

Request for Replacement of a Blue Badge or Change of Details



Telephone enquiries (01926) 410410
Ask for the Blue Badge Team

Only to be used for badges issued by Warwickshire County Council.

Please complete all relevant sections of the application form in black ink only and supply the appropriate documents to confirm your address and identity.

Badge holder's details

Title:	First names (in full):	Surname:
Current Address:		Post code:
Contact phone number(s):		
Date of birth (DD/MM/YYYY): / /		
Place of birth (Town and Country):		Surname at birth:
National Insurance Number/Child Registration Number:		
Badge number (if known):		
If you are applying on behalf of the badge holder enter your details below.		
Title:	First names (in full):	Surname:
Address:		Post code:
Contact phone number(s):		

Reason for request

- No replacement badge required** - Notification of change of address.
- Change of name** - enclose the badge and a cheque or postal order for £10.
- Stolen** - Crime reference number _____
- Date reported and Police Authority _____
- Lost** - enclose a cheque or postal order for £10.
- Damaged** - enclose the badge and a cheque or postal order for £10.
- Faded through normal usage** - enclose the badge.
- Error on the badge that has just been issued** - enclose the badge and details of the error.

If your name has changed since the badge was issued enter your previous name below and send evidence of your name change (marriage certificate/divorce papers/official document).

Title: _____ First names (in full): _____ Surname: _____

If your address has changed since the badge was issued enter your previous address below and send evidence of your new address.

Previous address: _____ Post code: _____

Proof of your new address:
We need to check that you are a resident in this local authority area before we can process your application. Please select one of the following options.

- Either: Current Council Tax bill bearing my name and address.
Or: A utility bill dated within the last 3 months, bearing my name and address.
Or: A bank statement dated within the last 3 months bearing my name and address.
Or: I am under the age of 16 and give consent to the local authority to check school records to confirm my address.

Declaration

I understand that the misuse of a Blue Badge may constitute a criminal offence leading to prosecution (maximum penalty £1000) and permanent withdrawal of the badge.

Warwickshire County Council will cancel all lost and stolen badges.

The Blue Badge Team may contact you from time to time in order to keep our records and information up to date and to keep you informed of any important changes to the Blue Badge scheme.

Signature: _____ Date: _____

Check list of what to send in

- Payment** (if lost, damaged or change of name) - cheque or postal order, made payable to Warwickshire County Council.
- Proof of address** (if changed) **Passport sized photo** (if you require a new picture)
- Previous badge** (if not lost/stolen) **Proof of identity** (if changing name)

Please return your completed form to:
Warwickshire County Council, Customer Service Centre, Shire Hall WARWICK, CV34 4RL

<i>for office use only</i>	CRM Case number	Badge Number	New expiry date
	<input type="text"/>	<input type="text"/>	<input type="text"/>
Processed by	<input type="text"/>	Application approved?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Manager's Signature	<input type="text"/>	Date	<input type="text"/>