest C of E MAT in April 2021. As well as the main school we are able to offer 15 and 30 hour placements at our Nursery and welcome children the term after they are 3. Our curriculum has been designed to ensure that key skills are taught sequentially from Nursery upwards. Key concepts are threaded throughout projects and learning opportunities across both key stages to enable our pupils to make links within their learning. We ensure that there is clear progression across all subject areas so staff can effectively build on previous learning and identify next steps. Our curriculum is designed to excite, inspire and challenge our pupils whilst fully enabling the children to develop their cultural capital by fostering knowledge, skills and values. We successfully integrate and support British Values, in all aspects of school and value pupil voice through our School Council.



Our Vision

Studley Infants' strives to provide an inspiring and engaging curriculum with memorable experiences where children are encouraged to be playful in their learning. The curriculum is planned to support progression, provide challenge and allow every child to celebrate success. We foster enquiring minds and encourage children to be creative, unique open-minded individuals who are respectful of themselves and everyone within their community. Through exploring, investigating and risk taking the children learn to become successful independent learners who develop a love of learning and are confident to 'suppose, imagine and succeed'

The Harbour

The Harbour is a Resource Provision Base within Studley Infants' School that meets the needs of children who are unable to access a fulltime curriculum in a mainstream class owing to their complex needs namely Communication and Interaction difficulties including Autism Spectrum conditions.

Our Vision

To equip our children with the toolkit they need in order to fully participate in the wider life of the school through access to the whole curriculum. To work in partnership with parents/carers, mainstream staff and outside agencies to develop children's self-regulation skills, increase their independence and prepare them for their future lives.

Studley Infants' School is a fully inclusive school committed to going the extra mile for each and every one of our children. We strive to make sure that every child can be the best that they can possibly be. Children in the Harbour will be supported as part of a bespoke and highly individualised integration package to work towards being gradually integrated into a mainstream classroom. As every child is unique, the timescale for this will depend upon the individual child. At the core of our ethos is that children feel valued, safe and secure within their environment.

There are currently 8 children in the Harbour, all with an Education, Health and Care Plan, and they will be supported by lead teacher Matt Doxford, HLTA Louisa Baker and our wonderful team of support staff.



The Harbour

JOB DESCRIPTION

Post title: Headteacher

Responsible to: Arden Forest C of E MAT

Main Purpose

The Headteacher will:

- Together with the governing board, establish and sustain the school's visions and values through consultation with the school and local community.
- Establish and oversee systems, processes and policies so the school can operate effectively
- Identify problems and barriers to school effectiveness, and develop strategies for school improvement that are realistic, timely and suited to the school's context
- Make sure school improvement strategies are effectively implemented
- Monitor progress towards achieving the school's aims and objectives
- Allocate financial resources appropriately, efficiently and effectively

Qualities

The Headteacher will:

- Uphold public trust in school leadership and maintain high standards of ethics, behaviour and professional conduct
- Build positive and respectful relationships across the school community
- Serve in the best interests of the school's pupils
- Provide leadership rooted in the visions and values of the school

Responsibilities

School culture and behaviour

The Headteacher will:

- Create a culture where pupils experience a positive and enriching school life
- Uphold educational standards in order to prepare pupils from all backgrounds for their next phase of education and life
- Ensure a culture of staff professionalism
- Encourage high standards of behaviour from pupils, built on rules and routines that are understood by staff and pupils and clearly demonstrated by all adults in school
- Use consistent and fair approaches to managing behaviour, in line with the school's behaviour policy

Teaching, curriculum and assessment

The Headteacher will:

- Establish and sustain high-quality teaching across all subjects and phases, based on evidence
- Ensure teaching is underpinned by subject expertise
- Effectively use formative assessment to inform strategy and decisions
- Ensure the teaching of a broad, structured and coherent curriculum

- Establish curriculum leadership, including subject leaders with relevant expertise and access to professional networks and communities
- Use valid, reliable and proportionate approaches to assessing pupils' knowledge and understanding of the curriculum
- Ensure the use of evidence-informed approaches to reading so that all pupils are taught to read

Special Educational Needs (SEN) and disabilities

The Headteacher will:

- Promote a culture and practices that enable all pupils to access the curriculum
- Have ambitious expectations for all pupils with SEN and disabilities
- Make sure the school works effectively with parents, carers and professionals to identify additional needs and provide support and adaptation where appropriate
- Make sure the school fulfils statutory duties regarding the SEND Code of Practice

Managing the school

The Headteacher will:

- Ensure staff and pupils' safety and welfare through effective approaches to safeguarding, as part of duty of care
- Manage staff well with due attention to workload
- Ensure rigorous approaches to identifying, managing and mitigating risk

Professional development

The Headteacher will:

- Ensure staff have access to appropriate, high standard professional development opportunities
- Keep up to date with developments in education
- Seek training and continuing professional development to meet needs

Governance, accountability and working in partnership

The Headteacher will:

- Understand and welcome the role of effective governance, including accepting responsibility
- Ensure that staff understand their professional responsibilities and are held to account
- Ensure the school effectively and efficiently operates within the required regulatory frameworks and meets all statutory duties
- Work successfully with other schools and organisations
- Maintain working relationships with fellow professionals and colleagues to improve educational outcomes for all pupils

The above is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the Headteacher will carry out. The postholder may be required to do other duties appropriate to the level of the role.

Person Specification

Personal Qualities, Qualifications and Experience		Measured By				
		Essential	Desirable	Application	Interview Process	References
Personal Qualities						
1	Passionate about creating a rich inclusive learning environment where every individual member of the school community is known and valued	✓		✓	✓	
2	Can articulate the vision to inspire, motivate, encourage and support the school community by creating a culture of aspiration and high expectation	✓			✓	
3	Ensures a good work life balance and wellbeing for all members of the school community including themselves	✓		✓	✓	✓
4	Is an outstanding, reflective practitioner who demonstrates evidence of learning from experience	✓			✓	✓
Qualifications and Training						
1	Honours degree or equivalent	✓		✓		
2	Qualified teacher status	✓		✓		
3	Relevant higher degree or equivalent		✓	✓		
4	Evidence of continuous professional development relating to school leadership and management and curriculum/teaching and learning	✓	✓	✓		
Professional Experience and Knowledge						
1	Successful recent strategic leadership experience	✓		✓	✓	✓
2	Proven track record of managing successful improvement	✓		✓	✓	✓
3	Has experience of creating staffing models which build the organisation and encourage individual staff to grow and realise pupils' potential	✓		✓		✓
4	Experience of working in collaboration and/or partnership with all stakeholders, other educational bodies and the wider community to develop positive relationships and achieve strategic objectives	✓		✓	✓	
Safeguarding						
1	Knowledge of national and local safeguarding guidance	✓		✓	✓	✓
2	Experience of safeguarding and promoting the welfare of children and young people	✓		✓	✓	✓
3	A commitment to work with relevant agencies to protect children and young people	✓		✓	✓	✓
4	Knowledge of best practice and procedures in school for safeguarding children and young people	✓		✓	✓	✓