



Volunteer Role Description

“Let’s Make” Makerspace Volunteer

A Makerspace Volunteer supports the Library Service by encouraging customers to create, design, programme or make things using the exciting technology and craft equipment in our “Let’s Make” Makerspaces at Rugby or Nuneaton Libraries. You may support existing activities, deliver your own specialised sessions and/or supervise & support independent users in the space.

Areas of current interest include basic programming; digital embroidery/sewing; 3D printing; crafting, digital cutter; digital animation and virtual reality. Launched in 2018 our Makerspaces are aimed at children, young people and adults working individually and in groups to enhance their digital skills.

Please note, due to the nature of the role an enhanced DBS check will be required.

What’s in it for you?

- Get hands-on experience with innovative equipment
- Share your knowledge and skills and learn new ones
- Gain experience of working with different age groups
- Volunteer as part of a team in a fun and dynamic environment

What’s Involved?

With guidance from library staff, the volunteer will:

- Guide and support customers using provided software and equipment
- Support activities with groups and individuals
- Promote life-long learning to customers and signpost to further support available
- Help library staff identify promotional opportunities
- Encourage reading and the use of other facilities within the library
- Promote membership of Warwickshire Library & Information Service

This role will suit people who

- Are comfortable with new technology and are interested in creative uses for that technology
- Have good ICT skills and are comfortable sharing those skills with others
- Are able to communicate effectively, verbally and in writing, with library staff, other volunteers and with people of all ages, races, cultures and abilities
- Have a patient and approachable manner

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- Are reliable, confident, responsible and able to supervise others with enthusiasm and effective interpersonal skills
- Are able to cope with the duties and responsibilities of the role and the associated environment
- Have an understanding of health and safety, confidentiality and safeguarding
- Are able to follow guidelines/instructions

Extra Information

Location	Rugby or Nuneaton Library
Time commitment	At least 2 hours per fortnight
Volunteer coordinator	libraryvolunteering@warwickshire.gov.uk
Training/resources	You will receive an induction and training before starting volunteering. Training will include: <ul style="list-style-type: none"> • Warwickshire County Council policies and procedures • Information compliance and confidentiality • Safeguarding children and/or vulnerable adults • Manual handling • Introduction to the specialist equipment in the Let's Make space

Upon completion of this you will be provided with corporate volunteering wear and/or a volunteer badge.

About Warwickshire Library and Information Service

The Library and Information Service is a vital community resource available to everyone whatever their age, tastes, needs and interests. Our libraries are comfortable welcoming places open throughout the week and weekends, with our mobile libraries taking much needed resources to rural and urban areas.

Our aim is to provide a service, which offers the people of Warwickshire, libraries that they value and use on a regular basis. Reading and learning, lending, and reference along with online services will be at the core of what we offer, and our libraries will become centers of excellence and remain at the heart of the local community. We will be the “front door” for local council and community services countywide.

