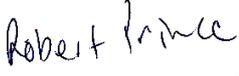


Tanworth-in-Arden Church of England  
Primary School and Nursery



*In God's family, learning, loving,  
growing to be our very best.*

<b>POLICY:</b>	<b>Admissions 2021-22</b>
<b>APPROVED:</b>	
<b>DATE OF NEXT REVIEW:</b>	
Signed	 <hr/>
	Chair of Governing Body
Date:	.....

## **Arrangements for Admission to Tanworth Church of England Primary School and Nursery set by its Governing Body for admissions in the academic year 2021/2022**

Children are normally admitted to the school in the September of the school year in which they are 5 years old (See Note A). We welcome visits from prospective parents. Please telephone or write to make an appointment. The admissions process is administered by Warwickshire County Council.

The school has an admission number of 30. Children with a Statement of Special Educational Needs or an Education Health and Care Plan naming Tanworth School will be admitted first. If more than 30 apply the following admission policy is applied. Priority is given in the following order, at the time offers of places are made.

1. Children who are “Looked after” by a local authority, or are being provided with accommodation by a local authority in the exercise of its social services functions in Section 22(1) of the Children’s Act 1989, and children who were “looked after” by a local authority but ceased to be so for reasons specified in note B.
2. Children who live within the Tanworth and Earlswood wards of the Stratford District Council (see note C).
3. Children who are not in category 1 or 2, are enrolled at Tanworth Nursery for the defined time, and have a sibling at Tanworth School at the time of entry to the school’s reception class (see Notes D and E).
4. Children who are not in category 1-3 but have a sibling at Tanworth School at the time the applicant child enters the school. (See Notes D and E)
5. Children who are not in category 1 – 4 whose parents or legal guardians are applying on faith grounds will be considered on the following basis of priority:
  - i) Children who are enrolled at Tanworth Nursery for the defined time, have been baptised or dedicated (Non-Conformist), and attend regularly the church of St Mary Magdalene at Tanworth (see Notes D and F).
  - ii) Children who are not enrolled at Tanworth Nursery for the defined time, have been baptised or dedicated (Non-Conformist), and attend regularly the church of St Mary Magdalene at Tanworth (see notes D and F).
  - iii) Children who are enrolled at Tanworth Nursery for the defined time and whose parent or legal guardian regularly attends a church or faith centre, including a non-Christian faith centre (see Notes D and F).
  - iv) Children who are not enrolled at Tanworth Nursery for the defined time, and whose parent or legal guardian regularly attend a church or faith centre, including a non-Christian faith centre. (See Notes D and F).

6. Children who are not included in categories 1-5 but are enrolled at Tanworth Nursery for the defined time (see Note D).
7. Children who are not included in categories 1-6.

Note A Parents can request that the date their child is admitted to the school is deferred until later in the academic year or until the term in which the child reaches compulsory school age. Parents can request that their child takes up the place part time until the child reaches compulsory school age.

Note B Children who were “looked after” by a local authority but ceased to be so because the child was adopted under section 46 of the Adoption and Children Act 2002, or became the subject of a residence order in Section 8 of the Children’s Act 1989, or became the subject of a special guardianship order, defined by Section 14A of the Children’s Act 1989.

Note C The home is where the child normally sleeps when s/he attends school (including the address at which a ‘looked after’ child in the care of a local authority normally sleeps). Addresses involved in child minding arrangements (professional or with relatives) are excluded. If the child’s parents do not live together, and the child lives for equal amounts of time with each parent, the Warwickshire County Council will ask the parents to nominate the address to be used for the purpose of the school admission application. The Governing Body reserves the right to ask for evidence of the address of a pupil or prospective pupil.

**Moving House?** If you are moving to a house in the local government wards of Tanworth or Earlswood, please contact Warwickshire County Council to determine the date by which you should apply. You will need to provide evidence of your completed purchase or signed tenancy agreement to Warwickshire County Council.

Note D Enrolment at Tanworth Nursery must be for the whole academic year before entry to Reception Class.

Note E Siblings can be

- a siblings sharing the same parents
- siblings, where two children share one parent
- stepsiblings, where two children are related by a parent’s marriage or civil partnership (a formal arrangement that gives same-sex couples the same legal status as married couples);
- the separate children of a couple who live together;
- an adopted or fostered sibling

All siblings relevant to this policy must live at the same address as described in Note C.

Note F The school will ask the vicar or religious leader to confirm that the child, parent or guardian has attended the church or faith centre twice a month for the year before the application is made.

