

Copy of a Birth Certificate Application Form

Please use this form to request copies of birth certificates. Please provide as much information as you can, but questions marked in **BOLD TYPE** must be answered.

Applicant Details	
YOUR FULL NAME	_____
YOUR POSTAL ADDRESS	_____

POSTCODE	_____
CONTACT PHONE NUMBER	_____
Email Address	_____

Details of Birth Certificate Required	
Full name at birth	_____
FORENAME(S)	_____
SURNAME	_____
DATE OF BIRTH	_____
Place of birth	(full address or name of hospital) _____
Father's Details	_____
Forename(s)	_____
Surname	_____
Mother's Details	_____
Forename(s)	_____
Surname	_____
Maiden surname	_____

Additional Details

There are two types of birth certificate available.

Standard certificates are a full copy of the birth entry and include particulars of parentage and registration.

Short certificates only show the name, sex, date of birth and district of birth

A Standard certificate is required when applying for official documents such as passports and driving licences.

Number of **Standard** certificates required _____ Cost per certificate **£12.50** _____

Number of **Short** certificates required _____ Cost per certificate **£12.50** _____

Total enclosed _____

Please send this completed form, along with a cheque/postal order made payable to Warwickshire County Council for the total amount and a stamped, self addressed envelope to the relevant register office:

Rugby:

**Rugby Registration Office
5 Bloxam Place
Rugby
CV21 3DS**

Nuneaton:

**Nuneaton Registration Office
Riversley Park
Coton Road
Nuneaton
CV11 5HA**

Warwick:

**Warwick Register Office
Shire Hall
Market Place
Warwick
CV34 4RL**