

Environmental Management System

Scope of the EMS EMP 05

Prepared by	Issue	Date	Page 1 of 4
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Approved by Steve M. Smith	Head of Property Services – Resources Group	Review Date Sept 2018	

Physical Boundaries - Primary Locations*	
<p>Country Parks</p> 	<ul style="list-style-type: none"> • 5 parks (2 with leased activities including cafes) • 1 nature reserve • 3 greenways
<p>Fire and Rescue</p> 	<ul style="list-style-type: none"> • 8 wholtime / day crewed / day-crewed plus stations • 9 retained stations • 2 training centres • 1 headquarters • 1 transport depot
<p>Household Waste Recycling Centres</p> 	<ul style="list-style-type: none"> • 8 recycling centres – 2 of which are run by Age UK • 8 Age UK re-use shops
<p>Highways Depots</p> 	<ul style="list-style-type: none"> • 6 highways depots – 4 unmanned • Associated contractor offices • Streetlights • Road network
<p>Libraries</p> 	<ul style="list-style-type: none"> • 17 library and information Centres – 6 of which incorporate one stop shops • Mobile library service
<p>Business Centres</p> 	<ul style="list-style-type: none"> • 4 managed business centres

Physical Boundaries - Primary Locations – cont’*

County Fleet Garages



- 3 vehicle maintenance workshops (1 of which is open to the public)

General Office Buildings



- Main base Shire Hall - Warwick
- Warwick:
 - Saltisford buildings x 3
 - Barrack St
 - Montague Road / Hawes Point
 - Myton Park
- Stratford:
 - The Saltway Centre
- Rugby:
 - Oakfield Park
 - Fawsley House
- Nuneaton:
 - King's House
 - Hilary Road
- North Warwickshire:
 - The Arden Centre
- All areas – smaller satellite offices (approximately 20)
- Associated car parks and grounds

Conference and Training Centres



- 1 adult learning centre used for public and WCC training
- 1 conference centre – includes catering facilities

Trading Standards & Calibration



- 1 trading standards building including calibration laboratory and food laboratory (also used as offices)

Transport Operations



- 2 transport operations depots housing buses (1 based within Montague Rd facility)

Physical Boundaries - Primary Locations – cont’*	
<p>Museums & County Record Office</p> 	<ul style="list-style-type: none"> • 2 museums (St John’s House now closed to the general public) • 1 county record office • 1 associated conservator bungalow
<p>Sportsground</p> 	<ul style="list-style-type: none"> • 1 sportsground including a pavilion (used by WCC staff and the public)
<p>Outdoor Education Centre</p> 	<ul style="list-style-type: none"> • 2 outdoor education centres (1 based in Wales)
	<ul style="list-style-type: none"> • Educaterers Ltd – WCC is the sole share holder
Physical Boundaries - Secondary Estate*	
Maintained Schools	Environmental elements of subscribed services
Smallholdings	Management / advice / support
Wider Estate	Lease content / management
Other criteria covered by the EMS	
Contractors	Environmental aspects of works
Procurement / commissioning	Environmental aspects of contracts above the EU threshold plus support for smaller contracts
WCC services	Environmental aspects thereof
WCC policies	Environmental aspects thereof
Environmental legal/compliance obligations	Compliance register and compliance assessments as part of the internal audit function
Environmental communication	Communications plan plus support for other environmental communications as required

Environmental training	Waste, Procurement, Risk Assessment, General Environmental Management
Environmental risk assessment	WCC services and activities
<p>*Locations and services under the scope of the EMS are subject to change due to further implementation of the Property Rationalisation Programme, decisions by WCC Cabinet regarding potential cuts to services and initiatives regarding different delivery models for services.</p> <p>This document will be reviewed and revised accordingly annually as a minimum.</p>	