**PLEASE NOTE: an application is being made to the Department for Education for a Variation to add the following:** “ *In the event that during the period specified for attendance at worship the church or, in relation to those of other faiths, relevant place of worship has been*

*closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church or in relation to those of other faiths, relevant place of worship or alternative premises have been available for public worship”.*

8. Within each criterion, priority is given in order of distance between the child’s home and the school (shortest distance =highest priority). Distance will be calculated by straight line measurement from the address point location coordinate of the applicant’s home address (as set by Ordnance Survey) to the centre point (‘centroid’) of the school in question. (The centroid is a predetermined point set by Warwickshire County Council and all distances are subject to changes which may occur with updates of mapping data).

9 If the school can accommodate only one child of a multiple birth (e.g. twins) under this admissions policy then the Governing Body will consider whether in these exceptional circumstances it can admit the other child(ren).

10 Although our building is on different levels, we can make special arrangements for pupils with mobility difficulties. The School Governing Body supports the In Year Fair Access Protocol, by which the Council ensures that every child has a school place, and also supports the Council’s duty to provide education for looked after children in public care.

11 Fair Access Protocol: We confirm that the Governing Body recognises its duty to comply with the Local Authority Fair Access Protocol to provide fair access to school for pupils who need a school place because they have missed, or are at risk of missing, education.

12 Pupils at Tanworth Nursery seeking admission to Tanworth School will be considered in accordance with the above criteria. Attendance at Tanworth Nursery does not automatically mean that the child will be admitted to Tanworth School.

13 The closing date for applications for admission to Reception is set by Warwickshire County Council. Late applications will be considered after those received on time. Further information about the admissions process is available from Warwickshire County Council.

14 The school cannot offer a place to a child in the Infant Classes (Reception, Year 1 and Year 2) over the legal limit of 30 pupils except in the circumstances described in the Government’s School Admissions Code.

15 The school may in exceptional circumstances offer a place to a child in the Junior Classes (Years 3-6) over the normal number of 30 pupils. Such applications are considered by the Governing Body or its Admissions Committee which will take into account the special circumstances of the child, including a child from a multiple birth who would otherwise have to attend a different school from his/her multiple birth sibling(s).

### **16 Deferred entry to school**

A child is entitled to a full-time place in the September following their fourth birthday. The child’s parents can defer the date their child is admitted to the school until later in the

school year, but not beyond the point at which they reach compulsory school age and not beyond the beginning of the final term of the school year for which it was made. Where parents wish, children may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age. Compulsory school age is on prescribed day on or following the child's fifth birthday. The prescribed days are 31 December, 31 March and 31 August.

### **17 Admission of children outside their normal age group**

Parents may seek a place for their child outside of their normal age group in special circumstances, for instance if the child is gifted and talented or has experienced problems such as ill health. In addition, parents of a summer born child may prefer not to send that child to school until the September following their fifth birthday, and may request that they are admitted to Reception Class instead of Year 1. The application should be made in writing to the Chair of the Governing Body setting out the reasons for the request. The Governing Body will make its decision on the basis of the individual circumstances of each case and in the best interests of the child concerned and will set out clearly the reasons for their decision. If the Governing Body agrees to the parent's request, the application will be considered in accordance with the criteria 1-7 above. If it is not possible to offer the child a place because the school is oversubscribed, the parents have a statutory right to appeal. This right of appeal does not apply if the child is offered a place at the school but it is not in the age group preferred by the parents.

### **18 Right of appeal**

If the school is unable to offer your child a place and you are unhappy about the decision, you can make an appeal by writing to the Chair of the School Governing Body at the school. The Chair will inform the Board of Education at the Birmingham Diocesan Office. It is the Diocese which then administers the appeals process on behalf of the Governing Body.

### **19 The Warwickshire County Council Waiting list for Reception Class**

If Warwickshire County Council, acting on behalf of the Governing Body, is unable to offer your child a place in Reception Class at the start of the September term because the school is oversubscribed, you can ask the Council to put your child's name on the Council's waiting list for a place at the school. The Council's waiting list ceases to exist after the start of the September term. If places become available because offers have not been accepted, they will be offered to those on the waiting list using the same priority order as above. The amount of time a child's name has been on the waiting list is not relevant. Parents should be aware that the priority order of children on the list can alter, for example as children with higher priorities are added.

### **20 In-Year applications**

Applications made outside the normal admissions round (in-year admissions) should be made directly to the school. Parents/carers can apply for a place for their child at any time and to any school. On receipt of an in-year application, the school will notify the local authority of both the application and its outcome to

allow the Local Authority to keep up to date with figures on the availability of school places in their area

## **22 The School's Waiting List**

The school maintains a waiting list for places in each KS1 class, including the Reception Class after the start of the September term. The waiting list will follow the same priority order as above. To place your child on the school's waiting list, please contact the school. Please renew your application for a place on the school's waiting list annually in September. The school will offer a place to the first child on the waiting list if the class number falls below 30.