

Why does Market Hall Museum need my support?

Market Hall Museum is in Warwick town centre. Originally built to shelter stallholders for Warwick's regular market, it now houses an extensive collection highlighting Warwickshire's local history. We are a free Museum run by Warwickshire County Council and welcome thousands of visitors every year including regular visits from members of the local community. We are looking for friendly volunteers to help support the Sensory Stay and Play event for under 5's and their families. This will be a great opportunity to meet new people and make friends, whilst also learning new skills and being part of an amazing team.

Where will I be based?

Market Hall Museum, Market Place, Warwick, CV34 4SA

What will I be doing?

As a Sensory Stay and Play Volunteer this will involve:

- Providing a warm welcome, helping to create a friendly and inclusive environment.
- Meet and greet families at the main entrance to the Museum. Directing families to the event space on the second floor (lift is available).
- Setting up and putting out play resources.
- Helping to tidy and clear away at the end of the event.

How much time will I be expected to give?

Sensory Stay and Play takes place the first Friday of the month 9:30am to 12:30pm. You will be supporting staff who will plan the sessions and take overall responsibility for the event. There will be some light lifting involved.

What skills, qualities and experience do I need?

We are looking for confident, effective communicators and team players, who have a positive attitude, willingness to get involved, and enjoy engaging and communicating with visitors. Experience of working with the early years would be ideal but is not necessary.

What support and training will I receive?

Training will be provided which will include:

- Familiarisation with site and staff.

- Induction and health and safety training.
- Role-specific training including manual handling and safeguarding training.
- On-going monitoring and support from the site team.

What will Market Hall Museum expect from me?

- To be reliable in attendance and dependable.
- Enjoy your role and carry out the tasks to the best of your ability.
- Maintain good working relationships with staff, other volunteers, and members of the public
- Attend appropriate training and learning.
- Observe organisational policies and procedures.
- Keep us informed if you have any problems during your time with us and to always ask if you're not sure about something.
- Due to the nature of the role a DBS check will be required and carried out before starting the role.
- This role is suitable for 18years or older.

What can I expect from Market Hall Museum?

- A welcoming and enjoyable experience.
- To be treated fairly and with respect.
- The chance to learn new skills and gain experience.
- To volunteer in an interesting and creative environment.
- Recognition and appreciation for your contribution.
- An induction and training programme with on-going support.
- A risk assessment for your role.
- To be insured by the County Council when volunteering.
- To be able to take part in Heritage and Culture Warwickshire volunteer social events organised by the Volunteer Coordinator.
- Reimbursement of travel costs between home and volunteering location.
- Your details to be kept confidential and in line with data protection legislation.
- We have a lift to all floors within the Museum.
- If you have any specific needs or requirements, please get in touch.

For more information and to register your interest please contact Alice Williams, Volunteer Coordinator, on heritagevolunteering@warwickshire.gov.uk

(01926) 738876.