

Technical Specialist (Tier 4)

Directorate:	People
Accountable to:	Consultant in Public Health
Accountable for:	Coordination of and contribution to delivery of health protection (HP) and health care public (HCPH) health as well as training activity on behalf of the Public Health team and relevant strategic partnerships. Occasional budget oversight of incoming fixed term grants.
Politically restricted post	No

Context

The Health and Social Care Act 2012 proposed new duties and responsibilities for both the NHS and Local Authorities, creating a range of new organisations, each with a number of health protection responsibilities. It placed the responsibility for system-wide health protection assurance with Directors of Public Health, to ensure appropriate oversight and challenge in the system for the effective planning and delivery of health protection programmes including immunisation and screening.

You will lead on health protection related portfolio of work by working with a diverse range of external partner organisations and internally within Warwickshire County Council Delivery Leads on health and wellbeing priorities that require action from a number of departments and organisations.

This work will contribute to improvements in health outcomes and reductions in health inequalities and support the DPH and Warwickshire County Council to in delivering the health improvement agenda outlined in the Health and Social Care Act 2014.

You will support the Health Protection, Health Care Public Health and training lead in delivering the health care public health related priorities, support the training of the Foundation Year 2 and GPVTS trainees and support the wider WCC workforce basic public health skill development

You will develop and maintain good working relationships with the range of key stakeholders including statutory partners, service providers voluntary sector.

Specific role assignment

Subject Area responsibilities	Health Protection, Health Care Public Health and Training Manager Contributory budget of £24.5 million (Public Health Grant) Grade: Hay 10 Permanent
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Statutory responsibilities (if applicable)	<ul style="list-style-type: none"> To ensure compliance with statutory responsibilities and reporting, and local governance arrangements relating to the health protection, health care public health and public health training activities related DPH responsibilities. <p>This will include responsibility for the local authority's statutory health protection duties and programmes related to:</p> <ul style="list-style-type: none"> Communicable Disease prevention and Control Environmental Hazards Emergency Planning Safe and adequate delivery of Cancer and other screening programmes Immunisation
Specific experience	<p>Managing Change</p> <ul style="list-style-type: none"> Health and social care quality improvement Experience in health protection field including outbreak management and communicable diseases-related prevention and control work. Experience in health care public health activities including immunisation and screening programmes WCC workforce training related activities Experience of collating, analysing and interpreting information/data on population level Ability to work as a systems leader and influence partner agencies to achieve whole system change. Active participation and monitoring of the implementation of actions that result from the strategies, assuring appropriate evaluation is in place and amending actions as partnerships develop. Working with commissioners, NHS and Social Care managers to implement change programmes to improve health and care Interpret and implement vision for change, meeting specific deliverables and project benefits alongside establishing appropriate assurance systems. Understand complex systems, understand interconnections and impact on health and wellbeing and the relation with other partner's priorities. Experience in health protection field including outbreak management and communicable diseases-related prevention and control work. Experience in health care public health activities including immunisation and screening programmes <p>Enabling activity</p> <ul style="list-style-type: none"> Good presentational skills and ability to Communicate

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	<p>complex information in a clear and simple manner</p> <ul style="list-style-type: none"> • Experience and ability to collate, analyse, interpret and present information relating to communicable disease control, health and social care and screening programmes • Working with senior leaders and first line managers to improve, systems and approaches to health protection • Knowledge of relevant up to date information sources relating to communicable disease control epidemiology and surveillance • Lead change initiatives to pilot new ways of working. • Implement and embed practice change. • Identifying and bidding for additional funding sources aligned to the council's priorities. <p>Governance</p> <ul style="list-style-type: none"> • Contribute to developing and agreeing the new system wide governance arrangements related to health protection as well as governance arrangements relating to the approval of health protection plans; ensuring statutory, and local responsibilities and requirements are complied with. • Critically assess complex information to inform evidence-based decision making in health and care.
Specific qualifications/and registration	<ul style="list-style-type: none"> • Relevant postgraduate degree level qualification in public health with a preference for Masters in Public Health.
FTE responsibility (line management)	<ul style="list-style-type: none"> • Line management of one PH principal and oversight of PH junior trainees. • Will matrix manage a small number of staff as appropriate to projects to deliver expected outcomes but will influence others to deliver change.
Key stakeholder relationships	<p>System wide relationship management including:</p> <ul style="list-style-type: none"> • NHS • UK Health Security Agency (UKHSA) • Health Education England /NHSE • Upper and Lower Tier Local Authorities • Strategic and Assistant Directors, Strategy and Commissioning Managers, Service Managers, Lead Commissioners and Operations Managers or equivalent. • Consultants and other staff in local structures and processes established by the Agency. • Infection and Prevention & Control nursing team, Quality Assurance Team. • Cancer prevention and Screening teams • Acute, community and mental health trust leaders and staff working on the health protection agenda, General Practices, PCNs and other primary care organisations.

