Job Description

For Non-Streamlined Safeguarded Positions

This form is used to provide a complete description of the specific job (or role) and defines the skills, knowledge and abilities required to undertake the specific and generic role profile.

Section A: Specific Role Profile

The specific role profile provides key information relating to the salary and working conditions e.g. location of a job, along with the current focus of the job role and a brief description of the main duties.

Role Details

Job Title:	Specialist Teacher Primary age range	JEID	
Salary Grade:	STPC MPS/UPS + SEN allowance subject to qualifications & experience (0.6 fte)		
Team:	Flexible Learning Team		
Service Area:	SEND & Inclusion		
Primary Location:	Kings House (Bedworth); Saltisford (Warwick) or Oakfield Park (Rugby).		
Political Restriction	This position is not politically restricted.		
Responsible to:	Laura Storr/Andrew Virnuls - Interim Lead Teachers		
Responsible for:	N/A		

Role Purpose

To teach KS 1/2 pupils (and older children working at KS1/2 level) who have medical needs and are unable to attend school.

Role Responsibilities

Responsibility for designing and delivering curriculum support for individual pupils and small groups.

Responsibility for monitoring and supporting pupil progress based on assessment.

To facilitate a learning experience which enables students to achieve their individual potential

Teaching in a range of settings and homes and working peripatetically with a rolling roll of pupils referred by schools, on a demand led basis across the county.

To create and adapt curriculum resources to meet a wide range of individual needs and ability levels, across Key Stages, impacted by a variety of physical and mental health conditions and SEND.

Developing professional knowledge and expertise as appropriate to keep up to date with developments in teaching practice and methodology within the subject area.

Section B: Person Specification

The person specification provides a list of essential and desirable criteria (skills and competencies) that a candidate should have in order to perform the job.

Each of the criteria listed below will be measured through; the application form (A), a test / exercise (T), an interview (I), a presentation (P) or documentation (D).

Essential Criteria

	Assessed By:
Good honours degree or equivalent in relevant subject plus fully qualified teacher status	A, D
Experience of, or willingness to familiarise with and use, virtual learning environments	A, I
Recent direct working with learners with Communication and Interaction needs and Social, Emotional and Mental Health Needs.	A, I,
Experience of recent, relevant KS1/2 teaching and ability / willingness to support teaching of lower ability groups in KS 3 if required.	A,I
Proven ability to work as part of a team and with a range of stakeholders	A, I
Commitment to continued professional development	A, I
Ability to work flexibly, independently and without direct supervision in a peripatetic role	A,I
Ability to communicate fluently and effectively, in writing and verbally to a wide range of people	A,I,T
Experience of working with parents/carers in an educational context	A,I
Able to differentiate work effectively across Key Stages and pupil abilities and to design and create engaging personalised learning programmes for learners with SEND	A,I, T
Evidence of a capacity to work reliably and professionally with a range of vulnerable children and young people with full regard to confidentiality and the sensitive nature of the role	A,I
Mobility essential to this peripatetic role. Applicants should be able to drive, have a driving licence and have access to a car. Disabled applicants should be able to undertake the role with reasonable adjustments where necessary.	A

Desirable Criteria

	Assessed By:
Teaching experience within the KS 3/4 in addition to primary	A
Additional qualifications related to Autism and SEMH	A,I

We are committed to Safeguarding and promoting the welfare of all those we serve, as well as complying with best practice in the application of safeguarding. Therefore, as this role requires working with Children or Vulnerable Adults a Disclosure and Barring (DBS) check will be required as part of the pre-employment checking process, and rechecking will be required as and when determined by the relevant policy.

Section C: Working Conditions

The working conditions relate to those non-contractual elements of the job that may impact on the holder of the position, as well as those workplace-based responsibilities that are part of this job. These are not contractual but provide a guide to the working conditions and the potential hazards and risks that may be faced.

Health & Safety at Work

To take responsibility for your own health, safety and wellbeing, and undertake health and safety duties and responsibilities for your role as specified within Warwickshire County Councils Health and Safety Policy, and all other relevant health and safety policies, arrangements, procedures, systems of work as specified for the post/ role.

Potential Hazards & Risks

The potential significant hazard(s) and risk(s) for this job are identified below (those ticked). The purpose of recording this information on the job description is so that the health status of the potential and actual post-holders can be assessed with regard to the significant hazards and risks. These hazards and risks should be based on the appropriate activity, process and/or operation risk assessment whereby all of the significant risks are identified, recorded and appropriately controlled. The list below is therefore not an exhaustive list because it is the risk assessment that details all significant risks that could arise out of or in connection with the work activity, but any others will be identified in the 'other' section.

☐ Provision of personal care on a regular basis	☐ Driving HGV or LGV for work
☐ Regular manual handling (which includes assisting, manoeuvring, pushing and pulling) of people (including pupils) or objects	☒ Any other frequent driving or prolonged driving at work activities (e.g. long journeys driving own private vehicle or WCC vehicle for work purposes)
☐ Working at height/ using ladders on a regular/ repetitive basis	☐ Restricted postural change – prolonged sitting
☒ Lone working on a regular basis	☐ Restricted postural change – prolonged standing
☐ Night work	☐ Regular/repetitive bending/ squatting/ kneeling/crouching
☐ Rotating shift work	☐ Manual cleaning/ domestic duties
☐ Working on/ or near a road	☐ Regular work outdoors
☒ Significant use of computers (display screen equipment)	☒ Work with vulnerable children or vulnerable adults
☐ Undertaking repetitive tasks	☐ Working with challenging behaviours
☐ Continual telephone use (call centres)	☐ Regular work with skin irritants/ allergens
☐ Work requiring hearing protection (exposure to noise above action levels)	☐ Regular work with respiratory irritants/ allergens (exposure to dust, fumes, chemicals, fibres)
☐ Work requiring respirators or masks	☐ Work with vibrating tools/ machinery
☐ Work involving food handling	☐ Work with waste, refuse
☐ Potential exposure to blood or bodily fluids	☒ Face-to-face contact with members of the public
☒ Other (please specify):	This role will require regular contact with children suffering from physical or

	mental ill health/SEND