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	<p><u>Wider Partners</u></p> <ul style="list-style-type: none"> National and regional health, care and housing partner agencies, organisations. Other stakeholders such as the emergency services, community and voluntary sector including charities. National government and regional arms, such as UKHSA, NHS England and the Ministry for Housing, Communities and Local Government.
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Generic capabilities of the role

Generic Capability And Health Protection skills	Descriptor
Strategic thinking & planning	<ul style="list-style-type: none"> To lead the process of development and delivery of the Health Protection Strategy on behalf of the Coventry and Warwickshire Health Protection Committee (reports to Health and Wellbeing Boards in Coventry and Warwickshire), working closely with the Consultants in Public Health, ICB, UKHSA and the Health Protection team at Coventry City Council. Responsible for all elements of the health protection portfolio, including governance, communication, partner relations, stakeholder engagement, strategic planning and performance management. The role includes a number of strategic and operational responsibilities according to system need, including contribution to HP campaigns, commissioning responsibilities, and support for a number of joint programmes with Coventry City Council, and will require strong partnership working with equivalent post-holders in Coventry. To provide specialist PH advice to the Cancer prevention and screening Committee. To work with the Consultant lead on the PH team and the wider WCC workforce PH training.

- To develop, and provide overall programme management for the delivery of evidence-based strategies related to the health protection portfolio, including supporting service or pathway redesign and building consensus for the delivery of these strategies with a range of local partners.
- To be responsible for the development of robust systems for governance, risk management and project management.
- To keep abreast of strategic and policy issues relating to Health Protection and support the development of appropriate responses
- To contribute to the oversight of a range of health protection-related services, to include but not be limited to: community TB services, infectious disease services, drug and alcohol services and oral health related funding opportunities

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- To lead on Health Protection communications campaigns, including but not limited to: seasonal flu/COVID-19 vaccination, screening and imms, antimicrobial resistance, air quality/active travel, extremes of weather
- To manage all information and communications for Warwickshire on behalf of the Health Protection Committee
- To supervise and oversee the work of project teams, as well as supervision of Public Health Principal – Health protection, F2 doctors, registrars, students etc.
- To prepare annual reports and quarterly performance reports to the Health Protection Committee when requested
- To inform and liaise with the Portfolio Holders for Health and Social Care, the Cabinet and other elected members, as may be required.
- To inform and liaise with the Council's relevant Overview and Scrutiny Committees, as may be required.
- To deputise for other senior staff as required.
- To contribute to all performance management, information and communication activities as required.
- Understand, articulate and implement evidence based practices related to area of expertise.

Generic Capability	Descriptor
Innovation & change	<ul style="list-style-type: none">• Focus on new ideas, improvement, and innovation• Defining and solving problems in partnership with internal and external stakeholders.

- To develop and refresh the role and profile of the Health Protection team alongside the Health Protection Consultant in driving forward an integrated approach to improving local health protection outcomes
- Contribute to the developing new Terms of Reference of the new system wide Health Protection Committee.
- Contribute to defining focus, membership and priority areas of the refreshed Health Protection Committee
- Provide expert public health advice to those engaged in activities where the technical specialism is applicable
- Solve complex technical problems effectively and quickly, via insightful evidence based diagnosis.
- Act in a systems leadership capacity to influence change.
- Demonstrate active engagement in improving organisational performance.

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Generic Capability	Descriptor
Influence & relationship management	<ul style="list-style-type: none"> Relationship development and management Influence and shapes integrated working and system thinking Thought leader Collaborative working

- To lead and/or contribute to the work of key partnership groups, ensuring appropriate accountabilities, alignment of programmes and management of interdependencies: Coventry and Warwickshire Health Protection Committee Coventry & Warwickshire Antimicrobial Resistance Strategy Group (lead) TB programmes (lead), Cancer Prevention, Early Diagnosis and Screening Working Group (lead) and Screening and Immunisation Boards (contribute),
- To initiate and establish partnerships and working relationships at senior levels across the subregion, as well as with regional partners, across a range of services to meet the health protection agenda
- To build productive and trusting relationships with Health Protection Committee members and wider stakeholders, including UKHSA,, ICBs, NHS England, Service Providers, Coventry City Council, District and Borough Councils, the executive team, Programme Boards, Health OSC and wider stakeholders
- Increase the expertise of others to apply specialist knowledge leading to increased organisational capability.
- Support any required consultation activities.

Generic Capability	Descriptor
Finance & commercial	<ul style="list-style-type: none"> Effective budget setting and monitoring. Contract negotiation and commercial partnership management. Quality monitoring and measurement. Oversight of partnership related contracts (eg. section 75 arrangements), set up, establishment and ongoing monitoring.

- Manage budgets in line with commissioning outcomes, including commercial and trading targets.
- Take action where the performance is unsatisfactory.
- Ensure compliance to the specific statutory, compliance, contract, practice and performance frameworks.

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WCC values and behaviours

The post holder must be able to demonstrate that they role model the WCC values and behaviours.

Our Values – The Warwickshire DNA



Our Behaviours



Strategy...the direction we will take to achieve our outcomes



Plan... what we will do to achieve the strategy



Commissioning...the process of how we will plan, purchase and monitor our services



Strategic Commissioning... the process for understanding, planning and delivering services to achieve the best outcomes



Operational Commissioning... the process for meeting need at an individual level or to a specific group



Delivery...providing services to our customers

